

<ul> <li>Present: Lorena Bidwell, Chair; Erica Bradfield, Laura Carroll, Martin Bradfield, Brenda Francis, Steven Nash, Deby Andvik, Michael Nixon, Ben Panigot, Ashley Neu, Nestor Caceres, Daniel Johnson, Janine Lim, Aimee Regoso; Invitee: Darcy de Leon</li> <li>Regrets: A'Lisa Sorensen, Mona Sarcona, Myrna Constantine, Jameson Bangkaui</li> </ul>	Members Present
The chair opened with prayer.	PRAYER
<b>VOTED:</b> To approve the minutes from May 11, 2020	MINUTES
we are hoping for active cases to go down, with total cases and recovered to be parallel.	COVID-19 – Ben Panigot
COVID-19 Summary for Berrien County (Updated 3pm EST Daily)          Total Confirmed & Probable Case       Recovered         1,084       687         1,084       687         1,084       687         1,084       687         1,084       687         1,096       190         1,098       190         1,099       190         1,099       190         1,099       190         1,099       190         1,099       190         1,099       190 <td></td>	

Andrews planning around Covid-19.

The University is currently reviewing the plans for returning to campus. We have purchased 2 masks for each faculty, student and staff. Face shields are going to be discouraged as the main source of protection. They are only beneficial in the first 20 seconds. Some exceptions will apply for medical concerns and presenting. The University is providing thermometers to all students. Dr. Luxton had created work groups for master planning for the Covid-19 policy which will be reviewed by the health department and the College of Health and Human Services.

## Terms to Understand:

Quarantine - People that have been exposed and have no symptoms.

Isolation - for those who are sick, probable or positive for COVID-19.

Dwell time - The length of time the solvent needs to remain wet on the surface to kill the virus. For Clorox wipes this is 10 minutes

Evaporation time - How long it takes for the solution to evaporate. Dwell time is 2 to 4 times the evaporation time for wipes. Dwell times and evaporation times need to match to be effective.

Close contact - if you were within 6 feet of someone for 10 to 15 minutes. It is about the relationship and not the location. There are other tracking options other than mobile device like seat assignments, etc. Contact trace team will do the follow up with those that have symptoms.

## Updates:

Daily health screening will be done using the Kallaco daily screening app. This will help with our contact tracing program. This will identify who might have been exposed. (Note: MI Symptoms was used as an interim solution before being replaced by the Campus Clear app – instead of Kallaco.)

Campus signs are being placed related to COVID expectations and closures. Let Ben know if there needs to be more signs in your area.

Mass COVID-19 screening will be done for all faculty, staff and students using a nasal swab.

Michael Nixon is the person to contact for those that need help in navigating special accommodations needed related to limiting access due to personal concerns/risks.

Human Resources needs to know what accommodations have been agreed upon.

If you have your office door closed you do not need to wear a mask.	
In April, 164 individuals were furloughed, 98% of which were staff. HR	HR – Darcy de
helped those to get unemployment. There has been some unemployment fraud across the country using others' Social Security Numbers to try to get unemployment payments.	Leon
14 of the 164 furloughed staff were not invited back in August. 10 now have	
reduced hours. 14 faculty took early retirement. 2 faculty had reduced hours. 6 faculty were furloughed for a year.	
U.S. Immigration indicated that international students have to be studying	
face to face or they will have to return to their country (this was later reversed). University administration is expecting a 4 to 5% reduction in	
students but we won't know until August when enrollment is finalized. It is	
hoped that there will not be a need for more furloughts but that cannot be predicted at this time.	
Life insurance policies ended after 90 days for furloughed employees but	
should be reinstated when they return to work.	
Benefits will continue to be provided for those that have reduced hours for	
at least this year. The Benefits office within HR will share this communication.	
Appropriate method for reporting on not masking/coughing on people?	Current
1. Covenant of Care	concerns from
2. Accountable to each other	Staff
3. Social Contract: To stay well we need to stay well together	
Report a concern	

C andrewsu-advocate.symplicity.com/care_report/index.php/pid992618?	
C               and rewsu-advocate.symplicity.com/care_report/index.php/pid992618?           O       Campus Safety : An              NIDA              Advocate              Ø Banner              S2 Netbox Login               R AU Alert               Plant Service WO	
If the situation you are reporting is an EMERGENCY and requires immediate attention, call 911 and/or the Office of Campus Safety at	
471-3321.	
* involcates a required field	
Reporter Type	
Please indicate your relationship to Andrews University.	
Reporter Information	
Mu Name *	
My Name * Please provide your full name.	
andrews.edu/services/safety/	
pus Safety : An 🔕 NIDA 🔕 Advocate 🤣 Vault 🔕 Banner 😒 S2 Netbox Login 🚷 ITS WO 🖪 AU Alert 🚷 Plant Service WO » established a mass notification system called AU Alert. Individuals on our campus can register to receive mess	
AU Alert.	
While our staff is here to help keep the campus safe, the safety of our campus is a responsibility shared by all.	
report any safety concerns to our office and always remember to be aware of your surroundings, keep your are	
and register your vehicles.	
If you have any questions or concerns, we are available 24 hours-a-day, 7 days-a-week. Please feel free to call	
at 269-471-3321 or email us at safety@andrews.edu.	
Incident Reflort: Report any incidents that create concern, arouse suspicion or violate University policies	
Care Report: Report your concern of the well-being of others	
Annual Security & Fire Safety Report (Clery Report): Prepared September 2019	
Campus Safety Employee Login	
Emergency Services Login	
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Water dispensers will be closed both Hanson water and drinking	Buildings
fountains.	Opening
Ionizers can kill Covid-19 after 30 minutes. Plant Administration is	
installing them in the common spaces of residence halls. Other places such	
as the library, music department, cafeteria, etc. may be considered for	
ionizer placement.	
ionizer pluvenient.	
A spray bottle will be provided to each deportment for electring. Create diel	
A spray bottle will be provided to each department for cleaning. Custodial	
will no longer clean the office suites due to spreading potential for COVID-	
19 because they are going from room to room.	
Staff Senate is planning on doing Staff Worships:	Staff Worship

<ul> <li>a. July or combined with July Staff Meeting</li> <li>b. Fall – Monthly Virtual</li> <li>c. Spring – In person</li> </ul>	
We will have the elections August 31 to September 6. Then Sept 14 we will share the names in the September Staff Senate Meeting.	Staff Senate Elections
2. Future Items Staff Senate Agenda	Future Items
a. Policies Affecting Parents	
b. Recognition for Short Term Employees	
c. Staff Stress/Workload/Morale – After Staff Engagement Taskforce	
d. Staff Excellence Award Process – After Senate Election is Complete	
e. Staff Engagement Taskforce – A'Lisa Sorenson	
f. Professional Development Taskforce – Ben Panigot	
September 14, 2020	Next Meeting