Dear Colleagues,

So much has happened in the past few months I hardly know where to begin! Lest I become too wordy, the list below will help outline what Julie and I have been up to and what we will be working on during the next year. I’m looking forward to visiting each of your centers in 2006, taking pictures, and writing letters of commendation.

Early Childhood Education and Care Advisory Ad-hoc Committee

The PUC Advisory Ad-hoc had a very busy year developing and editing policies, procedures and guidelines for use within Adventist early childhood education and care centers. The Ad-hoc began their work based on the issues most expressed by directors as needing attention within our union. At the end of the work year, the Ad-hoc recommended for adoption no less than 21 policies and 11 guidelines to the Advisory, the titles of which are below. Please allow me to publicly express my gratitude for the time, energy, and effort put forth by the 2004-5 Ad-hoc committee members:

Beverly MacLaughlin, Education Associate
Southeastern California Conf. of SDA

Dennis Imai, Director, Risk Management & Human Resources
Southern California Conference of SDA

Ed Holton, Pastoral Representative

Laura Gervais, Director
Children's Discovery Center

Robin Aaron, Director
& Central CA Conference CDC Liaison
Milpitas Discoveryland

In the upcoming year, another Ad-hoc will be formed to address other issues of concern and continue to focus on the immediate needs of our centers, teachers and directors. Current recommendations are:

The PUC ECEC Advisory Ad-hoc recommends the adoption of the following policies to the ECEC Advisory:

- Administrative Guidelines
- Mission Statement
- PUCOE role, functions
- PUC ECEC Advisory & Board role, functions, membership
- The Conference role, functions
- The Conference ECEC Board role, functions, membership
- Conference ECEC Liaison roles and responsibilities
- ECEC definition, organization
- The Constituency definition, functions
- ECEC Board role, function, membership
- ECEC Board Chair responsibilities
- ECEC Employment Application
- Photo Policy & Model Release
- Mealtime Policy
- Food Service Guidelines
- Daily Arrival and Departure
- A Child’s Rights and Needs
- Mandated Reporting Requirements
- Transportation & Field Trips
- Parental Permission Form
- Accidents
- Consent to Treatment for Minors

The PUC ECEC Advisory Ad-hoc recommends the adoption of the following guidelines to the ECEC Advisory:

- Add GC Conflict of Interest statement as an additional document for board members, employees and directors to sign.

Continued on page 4

Christine Gillan, Coordinator
Early Childhood Education and Care Centers (ECEC)
P. O. Box 5005, Westlake Village, Ca 91359 (805) 413-7344
St. Jude Children's Research Hospital, founded by the late entertainer Danny Thomas treats about 160 patients every day on an outpatient basis and maintains 56 inpatient beds.

It is the first institution established for the sole purpose of conducting basic and clinical research into catastrophic childhood diseases, mainly cancer. St. Jude is the largest childhood cancer research center in the world in teens of the number of patients enrolled in research protocols and successfully treated. Since St. Jude opened in 1962, it has treated about 19,000 children from all 50 states and 60 foreign countries.

Research findings at St. Jude are shared with doctors and scientists all over the world. St. Jude also enjoys a worldwide reputation as a teaching facility. The medical and scientific staff published about 400 articles in academic journals in 2002.

St. Jude, which is non-sectarian, has approximately 4,300 patients in active status. It treats children without regard to race, religion, creed or ability to pay. ALSAC/St Jude, the fund-raising arm, covers all costs not covered by insurance for medical treatment rendered at St. Jude Children's Research Hospital. Families without insurance are never asked to pay.

The hospital's daily operating costs are approximately $834,100, which are primarily covered by public contributions. During the past five years, 86.7 percent of every dollar received by ALSAC/St. Jude has gone to the current or future needs of St Jude.

St. Jude pioneered a combination of chemotherapy, radiation and, when necessary, surgery to treat childhood cancers. The hospital continues to expand the use of bone marrow transplantation and gene therapy as treatments for pediatric cancers and genetic diseases.

St. Jude operates a bone marrow transplant program that enables doctors to perform more than 150 transplant infusions per year. St. Jude was the first facility outside the National Institutes of Health to receive federal approval for research involving human gene therapy.

