

# Andrews University

## Staff Senate

*Minutes for meeting held January 13, 2020.*

**Present:** Lorena Bidwell, Chair; Erica Bradfield, Martin Bradfield, Laura Carroll, Deby Andvik, Mona Sarcona, A’Lisa Sorensen, Ben Panigot, Jameson Bangkai, Daniel Johnson, Janine Lim, Nestor Caceres

### **Members Present**

**Regrets:** Brenda Francis, Steven Nash, Myrna Constantine, Ashley Neu, Aimee Regoso, Michael Nixon,

Daniel Johnson opened in prayer

### **Prayer**

VOTED the approval of December 12, 2019 Minutes.

### **Minutes**

Reviewed the Constitution with the edits that were recommend in our last meeting.

### **Constitution**

We added B and C under section IV.

MOTION: To have one of the at Large positions may include at a minimum a regular half time or more part time employee for one member seat for the Staff Senate.

Approved.

MOTION: To have the term limit of 4 consecutive terms.

Approved.

MOTION: If there is a change in categorization of a staff person. Staff senate will determine what actions to take regarding representation.

Approved.

MOTION: To approve the constitution and recommend to the Administration and general staff.

Approved.

Faculty Senate is currently sending out an email a week prior to Faculty Senate meeting to the general faculty.

### **Communication to staff**

MOTION: To follow the same communication plan that faculty senate is doing.

Approved.

MOTION: To recommended a taskforce to review the Staff Engagement Survey and give recommendations to include: Chair A’Lisa Sorensen, Members: Mona Sarcona, Nestor Caceres, Ben Panigot, Laura Carroll, and Erica Bradfield

### **Taskforce – Staff Engagement Survey**

Approved.

The Staff Senator Election Process Proposal was presented to having a two step process of doing a nomination of the staff senator. Then we take nominations to do the final vote.

**Staff Senator Election Process**

MOTION: To accept the Staff Senator Election Process Proposal to be implemented in the next election.  
Approved.

Survey verbage:  
Your nomination can go for a vacant position or at large.

Constitution presented to Administration. If Administration signs off then take it to the General Staff meeting.

**General Staff Meeting Agenda**

Staff Election Process  
Website  
Taskforce on Staff Engagement Survey

5:36pm

**Adjourned**

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Lorena Bidwell, Chair

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Laura Carroll, Secretary