

Health Savings Account Response Form

You have until the date for filing your tax return without extensions to fund the HSA (generally April 15th), however you may only use monies for expenses incurred ***after*** the HSA is established.

I have received and read the information provided in the benefits guide booklet regarding the opportunity to open a Health Savings Account. I understand that Health Savings Account information must be provided before any contributions deducted from my paycheck will be deposited. **Failure to provide the correct routing and account number will prohibit my employer's ability to process Health Savings Account contributions to my HSA account.**

Bank Routing Number _____ HSA Account Number _____

Employee Signature _____ Date _____

Printed Name _____ ID # _____

Andrews University Email Address _____

HR Office Use Only

Received by Payroll _____ MV/BB/WD