



(print legibly)

REGISTRATION STEPS

- Step 1: Select Guest Student at andrews.edu/apply, create account, then do the New Guest Form.
Step 2: Complete this form. All signatures are required. Upload or email to precollege@andrews.edu
Step 3: Upload or email applicable supplemental items to precollege@andrews.edu.
- Home/unaccredited schools: upload high school transcript and standardized test scores
- If taking Math or Science classes, submit official ACT/SAT scores, or take our Math Placement Exam

TUITION AND FEES 2018-2019
- Tuition: \$135 per credit
- Guest Fee: \$60
- Registration Change Fee: \$35
- Incomplete fee: \$35
- Course/Lab Fees: See Course Schedule
For more information: andrews.edu/precollege

STUDENT AGREEMENT

Student Name \_\_\_\_\_ ID \_\_\_\_\_
Email Address \_\_\_\_\_ Phone \_\_\_\_\_

I have reviewed the Admission Criteria at andrews.edu/undergrad/apply/hs. I will request my transcript be sent to my school, and I give permission for my school to request transcript information. I will complete this year's orientation, if I did not register in Fall 2018, at andrews.edu/go/hs-orientation.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

COURSE REGISTRATION

- Semester of Enrollment (Pick One):
- FALL 2018: Finish Steps 1-3 by August 20, Classes begin August 27, Last day to withdraw with full tuition refund is September 5, Last day to withdraw with a W is November 27
- SPRING 2019: Finish Steps 1-3 by December 31, 2018, Classes begin January 7, Last day to withdraw with full tuition refund is January 16, Last day to withdraw with a W is April 16

Enter course information below to register. Find section number, CRN, and fees in the course schedule online at vault.andrews.edu/schedule

Table with 6 columns: CRN, Course Number, Section Number, Course Title, Number of Credits, Tuition/Fees. Includes example row for PSYC 101 and a Guest Fee row.

SCHOOL AGREEMENT

Accredited Not Accredited (attach standardized test scores) Student GPA \_\_\_\_\_ Class Standing: Sophomore Junior Senior
The student will receive: High School and Andrews credit only Andrews credit This student has taken ESL courses in high school: Yes No
We verify that this student is prepared to succeed at the college level:

Registrar Signature \_\_\_\_\_ Date \_\_\_\_\_

FINANCIAL AGREEMENT

- Payment Method Selected
- Parent will pay online. Student will be emailed instructions with registration confirmation.
- Parent will pay the school, following school instructions. School accepts third party billing.
- School accepts third party billing for tuition and fees at registration. Parents pay portion as per school/partnership policy.

NOTE: Regardless of method of payment, parents are responsible for ensuring their child's account is paid in full. Statements will be mailed to the student's address.

Accountant Signature, if billing accepted \_\_\_\_\_

Billing Email \_\_\_\_\_ Fax Number \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Admissions \_\_\_\_\_ Date \_\_\_\_\_ Financial \_\_\_\_\_ Date \_\_\_\_\_ Academic Records \_\_\_\_\_ Date \_\_\_\_\_

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