

Children's Names \_\_\_\_\_  
 \_\_\_\_\_  
 Parent's Name \_\_\_\_\_ Parent's Social Security # (required) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Please list all enrolled children's names in the blanks below.

I/we, the Parents/Legal Guardian or responsible adult of \_\_\_\_\_, agree to enroll our child in the Crayon Box Program licensed by the State of Michigan in the name of the Crayon Box, Andrews University Children's Learning Center. We agree that our registration fee of \$50 per family is due at enrollment and a yearly \$50 material fee per child is billed on the third Tuesday of February of each consecutive calendar year. We agree that there is no yearly re-enrollment fee if forms are submitted by August 1. The yearly re-enrollment fee is \$25 for forms received August 2-31. The yearly re-enrollment fee is \$50 for forms received after August 31. We agree that a \$50 Change of Plan fee will be charged to hold the child's spot when off schedule for a full week or longer. The fee will be refunded for children of Andrew University faculty and staff (upon return). The fee will also be refunded for Andrews University students during university breaks (upon return). This fee will not be refunded if a child does not return. These fees are non-refundable.

I/we have received and read the program policies set forth in the Crayon Box Parent Handbook and agree to comply with all of the rules, policies and responsibilities stated therein. The Crayon Box has reserved the right to modify rules and policies at its discretion with 30 days written notice. Such notice requirements shall not be applicable in the event of emergencies or licensing mandates.

I/we agree to pay the provider the full tuition regardless of absences due to vacation, holidays, illness, and closings due to emergency situations, inclement weather or acts of God. We understand that the Crayon Box reserves the right to adjust the tuition rates with 30 days written notice.

I/we agree that tuition fees are to be paid in full two weeks in advance (every other Friday). We also agree to pay any applicable late payment penalties, late pick-up, and non-scheduled hours fees that have been established in the parent policy manual.

I/we acknowledge that the Crayon Box will release \_\_\_\_\_ to only those persons authorized on the Child Information Card. We are in agreement with the Provider's standard procedures used at the release of children in special circumstances. We acknowledge that no one will be permitted to take a child off the premises without written consent.

Finally, I/we agree that either party may terminate this agreement with a two-week written notice. In the event that a withdrawal notice has not been provided, we agree to pay the Crayon Box the amount equal to two weeks of child care fees. We acknowledge that the Crayon Box may terminate this agreement without notice if \_\_\_\_\_'s continued participation in the program creates a direct threat to the safety of him/her self, other children, or the Crayon Box staff.

Plans	Infants	Toddlers	Preschool and Pre-Kindergarten	Young Fives School Age
<b>DROP IN</b>	<b>\$8.25 / Hour</b>	<b>\$7.65 / Hour</b>	<b>\$6.75 / Hour</b>	<b>\$4.75 / Hour</b>
<b>PLAN A</b>	<b>\$7.25/ Hour</b>	<b>\$6.65 / Hour</b>	<b>\$5.75 / Hour</b>	<b>\$3.75 / Hour</b>
<b>PLAN B1</b>	<b>\$147</b>	<b>\$138</b>	<b>\$106</b>	<b>\$3.75 / Hour</b>
<b>PLAN B2</b>	<b>\$162</b>	<b>\$154</b>	<b>\$129</b>	<b>\$3.75 / Hour</b>
<b>PLAN C1</b>	<b>\$182</b>	<b>\$172</b>	<b>\$147</b>	<b>\$3.75 / Hour</b>
<b>PLAN C2</b>	<b>\$194</b>	<b>\$185</b>	<b>\$162</b>	<b>\$3.75 / Hour</b>
<b>PLAN D1</b>	<b>\$199</b>	<b>\$197</b>	<b>\$171</b>	<b>\$3.50 / Hour</b>
<b>PLAN D2</b>	<b>\$4.35 / Hour</b>	<b>\$4.28 / Hour</b>	<b>\$3.74 / Hour</b>	<b>\$3.50 / Hour</b>
<b>NON-SCHEDULED</b>	<b>\$10.00 Pro-Rated Hourly</b>	<b>\$10.00 Pro-Rated Hourly</b>	<b>\$10.00 Pro-Rated Hourly</b>	<b>\$10.00 Pro-Rated Hourly</b>
<b>AFTER CLOSING</b>	<b>\$2.00 Per Minute</b>	<b>\$2.00 Per Minute</b>	<b>\$2.00 Per Minute</b>	<b>\$2.00 Per Minute</b>

If any provision of this contract, the program policies, rules and responsibilities are held invalid or unenforceable, it should be ineffective only to the extent of the invalidity, without affecting or impairing the validity or enforceability of the remainder of the provision or the remaining provisions and intent of this contract.

This contract constitutes the entire agreement among the parties involved and supersedes any prior understandings or agreements. Each party acknowledges and states that no representation, inducement, or conditions not stated in this contract have been made or relied upon by either party. *This contract shall be governed by the laws of the State of Michigan.*

\_\_\_\_\_  
 Signature of Parent, Legal Guardian or Responsible Adult      Date Signed/Effective      Program Director's Signature