Provost's Bulletin

General Faculty News

At the last General Faculty meeting on March 28, the agenda focused on two major items:

- Larry Schalk reminded faculty of the financial goals of the University and the challenges in preparing the 2011-12 budget. Some of the pressures include less appropriation from church organizations, significant increases in electricity costs and increased level of partnership scholarships for students. The balanced budget has meant that costs for students will increase 5% for 2011-12, salary increases across campus will total 1.5% and capital expenses will be at 3.5% of budget (goal is 4%). Present budgetary goals aim at paying back debt at the rate of $1 million annually as well as rebuilding working capital. The University hopes to improve its cash position by $9 million over the next five years.

- Andrea Luxton reminded faculty of the committee and faculty governance structures discussed at the previous General Faculty meeting. The Strategic Planning process is now beginning in order to ensure a new strategic plan is in place by May 2012. Academic planning will be central to this process. This will be facilitated by the Academic Master-Planning Committee that will report to General Faculty and will represent General Faculty to the full Strategic Planning Committee. The Academic Master-Planning Committee will represent all the schools and colleges on campus, and all academic units (such as General Education, J.N. Andrews Honors Program, Institutional Assessment and Student Success). An all-faculty Strategic Committee, chaired by Duane McBride, will also give input and advice to this committee. The eventual plan will be a five-year rolling plan, which will be updated annually.

Strategic Planning

All departments and committees are invited to engage in strategic planning over the next few months and channel their ideas through to the Academic Master-Planning Committee. Responses should be submitted by the end of September at the latest, and ideally earlier in the summer. The more involvement, the better the final plan. The ideas to push through to the Strategic Planning Committee are the big picture dreams for 5-10 years in the future.

Research News

Gary Burdick has provided the following figures on the research activities reported for this year. A quick comparison
between 2009 and 2010 numbers:

<table>
<thead>
<tr>
<th>Faculty Activity Reports</th>
<th>2009</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty reporting activities</td>
<td>116</td>
<td>161</td>
</tr>
<tr>
<td>Number of scored activities reported</td>
<td>458</td>
<td>836</td>
</tr>
<tr>
<td>Total scores of reported activities</td>
<td>267</td>
<td>316</td>
</tr>
<tr>
<td>Total publications of any type</td>
<td>144</td>
<td>276</td>
</tr>
<tr>
<td>Total presentations of any type</td>
<td>172</td>
<td>335</td>
</tr>
</tbody>
</table>

In addition, the Faculty Research Grant Peer Review Committee has completed its work and determined funding for next year’s Faculty Research Grant recipients. Letters will be going out to the grant applicants very soon informing them of the decisions reached. Here are the 2010 and 2011 numbers:

<table>
<thead>
<tr>
<th>Faculty Research Grants</th>
<th>2010-11</th>
<th>2011-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of applications</td>
<td>23</td>
<td>48</td>
</tr>
<tr>
<td>Number of applications funded</td>
<td>18</td>
<td>32</td>
</tr>
<tr>
<td>Percentage of applications funded</td>
<td>78%</td>
<td>67%</td>
</tr>
</tbody>
</table>

Last year, three additional grants were administratively approved by the Office of Research & Creative Scholarship, providing funding to 21 research grants for a total of $97,000. Funding for the 32 approved research grants this year amounts to $131,000. This year we can allocate funding above the $95,000 we have in the budget, due to unspent research funds that carryover from previous years.

Archives
Under the leadership of Alice Williams, the Andrews University Archives has increased its profile. A new User's Guide and Management Manual have been approved by the Archives Committee and are available in hard copy. Please contact University Archives at 471-3373. By the end of April the documents should also be available online at www.andrews.edu/archives/.

Moodle
We continue to transition to Moodle as our course delivery system. Here is a reminder of the remaining April training sessions:

<table>
<thead>
<tr>
<th></th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9:30 a.m.</td>
<td>11:30 a.m.</td>
<td>9:30 a.m.</td>
<td>9:30 a.m.</td>
<td></td>
</tr>
<tr>
<td>Forums/chats</td>
<td>11</td>
<td>Content Development</td>
<td>Quizzing</td>
<td>Gradebook</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2:30–4:30 p.m.</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Session</td>
<td></td>
<td></td>
<td>No Sessions</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Assessment Issues

Please remember to complete the faculty survey (FSSE) you have received. This survey is the faculty equivalent of the NSSE that students have completed in the last two years. Once faculty have responded to this survey, we will compare faculty and student perceptions of student engagement on campus and benchmark ourselves against other institutions.

