

Schedule of Payroll Periods, Paydays & Holidays

Calendar Year 2016

Pay Number	Payroll Period	Pay Day	Holiday Time & Notes	Holiday Observed
1	Dec 27 - Jan 9	Jan 15	Friday (½ day)	New Years Day (January 1)
2	Jan 10 - Jan 23	Jan 29	Monday (1 day)	Martin Luther King Day (January 18)
3	Jan 24 - Feb 6	Feb 12		
4	Feb 7 - Feb 20	Feb 26	Monday (1 day)	President's Day (February 15)
5	Feb 21 - Mar 5	Mar 11		
6	Mar 6 - Mar 19	Mar 25		
7	Mar 20 - Apr 2	Apr 8		
8	Apr 3 - Apr 16	Apr 22		
9	Apr 17 - Apr 30	May 6		
10	May 1 - May 14	May 20		
11	May 15 - May 28	Jun 3		
12	May 29 - Jun 11	Jun 17	Monday (1 day)	Memorial Day (May 30)
13	Jun 12 - Jun 25	Jul 1		
14	Jun 26 - Jul 9	Jul 15	Monday (1 day)	Independence Day (July 4)
15	Jul 10 - Jul 23	Jul 29		
16	Jul 24 - Aug 6	Aug 12		
17	Aug 7 - Aug 20	Aug 26		
18	Aug 21 - Sep 3	Sep 9		
19	Sep 4 - Sep 17	Sep 23	Monday (1 day)	Labor Day (September 5)
20	Sep 18 - Oct 1	Oct 7		
21	Oct 2 - Oct 15	Oct 21		
22	Oct 16 - Oct 29	Nov 4		
23	Oct 30 - Nov 12	Nov 18		
24	Nov 13 - Nov 26	Dec 2	Thursday (1 day) - Friday (½ day)	Thanksgiving: observed November 24 (1 day) , 25 (½ day)
25	Nov 27 - Dec 10	Dec 16		
26	Dec 11 - Dec 24	Dec 30	Monday (1 day) - Tuesday (1 day)	Christmas: observed December 26th and 27th (2 days)