

**PERSONAL INFORMATION**

(For office use only)

NAME OF APPLICANT \_\_\_\_\_

ID \_\_\_\_\_

BIRTHDATE (M/D/Y) \_\_\_\_\_ DEGREE APPLYING FOR \_\_\_\_\_

G \_\_\_\_\_

LEVEL OF STUDY APPLYING FOR     UNDERGRADUATE     DOCTORAL LEVEL     MASTER'S LEVEL     MASTER OF DIVINITY     ENGLISH LANGUAGE INSTITUTE

I AM PLANNING TO ATTEND FROM \_\_\_\_\_ 20 \_\_\_\_\_ TO \_\_\_\_\_ 20 \_\_\_\_\_

MARITAL STATUS     SINGLE     MARRIED    NUMBER OF CHILDREN DEPENDENT ON YOUR SUPPORT \_\_\_\_\_

CITIZENSHIP: COUNTRY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_

**EXPENSE FORM**

Please complete your annual budget by listing: 1) expenses for your first four years (second, third and fourth year not applicable to postprofessional physical therapy students) and 2) all resources of funding. Be sure to account for all semesters, including summer if applicable. Refer to the enclosed cost sheet for costs or visit [www.andrews.edu/SF](http://www.andrews.edu/SF) for most current amounts. Remember to anticipate an estimated 5% increase in the cost each year you attend. Any sponsorships, scholarships or loans require letter or documentation of proof. Incomplete information or late forms might result in a delay of your financial acceptance.

1) EXPENSES	First Year	Second Year	Third Year	Fourth Year
Tuition & Fees				
Books & Supplies				
Dorm & Meal Plan				
Off-Campus Housing				
Dependent Expenses				
Living Expenses				
Health Insurance				
Other _____				
<b>TOTAL</b>				

2) RESOURCES (IN U.S. DOLLARS)	
Personal and/or Family Funds Attach proof of funds - ie. Official Bank Statements/Documents	
Sponsorship Attach official letter of sponsorship - ie. Official Bank Statements/Documents MUST PAY FIRST SEMESTER IN FULL	
Attach proof of loan approval	
Scholarship	
Please specify _____	
<b>TOTAL</b>	

**IMPORTANT INFORMATION**

**Advance Deposit:** Applicants attending the main campus from outside the United States (except Canada and Mexico) must make an advance deposit of \$3,000. This deposit must be paid in full before I-20 is released. No university scholarships may be applied to pay the deposit.

**Deposit Allocation:** This deposit is not available to cover registration expenses; the deposit earns interest during the time the student is enrolled. The deposit plus interest is refunded when the student's enrollment is terminated; alternatively, it can be used as partial payment for the final semester of registration. International students do not get a discount on their deposit when the deposit is used to pay tuition costs. International student deposits that have not been refunded within four years after the student reaches non-current status or have not attended shall be transferred from the student's international student deposit account to a quasi endowment account.

**Resource Verification:** Bank documentation as well as other forms of financial documentation are required to prove ability to support one's educational expenses. Sponsors will be required to send a bank statement. In addition, the applicant must demonstrate adequate financial support for the duration of the program for which (s)he is applying. Documents may be faxed to the Int'l Coordinator at 269.471.3228.

**I-20 Form:** Once a student is accepted, and the deposit and resource verification are received and accepted, the university authorizes the Office of International Student Services to issue the I-20 Form for the purpose of securing a United States student visa.

MDIV students must pay the first semester's expenses in full. New graduate students from Ethiopia and Kenya must also pay the first semester's expenses in full.

**FINANCIAL RESPONSIBILITY:** The following statement must be signed prior to acceptance.

I understand that all basic charges for each semester of attendance at Andrews University are payable in full at the time of registration for that semester. I will be responsible for and do hereby agree to pay promptly all charges. I understand that the terms are payment at the time of registration or at such other times as approved by the University, and that if any charges remain unpaid thirty (30) days after, a carrying charge of one percent (1%) per month will be added to all unpaid balances on my account. The University holds a security interest in the nature of lien against my transcript, diploma and other documents of record until the account is cleared. I further agree to pay reasonable costs of collection including attorney's fees.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Please turn sheet over to continue

**APPLICANT'S INFORMATION**

NOTE: If you are coming to Andrews University with your spouse and/or children you will also need to provide the following information for each of them on an additional sheet of paper: (1) Full Name (2) Date of Birth (M/D/Y) (3) Country of Birth.

FULL NAME \_\_\_\_\_ HOME TELEPHONE \_\_\_\_\_  
 STREET ADDRESS or PO BOX \_\_\_\_\_ EMAIL \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_  
 COUNTRY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**FATHER'S INFORMATION—(Not applicable for graduate students)**

FULL NAME \_\_\_\_\_ HOME TELEPHONE \_\_\_\_\_  
 STREET ADDRESS or PO BOX \_\_\_\_\_ EMAIL \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ EMPLOYER \_\_\_\_\_  
 COUNTRY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**MOTHER'S INFORMATION—(Not applicable for graduate students)**

FULL NAME \_\_\_\_\_ HOME TELEPHONE \_\_\_\_\_  
 STREET ADDRESS or PO BOX \_\_\_\_\_ EMAIL \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ EMPLOYER \_\_\_\_\_  
 COUNTRY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**ADDITIONAL INFORMATION**

If you have relatives living in the U.S., please give the name, address, and phone number of each. If you do not have relatives in the U.S., please list a sponsor and a friend.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

You may send your advance payment by check or bank draft to the following address (make payable to Andrews University):

Mail to: Student Financial Services  
 4150 Administration Dr  
 Berrien Springs MI 49104-0750 USA

PLEASE NOTE: For wiring payments internationally, please go to Peer Transfer at [www.peertransfer.com](http://www.peertransfer.com).

Be sure to include student name and ID number on all types of payments. If sending several payments in one lump sum, please indicate the distribution of funds (i.e., \$3,000 for deposit, \$250 for Room Deposit, etc.).

**COMMITMENT OF PAYMENT—TO BE SIGNED BY SPONSORS**

For value received, I or we, the undersigned, do hereby jointly and severally unconditionally guarantee unto Andrews University the prompt payment, when due, including any extended due date, of all charges and costs incurred by the above named student at Andrews University. Notice of any extension of a due date is waived. The undersigned also waive notice of acceptance, notice of nonpayment, protest, and notice of protest, with respect to the obligation covered until written notice of its discontinuance is served upon Andrews University and after such notice it shall continue in force and effect as to any unpaid charges then owed to the University. The undersigned agree to pay reasonable costs of collection including attorney's fees.

SIGNATURE OF SPONSOR (1) \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNATURE OF SPONSOR (2) \_\_\_\_\_ DATE \_\_\_\_\_