

**Andrews University Educational Leadership Program**

**Educational Leadership Administration Program  
Bulletin Course Descriptions**

**LEAD630 (2 Credits)**

***Introduction to Leadership***

Intensive introduction to the Leadership program. Focus on leadership concepts, effective instruction, principles of research, and skills relating to the completion of the program. Graded S/U.

**EDAL520 (2–3 Credits)**

***Foundations of Educational Leadership***

A basic orientation to the purposes, organization, and administration of educational programs and institutions; the structure and control of school systems; the nature of administration; and the conceptual foundations of educational administration and leadership.

**EDAL645 (2–3 Credits)**

***K–12 Educational Finance***

Focuses on financial and economic issues affecting educational institutions, including school support, costs of education, sources of revenue, budgeting, and the organization and maintenance of the fiscal and physical resources of educational systems.

**EDAL670 (3 Credits)**

***Technology for Leaders***

Philosophical basis for technology usage in various leadership settings to enhance organizational effectiveness, survey of contemporary technologies appropriate to most organizational settings and cost benefit analysis of various systems, development of a technology plan for leadership development, ethics of technology usage.

**EDAL680 (1–12 Credits)**

***Internship: (Topic)\_\_\_\_\_***

A planned internship in leadership at a cooperating organization, institution, school district, or agency. Permission of supervisor and plans required in advance of registration. May be graded S/U. Repeatable.

**EDCI547 (3 Credits)**

**Foundations of Curriculum Studies**

## **Andrews University Educational Leadership Program**

The relationship of the purposes of education to the design, implementation, and evaluation of curriculum at any level. Criticism of contemporary curriculum theories from a Christian perspective. Basic to other courses in curriculum and instruction.

### **EDCI565 (2 Credits)** **Improving Instruction**

Designed to provide a framework for organizing and teaching declarative and procedural knowledge, developing habits for lifelong learning, and building a positive classroom environment (including the use of cooperative learning groups). Includes reflection, microteaching, and peer feedback. Basic to other courses in curriculum and instruction.

### **EDFN500 (2–3 Credits)** **Philosophical Foundations for Professionals**

Examines philosophical and theological bases of major worldviews and, taking into account the conceptual framework of the Andrews University School of Education, critiques the impact of naturalism and post-modernism on education, psychology, and religion from a Christian perspective. Preferably taken in the first year of any graduate program in the School of Education.

### **LEAD675 (1–3 Credits)** **Portfolio Development: (Topic)\_\_\_\_\_**

Development of expertise and documentation in a selected competency area including self-reflection that describes personal growth and the theoretical knowledge base supporting the competency. (Repeatable up to 12 credits).

### **EDAL560 (3 Credits)** **K–12 Law**

Emphasizes legal issues affecting teachers and educational administrators, including governmental relations, church state issues, teacher employment, student control, and school board operations and procedures.

### **EDAL565 (1–2 Credits)** **Leadership for Seventh-day Adventist Education**

Explores the spiritual climate and leadership practices of administration in Seventh-day Adventist education. Uses scripture, the writings of Ellen White, and other sources to develop a frame of reference for educational leadership and an understanding of the role of the divine in education.

### **EDAL570 (2–3 Credits)** **Principles of Educational Supervision**

## **Andrews University Educational Leadership Program**

Designed for principals, superintendents, and instructional supervisors concerned with the improvement of teaching and learning by professional supervision; the role, aims, principles, and practices of instructional supervision; introductory study of supervisory techniques.

### **EDAL635 (2–3 Credits)**

#### ***Human Resources Administration***

Reviews personnel services; policy for certified and noncertified employees; personnel functions in education; the interpersonal process in educational organizations, communications, and group dynamics for educational systems.

### **EDAL664/665 (2–3 Credits)**

#### ***Elementary School Leadership***

Explores the role of the principal; leadership in curriculum implementation and reform; organization of schedules, calendar, and catalogue; staff organization and utilization; attendance program; responsibilities such as assemblies, opening and closing of school, supervision of staff, and operation of school facilities. It also includes office management and auxiliary services.

### **LEAD525 (2–3 Credits)**

#### ***Public Relations: Community Partnerships***

Reviews research on public relations and strategies for improving community relationships and strengthening partnerships with community groups.

### **EDRM505 (3 Credits)**

#### **Research Methods**

A survey of quantitative and qualitative research designs for conducting basic and applied research in education, counseling and psychology. The primary focus will be on the research process including defining variables, formulating and stating the problem, planning and designing the research, conducting the literature review, instrumentation, data collection procedures, implication for data analysis, and researcher ethical and legal responsibilities. Topics such as mixed methods design, program evaluation and action research will also be presented. Students are expected to develop a research proposal.

## **Andrews University Educational Leadership Program**

### **LEAD535 D (1–3 Credits)**

#### ***Principles of Academic Writing***

This course offers an introduction to the art of academic discourse that will prepare students for writing research papers, theses and dissertations. It covers summary, analysis and synthesis, structure and language use, style and formatting, and the concept of writing as both a process and a skill learned best through continual practice.

### **EDAL660 (1–3 Credits)**

#### ***Planning & Operating Educational Facilities***

A survey of the planning, modernization and management of educational facilities including buildings, equipment, and sites. A comprehensive study of educational facilities planning as related to preliminary development plans, long range master planning of educational facilities/campuses, considering educational philosophy and resources.