



## Faculty Senate 2014–2015

OFFICIAL MINUTES: 15 Oct 2014 Meeting  
AD 307, 6:00 pm

**Attendees:** Herb Helm; Karl Bailey; LBrian Strayer; Janet Blackwood; Rob Zdor; David Randall; Lynelle Weldon; Brendan Cross; Thomas Lowing; Marc Ullom; Betty Gibson; Anneris Navia; Ed Schmidt, Nicholas Miller, Felix Cortez; Connie Gane; Janet Ledesma; Lori Walton; Randall Robertson; John Peckham; Katherine Koudele; Janine Lim; Mary Ngugi; Beverly Sedlacek;  
**Regrets:** Rachel Williams-Smith; Tevni Grajales; Ante Jeroncic; Monique Pittman; LeRoy Ruhupatti  
**Honored Guests:** D. Agnetta, Director HR

Begin 6:00 pm; 20 in attendance @ start + Agnetta

### 1. Welcome and Prayer

**N. Miller**

**James 1:2-4:** Count it joy when you have trials. Trials bring joyous completion of a group. As the global church struggles with the issue of women's ordination, it is important that this trial bring completeness between the brain (educational system) and the heart (administrative/evangelistic). The balance of loyalty and accountability can be done with the wisdom and guidance of the Holy Spirit. James 1:5: "If any of you lacks wisdom, ...".

### 2. Review and approval of Minutes of 16 sept 2014 meeting

**D. Randall**

**Vote Action:** Move: Tom Loring; Second: Brian Strayer. VOTE: Approved

### 3. Report - Faculty Institute (15 min)

C. Arthur

**TABLED**

Competing committee meeting

### 4. Report - Faculty/Staff/Administration Lunches (10 min)

**D. Agnetta**

**Status:** In the context of difficult times and faculty survey results, there is a desire to increase administrator – faculty-staff communication and transparency.  
**Proposed format:** 90 minute lunch meeting ~45 faculty; 1 cabinet-level administrator per table; general questions / topics for discussion. ~15 mins at end for group discussion. Might begin as soon as Nov. **Reporting / accountability:** senators in attendance could report to senate.

**Vote Action:** none; full senate was supportive.

### 5. Senate update in school faculty meetings

**N. Miller**

**Status:** Senators represent schools / divisions. Senators should request to dean that s/he allocate time in faculty meetings for senate level.

### 6. Faculty Strategic Planning Council (FSPC) and the Senate (10 min)

**N. Miller**

**Status:** Faculty was involved in last strategic planning process at three levels of committees. Faculty senate could / should continue assume faculty role in strategic planning. Consensus that it was beneficial to have faculty input into the process.

**Vote Action:** "Short-lived, *ad hoc* committee (the five current senators who are also members of FSPC) to make a recommendation to the senate."

Motion: M. Howell: Seconded. Approved.

**K. Bailey** will call group together, (Janine Lim, Monique Pittman, Karl Bailey, Ante Jeroncic, David Randall). **Report** of recommendation at 11/19 senate meeting.

### Faculty Meetings - frequency & chairship (20 min)

**N. Miller**

**Discussion:** Should establishment of a faculty senate diminish the frequency of general faculty meetings? Should there be a joint chairship between provost and faculty senate chair?

**Vote Action:** “Faculty senate chair and provost jointly chair and plan the agenda for general faculty meetings.” Moved: J. Ledesma; Seconded: K. Koudele. Approved without opposition.

**Vote action:** “Keep general faculty meetings at the same frequency for this academic year.” Moved: K. Koudele; Seconded B. Cross. Approved, but not unanimous.

7. Gen Conf 2015 session – 2 faculty reps (10 min) N. Miller  
**Status & Discussion:** Faculty have been asked to have two faculty members as part of the seven-member Andrews delegation at the 2015 General Conference session. Andrews needs to provide a list of names by the end of the year. Is the number of faculty fixed at two?  
**Other AU delegates:** A. Luxton (Provost); A. Thorpe (Distance Ed / Griggs University); C. Arthur (Graduate Dean) ; J. Moskala (Seminary); (and presumably N.-E. Andreasen, President)

**Consensus Process for selecting faculty reps:**

**N. Miller** to provide a job description / characteristics to faculty senators.

**Each senator** will consider their constituencies and propose one willing candidate. Candidate does NOT need to be in their constituency (i.e., their school or division).

By 31 Oct, senators to provide a name to faculty senate secretary (randalld@andrews.edu).

Electronic vote by Senators prior to next senate meeting.

8. Reports from four key committees (5 min each/20 min total)
- 8.1. Undergraduate Council M. Pittman  
No report, regrets due to honors obligation
- 8.2. Graduate Council F. Cortez  
No report, not invited to Oct meeting of Grad Council.
- 8.3. Academic Ops Council J. Lim  
3 items, AOC Chair and J. Lim believe none require senate attention, and this was also agreed to by the Senate after hearing J. Lim’s description of those items.
- 8.4. Faculty Policy and Devel. N. Miller  
No report, as no meeting had occurred.

9. Report on communication with 4 key committees (5 min) J. Ledesma  
**Status:** To key committee chairs re-clarified the process of sending meeting minutes.  
**Status:** No “key committee” chairs have shared agendas or meeting minutes with faculty senate. Process was unclear until 08 Oct, at which time it was clarified in communications to chairs from the Senate Officers.

**Support Action:** Support for concept of something to identify faculty senators (button, name plate).

10. Release time for Secretary and Communications Director (10 min) N. Miller  
After a report on the significant hours spent by the Secretary and Communications officer, which is estimated to be at least 12 hours a month above and beyond normal senatorial duties, the following action was taken: **Vote Action:** “Move that release time of one 3 credit class (or equivalent) per year be provided for communications officer and executive secretary; and that it should be revisited at the end of this senate term.” Moved T. Lowing; Seconded M. Howell; Unanimous vote of approval

11. Other Business – Recruitment of foreign, non-Adventist students.  
**Status:** Need data for a more formal discussion of impact of this practice in terms of language issues and student lifestyle questions. Will invite someone to speak to this at next Senate meeting.

Next Meetings –

November: 11/19

December: 12/10