

# AU 4-year Career Plan

## YEAR 1: Explore

- Visit the Career Center and meet with a career coach
- Take time to get to know yourself: schedule career assessments
- Focus on your academics – utilize academic services
- Network – make friends, join at least one organization, know the campus, volunteer. Join LinkedIn and Andrews Network
- Conduct informational interviews based on your career assessment results
- Update your resume from high school to college
- Attend career workshops

- Finalize your major choice
- Develop relationships with faculty, administrators, alumni
- Meet with a Career coach to review career goals
- Conduct informational interviews
- Join a professional organization
- Take on a leadership role in an on-campus club related to your major
- Consider travel abroad
- Prepare for internships
- Meet with a career coach to update your career documents and get interview prep
- Attend career events

## YEAR 2: Discover

- Get to know your academic department and their resources
- Develop professional contacts
- Start your internship search
- Refine your resume and interview skills
- Explore graduate school
- Explore and take entrance exam courses: GMAT, GRE, LSAT, MCAT

## YEAR 3: Experience

- Meet with a Career Coach to develop a job search strategy
- Schedule a mock interview with a career coach
- Ask professional contacts for reference letters
- Prepare application material
- Finalize your career documents: resume, cover letter, portfolio
- Attend career fairs and career events
- Apply for graduation and take senior exit exam
- Apply for graduate school
- Talk with career coach about transitioning into life after college
- Stay connected with Alumni Office

## YEAR 4: Act