Faculty Senate 2020–2021

MINUTES: October 21, 2020
Over Zoom
6:00-8:00 pm
H. Ferguson, Chair; R. Wells, Recording Secretary

Present: S. Badenas, K. Bailey, A. Bosman, G. Chi, A. Coria-Navia, H. Ferguson, R. Gaton, O. Glanz, T. Goodwin, K. Friestad, G. Gregorutti, D. Habenicht, B. Henry-Saturné, J. Lim, P. Lyons, B. Maguad, S. Marques, M. Murray, D. Penno, C. Stuart, R. Wells, G. Woodruff, A. von Maur
Regrets/absent: G. Doss, C. Gane, B. Gibson, K. Hall, J. Markovic, R. Orrison, M. Pittman, D. Randall, K. Reiner, D. Taylor, X. Xu
Guests: K. Koudele, K. Coleman-Ferreira, R. Zdor, L. Carroll (Staff Senate Representative)

Votes & Actions taken (numbers [n] represent items on original agenda)

[2] Minutes of May 13, 2020 Senate Meeting. **MOTION**: To approve the minutes as presented (R. Wells). Seconded; **VOTE PASSED**.

[4] Council/Committee Reports (J. Lim)
   Undergraduate Council:
   (none)

   Graduate Council:
   (none)

   Academic Operations and Policy Council:
   (none)

   Faculty Policy & Development Council:
   (none)

   AUUFO Steering Committee:

   LearningHub Ad Hoc Committee:
   (none)

   Liberal Arts Council:
   (none)

   Race and Justice:
   (none)

[6] Senate Officer Elections
New Senators for 2020-2021
CAS Social Sciences: Kari Friestad; Diane Myers; Everett Wiles
CAS Humanities: Meredith Jones Gray
CAS STEM: Garth Woodruff; Anthony Bosman
CEIS:
CHHS: Heather Ferguson; Andrew von Maur
Seminary: Anna Galeniece; Roy Gaton

New Senate Officers for 2020-2021
Chair: Heather Ferguson
Vice Chair: Peter Lyons
Executive Secretary: Kari Friestad
Communications Officer: Anthony Bosman
Parliamentarian: Roy Gaton

[5] Tour Re-opening Planning Proposal
We currently have shut down tours, and we need a plan to re-open them when this is possible, but far in advance for student planning.
Need to discuss: Academic value for teaching in tours; value for retaining students; vision for short term to reopen tours from pandemic; long term vision for tours going forward being sensitive to pandemics, natural disasters, etc.; combined wisdom from current tour directors
MOTION: To create an ad hoc tour committee, led by Karl Bailey (T. Goodwin). Seconded; **VOTE PASSED (14 yes; 0 no)**.

[6] Meeting with David Hunter (new acting CIO)
Q: How can this new remote team help when there is a dire and sudden need?
A: No changes made with the current IT department on campus already; faculty can still call for help when they need something right away. Remote people will be supporting, but there will also be a team on campus as well. The contact center can be called at any time with needs.
Q: is there a plan to visit individual schools/departments to identify unique needs?
A: Yes, in the next few weeks.
Q: What sorts of changes should we expect over the next year as teachers in how we access the resources to do our jobs (tech in the classroom, logins for resources, accessing records, email, software licensing)?
A: Centralize software purchasing as much as possible, so there can be discounts. Areas where efficiencies can be gained will be examined, keeping security in mind. Any changes will be communicated clearly.
Q: Related to the on-going pandemic: Have we gained any capacities for doing things like holding virtual conferences? There are several 2021 AU-hosted conferences that are on the cusp of cancelation that were to serve the worldwide Adventist Church that could benefit from being hosted online, but I don't know what capacities we have.
A: Yes, this kind of thing is already happening with other conferences at other institutions. Zoom licenses are also run with DLIT, in partnership with ITS.
Q: When we call or message the helpdesk/contact center, are we working with people local or off-campus... and does this matter, in terms of understanding the potential issue?
A: Helpdesk will be local employees; although there may be some new faces.
Q: Some of the library employees work as troubleshooters as well as high-level technicians; but now these people have been requested to join ITS, and some have left the library. How can the library function on the spot for the students anymore?
A: Changes will be made as they understand more of what AU needs in different places. In addition, cross training will be going on, so that if one is gone, others can replace or assist when necessary.
Q: Will we temporarily lose email access while we migrate to Office 365? And if we are out of email space, can we be prioritized in being migrated? To add to this, how aware is Dynamic Campus of the AU schedule and when the stress points of exams, midterms, registration, etc are--and are major changes planned around the AU schedule?
A: Each person will know over which weekend their box will be migrated; will depend on how big the mailbox is. If your mailbox is running out of space, you can ask to be bumped up in the list. If you need to wait on the migration, you can ask to be moved to a different time.
Q: Is there an update on the four-wind or the software that runs our monitors around campus?
A: This needs to be looked at, to make sure that the
They can be reached at tchris@andrews.edu and hunterd@andrews.edu

Senate Discussion & Announcements
[1] Worship & Prayer: (H. Ferguson)

[3] Effective Teaching and Learning Council and Center for Teaching and Learning (A. Coria-Navia)

Summer support and development opportunities--worked in collaboration with Center for Digital and Instructional Technology, including new faculty orientation and faculty institute
Fall support and development opportunities:
--individual consultations
--user groups
--advancing other campus PD initiatives: Waller Lectureship instead of book club; Science of Mindfulness
Spring initiatives
--book club, up to 30 faculty members
New CTL Initiative
--Faculty fellows
Excellence in Teaching Awards Nominations call will be sent by the end of the week, due Friday Nov 6.
Pilot test the Annual Report during the next Senate meeting; to document both service, professional development, and teaching in new ways
Rationale for doing video for care/pause/appreciation days
--faculty advice
--bring back the Heart at Andrews Awards; live vicariously through their experiences
Budget considerations to honor every faculty member in some way
--CTL budget ($3000 per year for PD for all faculty)
--biggest source of capital is training, support, and affirmation for faculty
Faculty Appreciation Video process and criteria
--process: student goes to Campus Center soliciting appreciation messages for faculty
--videos are minimally edited and sent to CTL
Criteria for selection of videos
--faculty member has to be mentioned in the video
--no repetition (will take 20 years to feature all full time faculty with resources CTL currently has) from anyone in the last 2 years
--on occasion, when possible, diversity is considered but not always feasible
Institutional Outcomes
--voted by faculty on Monday Oct 19, 2020
--next steps: board of trustees, website updates, assessment plan

Other Business:
Discussion about when to send out student evaluations for this semester
--before students leave for Thanksgiving
--planning for Nov 8

Next Faculty Senate meeting: November 18, 2020