Peter C. Doherty, PhD, of the St. Jude Immunology department, won the Nobel Prize for Physiology or Medicine in 1996. He shares the award with Rolf M. Zinkernagel, MD, of the University of Zurich. Their findings have led to major breakthroughs in the understanding and treatment of viral infections and cancers, and in the development of organ transplant procedures and vaccines.

Since opening, St. Jude has developed protocols that have brought survival rates for childhood cancers from less than 20 percent to better than 70 percent overall. The current survival rates for selected childhood cancers are:

<table>
<thead>
<tr>
<th>Diagnosis</th>
<th>Survival Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acute lymphoblastic leukemia</td>
<td>80%</td>
</tr>
<tr>
<td>(most common of all childhood cancer)</td>
<td></td>
</tr>
<tr>
<td>Hodgkin disease (cancer of lymph system)</td>
<td>90%</td>
</tr>
<tr>
<td>Ewing sarcoma (bone cancer)</td>
<td>75%</td>
</tr>
<tr>
<td>Wilms tumor (kidney tumor)</td>
<td>90%</td>
</tr>
</tbody>
</table>

In 1962, the cure rate for acute lymphoblastic leukemia (ALL), the most common form of childhood cancer, was 4 percent. Today, the cure rate for this once deadly disease is 80 percent thanks to research and treatment protocols developed at St. Jude. To treat a child with standard-risk ALL requires a 2-1/2 year protocol at a cost of $278,000. Each St. Jude patient must be referred by a physician, have a disease currently under study at the hospital, be eligible for a current research protocol and, generally, be 18 years old or younger.

St. Jude researchers and doctors are treating children with genetic immune defects and pediatric AIDS, as well as using new drugs and therapies to fight infections. St. Jude is the World Health Organization's Collaborating Center on the Ecology of Influenza Viruses in Animals and Birds.

St. Jude is in the midst of a five-year expansion that will bolster the hospital's research efforts and more than double the size of the St. Jude campus. The 51 billion expansion includes establishment of the Children's Infection Defense Center and expansion of the hospital's International Outreach Program.
CLOWN CONE

Little-known food fact: Wafer ice-cream cones are made with no or very little sugar, so they’re great vehicles for savory food. To create this cute clown, we used an ice-cream scoop of Tuno*-tuna salad, then added circles of cucumber peel for the eyes, with celery for the eyebrows, half a cherry tomato for the nose, and shredded carrot sticks for his Bozo-like hair. *Worthington Foods

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ECEC DIRECTORS WITHIN THE STATE OF CALIFORNIA,

There is now a new regulation of which you need to be aware and actively vigilant. Below is a copy of the new regulation notice and the recommendation from two denominationally employed attorneys. Please take care to understand the issue and follow through with the recommendations from legal counsel.

Should you have any questions, feel free to contact our office at (805) 413-7302.

STATE OF CALIFORNIA, HEALTH AND HUMAN SERVICES AGENCY, DEPARTMENT OF SOCIAL SERVICES, COMMUNITY CARE LICENSING DIVISION (CCLD) NOTICE:

CCLD Records Removal and Reproduction Regulations:
These proposed regulations clarify and delineate the Department’s authority to inspect, audit, and copy client or facility records upon demand during normal business hours; and to remove them if necessary for copying. They also contain safeguards to prohibit the removal of health-related records (unless duplicate information is available); establish standards for the removal and return of records; and cut across facility categories. The public hearing was held on June 16, 2004, in Sacramento. No substantive changes were made to the regulations as a result of public comment. These proposed regulations are now approved by the Office of Administrative Law (OAL) and became effective June 8, 2005. (Emphasis added)

PER LEGAL COUNSEL:
Christine: I would simply advise directors to refuse to permit files to be taken off premises if there is photocopy equipment on premise, unless someone is available to remain with the files at all times. Instead of making a federal case out of this, let’s just be practical, and insist that the files remain in the custody of the child care center, but if an agency has a legitimate right to copy files, fine. But they can do it when someone is available to accompany them (personal communication August 16, 2005).

