

Andrews University

Staff Senate

Minutes for meeting held August 20, 2018.

Present: Carolina Jones, Chair; Aaron Moushon, Vice Chair; Laura Carroll, Wanda Cantrell, Daniel Johnson, Aimee Regoso, Deby Andvik, Martin Bradfield, and Brenda Francis

Members Present

Regrets: Elynda Bedney, A'Lisa Lashley, Myrna Constantine, Steven Nash, Michael Nixon, June Price, Sonia Badenas, Lorena Bidwell, Stacy Gusky, and Lonnie Pierce

Motion to approve the minutes for May 21, 2018.

Approval of Minutes

Approved

Discussion on having Staff Institute on October 8, 2018 Staff Institute 10am to 3pm

Staff Institute

Plenary: On customer service (and employee value) Ken Mitgiff.

Ideas for training: Diversity Training, Title 9, Office Tool Training, Academic Type Related Training, Strength finder, Skills and personality inventory, Stress management, Retirement

Location: Howard (plenary & lunch) and Chan Shun (breakout sessions) Incentives to stay the whole day (meal cards or massages) and include Wellness Break

The Staff Senate reviewed the Staff Satisfaction Survey. The Ad hoc committee will meet to discuss the communication plan.

Employee Satisfaction Survey

Motion to approve the employee satisfaction survey with the exception of the small edits to 14.6 about the groups.

Approval of survey

Approved

3 goals: Website, Bylaw completion by May Board, Employee Morale, Staff Engagement, Interconnecting departments – Reduce duplication efforts – Coordination

Areas of focus for 2019-2020

Criteria and category for awards and criteria of those on the staff senate. Configuration of group types for staff senate. Create an Ad hoc committee to from the Staff senate to be the staff awards committee. Having a staff awards committee would mirror the faculty awards committee.

University Awards Discussions (Deby)

6:39pm

Adjourned

Carolina Gomez-Jones, Chair

Laura Carroll, Secretary

Aaron Moushon, Vice-Chair