The academic administrators of the Adventist Colleges and Universities in North America are also working together as a consortium to add consortium-specific questions to future NSSE surveys. This will allow us as a group to see how we are doing as a group and individually on some mission-based questions. These unique questions will probably be part of the student survey given at Andrews in 2011-12.

### Engaging Students

Thanks are owed to the Effective Learning Council who has organized two sessions on Engaging Students. Thanks are also owed to the faculty who were willing to talk about their love for the classroom and students. Their comments universally suggest that engaging students is partly about strategy, but a lot more about attitudes towards the students and teaching.

### Griggs University News

- We are pleased to announce the associate dean/principal for K-12 distance education (Griggs International Academy) is La Ronda Forsey. La Ronda comes to this position with 26 years of administrative and teaching experience. Presently, she serves as the principal of Atlanta Adventist Academy, which has a strong distance education program.
- We also welcome Loring Bearing who is a present Griggs employee. He will be moving to Andrews to continue as the bookstore and shipping supervisor for Griggs University.
- A number of other existing Griggs University employees will not move to Andrews, but will be hired with temporary appointments and continue to work at a distance during a transitional period of six months to a year, starting July 1, 2011. These include:
  1. Bob Sowards, temporary IT programmer analyst
  2. Nantoo Banerjee, temporary financial manager
  3. Linda Lundberg, temporary director of Student Services
4. Bonnie Wilber, temporary course development editor
5. Bonnie Perkins, temporary K-6 supervisor

- Other appointments are still being negotiated and some new positions are being advertised on our website.
- July 1, 2011, is still the day planned for the official move of Griggs University to the Andrews University campus.
- Adjustments are being made to align programs and degrees with the missions of both Andrews and Griggs. Most recently, a program on Hospitality Management in Korea has been adjusted to a regular BBA program.
- Plans are still underway for Andrews University to purchase the Lake Union Conference building. If this plan works out as anticipated, Griggs University will have ownership of the newer section of the building effective July 1, 2011, and the remainder of the building once the Lake Union Conference has built new accommodations. Griggs University will move into the building in July. Other groups from Andrews will also move into the building as space becomes available to ensure we strategically maximize the benefits of the building.

**Did You Know?**
Some of the new initiatives in the James White Library:

- An Electronic Resources Module (ERM) has been installed for better control of our digital and print subscriptions. The ERM provides a central record for all of the technical and administrative details of these resources.
- Encore Synergy (WOW keyword) has been implemented as the search interface for the James White Library online catalog. Search results include books, media, and articles from a single search with direct linking to all available full-text.
- About 100,000 citations in the Seventh-day Adventist Periodical Index (SDAPI) have been linked to full-text articles on the General Conference Archives website. This is about 25% of the citations in the SDAPI.
- Citations to articles in *Andrews University Seminary Studies* have been integrated into the online catalog with links to the full-text.
- A project has been started to add full-text links to currently cataloged Andrews dissertations and theses. Ten seminary dissertations, 30 School of Education dissertations, six MDiv theses and four DMin projects with full-text have been added to the online catalog.
- Faculty, staff and students may scan and email articles to themselves at no cost as part of the new printing/photocopying system in the library. Great for online portfolios!
- A campus-wide Endnote subscription is available for faculty and students to organize their references and create bibliographies instantly.
- Skype is being used to provide library instruction for distance education students.
- Interlibrary loan books are being provided for distance education students within the United States and Canada. The books are sent via FedEx or UPS. The library also pays for the return of the books via FedEx or UPS.
- One-on-one conferences: Make an appointment with a librarian for help on an in-depth research project. Call 471-3283 or request online at [www.andrews.edu/library/RefDesk/services/consultation.html](http://www.andrews.edu/library/RefDesk/services/consultation.html).
- The James White Library participates in the MeLCat Visiting Patron Service, which allows a researcher to go to another Michigan library that also participates in this service and check out available materials in person. To find out if a Michigan library participates in the visiting patron service, please go to the Participating MeLCat Libraries list.
You can access **MyLibrary Account** on the library home page to save preferred searches and set up email alerts for new library materials matching your preferred searches. You may also use the MyLibrary service to see the list of materials you have checked out, renew those materials, and see any outstanding library fines you may have.

- The **Chronicle of Higher Education** is available online for Andrews faculty and students.

A few more weeks to go! Blessings to everyone as you deal with the final pressures of the semester. Thank you for all you do for Andrews University.

Andrea Luxton  
Provost

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