Alan J. Reinach, Esq., director
Public Affairs & Religious Liberty
Pacific Union Conference of Seventh-day Adventists
P.O. Box 5005
Westlake Village, CA 91359
805.413.7398
ajreinach@churchstate.org
www.churchstate.org
www.freedomsring.com

Center directors would be wise to have duplicate files of all children and staff members. The duplicate file would only contain the state required documents and would need to be stored in a separate place. That way, when licensing visits and decides to remove files from the center premises, the director can temporarily surrender the duplicate files that contain only the state regulated and required documents while maintaining the original file on site (personal communication July 27, 2005).

Dennis T. Imai, Director
Human Resources/Risk Management
Southern California Conference of Seventh-day Adventists
Phone (818) 546-8417
Fax (818) 546-8475

FOR CLARIFICATION:
The original file is the file containing the original licensing required documentation as well as notes, letters, evaluations, and other documentation that is not regulated by CCLD. Remember: CCLD is prohibited from removing health-related records (unless duplicate information is available) and they must establish, in writing, standards for the removal and return of records. Before releasing files, the director is to obtain a written statement from the CCLD analyst as to when and how the files will be returned.

One of the inserts in this newsletter is a complete listing of all documents required and regulated by CCLD. This will help each director in creating the duplicate files mentioned above. Again, should you or your licensing analyst have any questions, feel free to contact our office at (805) 413-7302.

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ECEC Newsletter compiled by C. Gillan
Early Childhood Education and Care

Dear Colleagues, continued

- Parent Handbook Outline
- Statement of Confidentiality (ECEC Board members & employees)
- Nutrition
- Birthday Treats (Renamed “Celebration Treats”)
- Infant Information Sheets
- Biting Prevention and Resolution
- Discipline
- Reporting Abuse and Neglect
- Accident Prevention
- Medication Administration
- Health Care

Early Childhood Education and Care Advisory

When the PUC ECEC Advisory met on July 27, several actions were taken. The Advisory suggested some editorial changes to the recommended policies and guidelines, voted on a few new Advisory members, and authorized the formation of four (4) additional Ad-hoc committees for the 2005-6 work year. These four Ad-hoc committees will address teacher & director/administrator certification, curriculum standards, guides, & curriculum development, general provisions of remuneration, benefits & allowances, and Policy, Procedure & Guidelines Manual development (continued).

Early Childhood Education and Care Board will meet on October 13 to hear the progress reports of the Advisory and Ad-hoc. Once they have listened, discussed and voted various actions, another report will be forthcoming.

North American Division

For many years, ECEC professionals within the Seventh-day Adventist church organization have faithfully looked after the “little lambs of the flock” – and anyone else willing to entrust their children to our care and training. Recently, church administrators also demonstrated their willingness to be more involved, more active in assuming responsibility for the young.

In June of 2005, Seventh-day Adventist North American Division (NAD) union presidents and division officers addressed the question for determining what NAD entity should be responsible for early childhood education. The vote was to ask the NAD Office of Education to take responsibility for the development and supervision of all early childhood education and care programs (G. Kovalski, personal communication, June 2, 2005).

For those of us within the ECEC field, this is just the beginning of a very exciting time in Adventist history! We have a lot of organizational work ahead of us, but what a blessing it is to participate in the great commission of Matthew 28:19, 20.

Pacific Union College

Pacific Union College has a new assistant professor for early childhood education. Margo Haskins has moved from Takoma Park, Maryland to join the PUC faculty. A native Australian, Dr. Haskins formerly taught at Columbia Union College. She has agreed to help us develop a certification process for Adventist early childhood education professionals analogous to that of K-12 teachers. Such a process would sufficiently meet and exceed any state permit or universal preschool teacher requirements. It is hoped that the certification process will be ready for applicants by the spring of 2006! Keep Dr. Haskins in your prayers as she embarks on her new teaching assignments and goal orientation.

By: Christine Gillan

Dates to Remember . . .

Oct. 05  NCC Director's Meeting
Oct. 13  Union CDC Board
Oct. 19  SCC Director's Meeting
Nov. 7—10  NAEYC & ACCN Annual Conference
TBA  Hawaii Director's Meeting

Julie Masterson, Editor
(805) 413-7342

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