

Schedule of Payroll Periods, Paydays & Holidays Calendar Year 2004

Week Numbers	Payroll Period	Pay Day	Pay Number	Holiday Time Off & Notes	Holiday
1 - 2	Dec 28 - Jan 10	Jan 16	2	Thursday (1 day)	New Years Day (January 1)
3 - 4	Jan 11 - Jan 24	Jan 30	3	Monday (1 day)	Martin Luther King Day (January 19)
5 - 6	Jan 25 - Feb 7	Feb 13	4		
7 - 8	Feb 8 - Feb 21	Feb 27	5	Monday (1 day)	President's Day (February 16)
9 - 10	Feb 22 - Mar 6	Mar 12	6	*See Footnote*	
11 - 12	Mar 7 - Mar 20	Mar 26	7		Spring Break
13 - 14	Mar 21 - Apr 3	Apr 9	8		
15 - 16	Apr 4 - Apr 17	Apr 23	9		Last Pay Before Graduation
17 - 18	Apr 18 - May 1	May 7	10	*See Footnote*	
19 - 20	May 2 - May 15	May 21	11		
21 - 22	May 16 - May 29	Jun 4	12	Monday (1 day)	Memorial Day (May 24)
23 - 24	May 30 - Jun 12	Jun 18	13		
25 - 26	Jun 13 - Jun 26	Jul 2	14		
27 - 28	Jun 27 - Jul 10	Jul 16	15	Monday (1 day)	Independence Day (July 4)
29 - 30	Jul 11 - Jul 24	Jul 30	16		
31 - 32	Jul 25 - Aug 7	Aug 13	17		
33 - 34	Aug 8 - Aug 21	Aug 27	18		
35 - 36	Aug 22 - Sept 4	Sept 10	19		
37 - 38	Sept 5 - Sept 18	Sept 24	20	Monday (1 day)	Labor Day (September 6)
39 - 40	Sept 19 - Oct 2	Oct 8	21		
41 - 42	Oct 3 - Oct 16	Oct 22	22		
43 - 44	Oct 17 - Oct 30	Nov 5	23		
45 - 46	Oct 31 - Nov 13	Nov 19	24		
47 - 48	Nov 14 - Nov 27	Dec 3	25	Thurs. & Friday (1.5 days)	Thanksgiving (November 25)
49 - 50	Nov 28 - Dec 11	Dec 17	26	* See Footnote*	
51 - 52	Dec 12 - Dec 25	Dec 31	27	Thurs. & Friday (1.5 days)	Christmas (December 25)

* Please plan to make special arrangements for **this paycheck** to ensure delivery of your check

** Please Note: 4th of July holiday time off will be observed Monday, July 5th.
 Christmas holiday time off will be observed Thursday and Friday, December 23-24.