

THEATRICAL SMOKE/HAZE PERMIT REQUEST

Smoke Type:

- Chilled Fog Machine
- Hot Fog Machine Haze

- Dry Ice
- Other _____

Date: _____ Event: _____ Estimated Attendance: _____

Location: _____ Time Beginning: _____ Time Ending: _____

Person Responsible: _____ Cell phone # _____

Faculty/Staff Sponsor: _____ Cell Phone #: _____

Signature of Responsible party: _____ Date _____

Signature of Faculty/Staff Sponsor: _____ Date _____

Signature of Location/Building Manager: _____ Date _____

Requested Practice Date/Trial run: _____

- I (Responsible Party) understand that I am responsible for complying with the regulations listed on the back of this form. If the guidelines are not met my privileges can be revoke and denied for current and future requests.
- I understand that this form is not for event approval, but only for the safety issues for the event.

Submitting a Theatrical Smoke Permit does not guarantee approval.
Requests must be submitted two weeks prior to the event.

(For Office use)

Approval: _____ Badge #: _____ Date: _____

Practice/Trial Run Date: _____ FA Disabled _____ FA Enabled: _____ Ofc # _____

Event/Trial Run Date: _____ FA Disabled _____ FA Enabled: _____ Ofc # _____

Theatrical Burn Permit Regulations

- Submit request to the Office of Campus Safety (through hard copy or scanned to email).
- Theatrical Permit Request
 - Must be submitted to Campus Safety a minimum two weeks prior to the date of the event.
 - Approval may be rescinded at any time leading up to or during the event for unsafe environmental conditions or user's actions (including failure to comply with permit regulations).
- Provide the following information:
 - Building Manager's approval for the event
 - Expected attendance at the event.
- Safety Maintenance
 - Fire Watch must be conducted by the party responsible while the fire detection/alarm system is disabled.
 - Fire Watch is the period of time that the detectors have been disabled for practice and/or event; the organizers must provide a person(s) to walk through the affected space looking for signs of fire. The Campus Safety officer will determine the frequency of the walk throughs during the time the fire alarms/detectors are disabled.