Counseling and Testing Center

CLEP PERMISSION APPLICATION

*Please review CLEP guidelines in the Advanced Placement Opportunities brochure.
*No credit by examination of any type may be taken during the last semester immediately preceding graduation
*CLEP credit granting score is 50.
*For students who want to retake a CLEP exam there is a 6 month waiting period.

Date: _____/_____/_____

____________________________________   ______________________________     ______________________
First Name     Middle Initial     Last Name

Birth Date _____/_____/_____   AU ID# __________________________

Classification:  Freshman☐   Sophomore☐   Junior☐   Senior☐

Academic Major: ________________  Semester and year of anticipated graduation: _______   ________

Email ___________________________   Phone # _______  -  _______  -  _______

Local Address _____________________________________________________________________________

City _________________________________   State _________________   ZIP Code ___________________________

CLEP Subject Examination: ___________________________   AU Course # ___________________________

PLEASE OBTAIN THE FOLLOWING SIGNATURES

Department Chair of your program (Name): ____________________________

Chair’s Signature: ____________________________   Date: ______________________

Department Chair of subject you are taking (Name): ____________________________

Chair’s Signature: ____________________________   Date: ______________________

CLEP TEST FEES

Per credit fees will be applied to your AU account once passing scores are obtained

$85 to CLEP: Pay before test day via My Account at https://clepportal.collegeboard.org/myaccount

$40 to CTC Administration Fee (Pay on test day: Charge to AU account or Cash only)

Test fees are NOT REFUNDED once the test has started

The above fees are subject to change