

7 10 13 IACUC Meeting minutes

Members present: D. Smith, G. Burdick, D. Grellman, P. Litvak, A. Robertson, R. Schafer

Members not present: J. Balsis, B. Chobotar

Prayer: D. Smith

Opening remarks: D. Smith

Meeting times:

- D Grellman is available Mondays and Wednesdays, every other Friday
- G. Burdick is committed until 1:30 pm on Fridays.
- R. Schaefer can not do Monday evenings.

Lunches or suppers: VP office will provide. We must meet every 6 months to review animal facility, but we don't have a working facility right now. But we are in the process of raising funds for that now.

Mark Suckow came last year to evaluate our facility and IACUC. He said that we should also be evaluating the dairy. Kathy needs to be here for that discussion. None of the standard diagnostics for animal health should be under this committee's jurisdiction. Some students do honors project on extant data. This committee will need to review and approve protocols involving taking new data. The farm is USDA-approved (we sell the milk).

Website: Academics>Office of Research & Creative Scholarship>Research Compliance (left menu) > IACUC (this is where you can download the form and there is also a resource page)

- Links to resources like IACUC.org
- AAALAC – once you get approval, getting NSF/NIH approval becomes much easier
- Animal Welfare Act: cornerstone document that everything else is based on (governs research but also transport and other issues)
- OLAW: governing body of NIH and PHS system. Therefore most people applying for a federal grant will need to get a Federal-wide assurance (FWA). A FWA states that Andrews University will comply with OLAW regulations (which are also consistent with AAALAC)
- Guide for the Care and Use of Laboratory Animals (All committee members should read this)
- National Academies press: all publications that Denise brought to meeting are available here in pdf format.
- Members-only section (password protected. **ACTION:** get password for community members)
 - Agenda

- Minutes
- Pending and approved protocols
- AU governance documents
- All will be under FOIA. Number of votes is reported, but not who voted for what.
- This committee has final authority on disapprove animal protocols. Administrators and Institutional Official can impose further restrictions, but can not approve experiment that have been disapproved by IACUC.

Current Protocols:

- Peter Lyons: zebrafish (dissects before brain activity)
- P Litvak: rats (done at another research institution, but need IACUC approval from AU)
- J Hayward: gulls (federally funded therefore needs federal approval. Also, they are disturbing nests). But this is exempt research and can be approved by the chair.
- T Goodwin: currently only doing field observation

Reviewed Documents

- Governance document:
 - Chair is appointed by provost *or designee*.
 - **ACTION:** Put AALAS on website. Denise and Gary to meet and decide how to get resources. May need to delete or revise this paragraph if we don't get these resources.
 - **VOTE:** Recommend to SRC to approve with revision
- Application:
 - Change wording to "Institutional Biosafety Officer and/or Committee"
 - Change name of chair
 - Maybe modify the decision tree to make more clear?
 - Occupational Health program: Faculty and students undergo training at beginning of school year
 - Change to pdf (but boxes won't expand)
 - **VOTE:** Recommend to SRC to approve with revisions

The chair has been acting as his/her own admin assistant. Office of Scholarly Research will provide administrative support as needed. Mordecai will be maintaining the website.

Tour of the Animal Facility

Signed, Pam Litvak, Recording Secretary

Signed, Denise Smith, IACUC Chair

