



(print legibly)

APPLICATION PROCESS

Student Name _____ ID _____

Email Address _____ Phone _____

Step 1: Select Guest Student at andrews.edu/apply, create account, then do the New Guest Form.**Step 2:** Complete this form. All signatures are required. Fax to 269-471-2670 or email to precollege@andrews.edu**Step 3:** Upload or email to precollege@andrews.edu applicable supplemental items.

- Home/unaccredited schools: upload standardized test scores and high school transcript (minimums & accepted tests at <https://goo.gl/ftFB2A>)
- Official ACT/SAT or AU Math Placement Exam scores (sign up at <https://goo.gl/uR8IzC>) if taking Math, Physics or Chemistry

COURSE REGISTRATIONSemester of Enrollment
(Pick One): FALL 2018

- Finish Steps 1–3 by **August 20**
- Classes begin **August 27**
- Last day to withdraw with full tuition refund is **September 5**
- Last day to withdraw with a W is **November 27**

 SPRING 2019

- Finish Steps 1–3 by **December 31, 2018**
- Classes begin **January 7**
- Last day to withdraw with full tuition refund is **January 16**
- Last day to withdraw with a W is **April 16**

Enter course information below to register. Find section number, CRN, and fees in the course schedule online at vault.andrews.edu/schedule

CRN	Course Number	Section Number	Course Title	Number of Credits	Tuition/Fees
1599	e.g. PSYC 101	999	Introduction to Psychology	3	\$405
				Guest Fee	\$60
				TOTAL	

SCHOOL AGREEMENT Accredited Not Accredited (attach ACT/SAT scores) Student GPA _____ Class Standing: Sophomore Junior SeniorThe student will receive: High School and Andrews credit only Andrews credit This student has taken ESL courses in high school: Yes No

We verify that this student is prepared to succeed at the college level:

Registrar Signature _____ Date _____

FINANCIAL AGREEMENT**Payment Method Selected**

- Parent will pay online. Student will be emailed instructions with registration confirmation.
- Parent will pay the school, following school instructions. School accepts third party billing.
- School accepts third party billing for tuition and fees at registration. Parents pay portion as per school/partnership policy.

NOTE: Regardless of method of payment, parents are responsible for ensuring their child's account is paid in full. Statements will be mailed to the student's address.

Accountant Signature, if billing accepted _____

Billing Email _____ Fax Number _____

Parent Signature _____ Date _____

STUDENT AGREEMENT

I have reviewed the Admission Criteria at andrews.edu/undergrad/apply/hs. I will request my transcript be sent to my school, and I give permission for my school to request transcript information. I will complete this year's orientation at andrews.edu/go/hs-orientation.

Student Signature _____ Date _____

Admissions _____ Date _____

Financial _____ Date _____

Academic Records _____ Date _____

Tuition and Fees 2018–2019

- Tuition: \$135 per credit
- Guest Fee: \$60
- Registration Change Fee: \$35
- Incomplete fee: \$35
- Course/Lab Fees: See Course Schedule

For more information:
andrews.edu/precollegeOFFICE
USE ONLY

This form expires February 2019