Using the Library from a Distance

Presented by Sabrina Riley, MILS Instruction Librarian JWL, Andrews University July 17, 2001
Warming Up

How does social networking impact the hiring of new college graduates?

- A. networking or hiring and college graduates
- B. (networking or hiring) and college graduates
- C. (networking and college graduates) or hiring
Choosing a Database

- Scope – subject matter and dates of coverage
- Format – citation, abstract, full-text
- Purpose – for example: Library Catalog vs. article index
Dissertations

- Dissertation Abstracts – used to discover the existence of dissertations and to get abstract numbers. OCLC database on Library’s website.

- Dissertation Express – purchase copies of the dissertation. Abstract number needed to order.

- http://www.umi.com/hp/Products/Dissertations.html

  - For students living locally, dissertations may be borrowed through interlibrary loan.
The term full-text refers to the availability of the actual article, usually in plain text or ASCII.

Plain text may be printed, emailed or saved.

To begin printing, emailing, or saving, look for buttons labeled with these commands on the screen.
Clicking the “Email” button should provide you a place to type your address and click send.

Clicking “Print” generally reformats the screen in preparation for printing. You should then use your browser’s print command to actually print the page.
Clicking “Save,” like “Print,” requires you to use your browser’s save commands to actually save the document after reformatting it.

A few databases provide page images of articles in .pdf format. These require Adobe Acrobat Reader for access.

Generally .pdf files can only be printed using Acrobat’s print command.
Controlled Vocabulary

- Subject headings and descriptors
- Unique to each database
- Alternative to keyword searching
- Attempts to list all material in the database on a given topic under one word or phrase
- Use both keyword and controlled vocabulary strategies for comprehensive searching
Questions & Answers

- List or describe three things you learned today
- What questions did not get answered today or are still unclear?