

SEMINARY WORSHIP ATTENDANCE POLICY

The University Bulletin contains the following Worship Attendance note concerning Seminary worship (Seminary section, *Academic Policies Applying to all Program*):

Worship Attendance. Regular and punctual attendance is required at seminary worships and assemblies for faculty, staff and students in residence, except students registered for 7 credits or fewer, and faculty who have assignments off-campus or are on an approved research term. Student requests to be excused from this requirement should be addressed to the deans' office in writing. Regular worship attendance is a graduation requirement for students in residence.

To clarify, the following guidelines are offered:

- All Master-level students registered for more than 7 on-campus credit hours are required (a graduation requirement) to attend:
 - 10 worships in the fall
 - 10 worships in the spring
 - 4 worships in the summer
- If a student is more than 5 minutes late, no credit will be given.
- Students who do not have their ID card during the first two weeks of a semester will be accommodated by a manual sign-up sheet in the seminary deans office. After the first two weeks, no credit will be given for students who do not have their ID card with them at worship.
- There may be special University or Seminary events at which credit will be given. The Seminary Dean's office will notify Seminary students via email of the event and how to receive credit.

STEPS TO CHECK YOUR SEMINARY WORSHIP ATTENDANCE

1. Vault.Andrews.edu
2. My Account
3. Banner Web
4. Student Services
5. Accounts Receivable
6. Seminary Chapel Attendance

MAKEUP POLICY

Students may make up for up to three missed worships in a semester by attending an additional three in another semester; however, students cannot make up worship in their final semester.

Alternatively, a student make up for an absence by listening to the recorded service and writing a two-page, typewritten reaction to the event and turning it in to their program office. Most worship services are recorded and posted online at <https://www.andrews.edu/sem/sem-chapel/chapel/index.html> under "Current Students" in the Seminary website.