

# Andrews University

## Undergraduate Petition Form

Name \_\_\_\_\_ ID \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Academic Year FR SO JR SR Grad Date \_\_\_\_\_ Email \_\_\_\_\_@andrews.edu

\_\_\_\_\_ BA/BS \_\_\_\_\_ Professional \_\_\_\_\_ Transfer Student (24+ credits taken previously)

Major: \_\_\_\_\_ Advisor: \_\_\_\_\_

Minor: \_\_\_\_\_ Advisor: \_\_\_\_\_

College/School: \_\_\_\_\_

---

**Course Taken:** Prefix \_\_\_\_\_ Number \_\_\_\_\_ Title \_\_\_\_\_ Credits \_\_\_\_\_ Grade \_\_\_\_\_

Institution where course was taken \_\_\_\_\_

Include course description if course was not taken at AU

\_\_\_\_\_ Waive \_\_\_\_\_ Substitute

**Course Required:** Prefix \_\_\_\_\_ Number \_\_\_\_\_ Title \_\_\_\_\_ Credits \_\_\_\_\_

**OR Category Requirement (GE Courses Only)**

\_\_\_\_\_ Religion

\_\_\_\_\_ Composition/Communication

\_\_\_\_\_ History

\_\_\_\_\_ Fine Arts/Humanities

\_\_\_\_\_ Science: \_\_\_\_\_ Life \_\_\_\_\_ Physical

\_\_\_\_\_ Mathematics

\_\_\_\_\_ Computer Literacy

\_\_\_\_\_ Service Learning

\_\_\_\_\_ Social Sciences: \_\_\_\_\_ Foundation \_\_\_\_\_ Interdisciplinary

\_\_\_\_\_ Fitness Education

---

**Explanation**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Recommendations**

Yes \_\_\_\_\_ No \_\_\_\_\_ \*Advisor \_\_\_\_\_ Date \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ \*\*Dept. Chair \_\_\_\_\_ Date \_\_\_\_\_

\* Advisor signature needed for ACE (General Education Requirement)

\*\* Advisor AND Department Chair signatures needed for major or minor request.

**Approval**

Yes \_\_\_\_\_ No \_\_\_\_\_ Academic Dean \_\_\_\_\_ Date \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ GE/Honors Director \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**

Accepted: Yes No

If No:

\_\_\_\_\_ Transcript Missing

\_\_\_\_\_ Information Missing

\_\_\_\_\_ Wrong Course/Acronym

\_\_\_\_\_ Dean's Signature Missing

\_\_\_\_\_ Other: \_\_\_\_\_

Sent to Articulation Office: \_\_\_\_\_

Date Entered: \_\_\_\_\_ Initials: \_\_\_\_\_

Comments: \_\_\_\_\_

Date Received: \_\_\_\_\_