

Andrews University Faculty Professional Development Policies

PROFESSIONAL DEVELOPMENT (AU Working Policy 2:378)

In order to encourage professional development, the university provides the following incentives to keep faculty members current in their disciplines:

Professional Memberships (AU Working Policy 2:378:1)

Faculty are reimbursed to an annually stated maximum for professional memberships. A receipted bill or other evidence of payment should be submitted with the membership expense report form provided.

Licensure (AU Working Policy 2:378:2)

Where professional licensure, either state or national, is required, the full cost of such fee is reimbursable to the teacher upon submission to the treasurer's office of the proper form signed by the appropriate dean. The responsibility for determining the need for licensure rests with the dean of the school in which the teacher is based.

Denominational Journals (AU Working Policy 2:378:3)

1. All full-time teachers receive a free subscription to the Journal of Adventist Education.
2. A teacher who has been ordained to the ministry or who teaches in religion or ministry will receive a free subscription to Ministry magazine

The list of those eligible for subscriptions is maintained by the provost.