

Dissertation Deadlines for Graduation 2020-2021

DEFENSE COUNTDOWN DEADLINES

<p>Process starts 19 WEEKS prior to Graduation</p>	<p>Apply for graduation on Andrews University website: Latest day to apply for December 2020 conferral is September 17, 2020* Latest day to apply for Spring 2021 graduation is January 21, 2021* Latest day to apply for Summer 2021 graduation is May 18, 2021 * If you apply for graduation after the latest day (*), a late fee will be charged to your account.</p>
<p>19 weeks prior to graduation</p> <p><i>Latest date is:</i> September 10, 2020 (Winter) January 8, (Spring) April 9, 2021(Summer)</p>	<ul style="list-style-type: none"> The candidate must submit to the members of their dissertation committee, a completely edited copy of their dissertation, including abstract, all chapters, all appendices, complete bibliography, charts, and tables, numbered and complete. The candidate should request a pre-defense date with their committee.
<p>16 weeks prior to graduation</p> <p><i>Latest date is:</i> September 10, 2020 (Winter) January 8, 2021 (Spring) April 9, 2021 (Summer)</p>	<ul style="list-style-type: none"> A pre-defense meeting must be held by the candidate with their dissertation committee to approve the dissertation for the final defense. If the committee votes that the candidate is ready to defend, they will sign a Ready for Defense” form. The committee may ask the candidate to make corrections in the dissertation at the pre-defense meeting.
<p>12 weeks prior to graduation</p> <p><i>Latest date is:</i> October 8, 2020 (Winter) February 5, 2021 (Spring) May 7, 2021 (Summer)</p>	<ul style="list-style-type: none"> After making sure that all corrections have been made, the Dissertation Chair will submit signed Dissertation Defense Readiness form and application for the External Examiner. In addition will provide the date and time for the dissertation defense. At this point the dean will sign off on the Dissertation Defense, approve the External Examiner. An official confirmation of the dissertation defense will be emailed to the dissertation committee, the external examiner and the candidate
<p>8 weeks prior to graduation*</p> <p><i>Latest date is:</i> November 5, 2020 (Winter) March 5, 2021 (Spring) June 4, 2021 (Summer)</p>	<ul style="list-style-type: none"> Oral defense of approved document.
<p>6 weeks prior to graduation*</p> <p><i>Latest date is:</i> November 19, 2020 (Winter) March 19, 2021 (Spring) June 18, 2021 (Summer)</p>	<ul style="list-style-type: none"> Following the defense, make all changes/additions recommended by your dissertation committee and chair. Ensure that your document conforms to the AU Standards for Written work (https://www.andrews.edu/grad/documents/standards-for-written-work-2015.pdf). Submit the completely edited draft to the Dissertation Chair.
<p>4 weeks prior to graduation*</p> <p><i>Latest date is:</i> December 3, 2020 (Winter) April 2, 2021 (Spring) July 2, 2021 (Summer)</p>	<ul style="list-style-type: none"> When no further corrections are needed, ask your Dissertation Chair to send the final approved document (PDF format) and the signed and approved signature page (as a separate PDF) to the Dissertation Office (dissertationoffice@andrews.edu). Fill out the Submission Agreement form, available from the Dissertation Office website: https://www.andrews.edu/grad/resources/dissertation/index.html, which allows Andrews University to upload your dissertation to the James White Library website, making it available for research, teaching, and private study. Submit your dissertation (PDF format) to UMI/ProQuest, which will give your document wide exposure. Follow the instructions given on the Dissertation Office website: https://www.andrews.edu/grad/resources/dissertation/index.html
<p>2 weeks before graduation</p> <p><i>Latest date is:</i> December 17, 2020 (Winter) April 16, 2021 (Spring) July 16, 2021 (Summer)</p>	<ul style="list-style-type: none"> Records receives Final Dissertation Approval form (Dissertation Office signs the completion form and submits it to the Records Office for graduation)
<p>December 2020 Conferral: 12/31/20 Spring 2021 Graduation: 5/9/21 Summer 2021 Graduation: 8/8/21</p>	<ul style="list-style-type: none"> Questions regarding graduation weekend should be addressed to the Records Office by calling 1-800-253-2874 or 269-471-3375. The graduation information is available at: https://www.andrews.edu/services/registrar/

*These dates are last possible dates. Students should plan to meet these requirements well before the suggested deadline. Waiting until final deadlines could jeopardize your graduation plans.