

IDP Administrative Assistant

From: IDP Administrative Assistant
Sent: Thursday, April 12, 2018 1:31 PM
To: 'IDPKenya@andrews.edu'
Subject: Registration for Kenya 2018 (Summer Semester)

Hello Scholars!

You are receiving this message because you have indicated that you plan to attend the **IDP Kenya 2018** session. If your plans have changed, please let me know so your records can be updated according to your new plan.

The courses listed below are scheduled to be taught at the Kenya 2018 session. They are now available for you to register online until 11 July 2018. Instructions for self-registration as an off-campus student are available at <https://www.andrews.edu/grad/idp/resources.html>. Below are additional details you will need to complete the process. Please be careful to register for the specific courses shown below. Please enter the CRN as shown below and this will select the correct course for you. Please do not search for the course; rather, use the CRNs provided.

Semester: **Summer 2018**

Course Name: Needs Assessment, Cap. Mapping & Prog. Planning
Acronym: CIDS 530 124
CRN: **910**

Course Name: Development Design & Evaluation
Acronym: CIDS 536 124
CRN: **911**

The process above will take the place of the paper registration form at the site. Being registered in advance of the session will 1) confirm to the IDP Office that you do indeed plan to attend, 2) charge tuition to your account in advance of the session which replaces the invoices you have previously received from the IDP Office, and 3) identify you as an active student which gives you access to University resources such as the library. If you are unable to complete the registration process above by 11 July 2018, please confirm your plans by reply email so we can find an alternate way to register you.

Please note that to be registered for these courses, you must have completed your admission process. If you have Regular admission, you shouldn't have any difficulties. If you have Provisional Admission, you will be blocked if it has been more than one year since you began the program. Obtaining Regular Admission is highly important to ensure that you have access to all the resources that you require to complete your degree.

Please email me if you need assistance obtaining your ID number, username & password, or if you have any additional questions.

Kind regards,

Rodrick

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