



Faculty Senate 2020–2021

MINUTES: November 18, 2020

Zoom Meeting

6:00-8:00 pm

H. Ferguson, Chair; K. Friestad, Recording Secretary

Present: H. Ferguson, A. Bosman, R. Gaton, G. Gregorutti, E. Wiles, A. von Maur, T. Goodwin, G. Doss, K. Reiner, B. Henry-Saturné, R. Orrison, J. Lim, P. Lyons, D. Habenicht, K. Friestad, C. Stuart, B. Magaud, K. Reiner, G. Woodruff, S. Alexander, D. Myers, M. Jones-Gray, S. Badenas, G. Chi, A. Galeniece, B. Gibson, J. Markovich, L. Pittman

Regrets/absent: D. Penno; S. Marques; K. Hall

Guests: C. Arthur, A. Thorpe, A. Rosenthal, A. Navia, L. Carroll, J. Turon (ITS), M. Murray, B. Sanou

Votes & Actions taken (numbers [n] represent items on original agenda)

[2] Minutes of October 21, 2020 Faculty Senate Meeting

MOTION: To approve the minutes as presented (K. Friestad).

Seconded: G. Woodruff. Vote pass: 14 votes, Zero nos.

[4] Council/Committee Reports (A. Bosman)

Undergraduate Council: (10/05/2020 Minutes and 11/02/2020 Agenda)

--New faith outcome approved.

--PDRC committee curriculum updates; UGC Terms of Reference, election of officers.

--VOTED to end the senior exit exam: it was judged that the exam was expensive and not a very effective assessment. --Voted to accept the institutional outcomes along with the pending two faith-based outcomes.

--Voted to lower the GPA from 3.25 to a 3.00 to allow more students into the Bridge to Success program.

--Voted to accept the new architecture graduate program.

--Voted to request the Provost's office to create a group to investigate AU's rankings (US NEws & World Report).

--Discussed Policy review subcommittee (ongoing).

Graduate Council: (none)

Joint GC/UGC: (5/11/2020 Minutes): student attendance and potential options included; voted to confirm and affirm with the constituents to be taking attendance for the purposes of contact tracing; vote that students are not dropped until the final add/drop date.

Academic Operations and Policy Council: (9/28 and 10/12 Minutes)

Evaluate faculty post-tenure; IT transition and spring semester. Second meeting in October: rankings and graduation rates and that the realization of graduation rates had not been as robust recently. Brief discussion about improving our advising; Title 3 grant

Faculty Policy & Development Council: (02/10/2020 Minutes)

--Provost shared a document highlighting Search Committee procedures for committees and faculty. VOTED to accept the changes to the document.

--Post Tenure Subcommittee meeting agenda and notes shared by the subcommittee. VOTED to support the document with recommendations.

AUUF0 Steering Committee: Institutional Outcomes Committee report (A. Navia): they have completed their work. The final body to approve the outcomes was the general faculty on October 19 and those were passed, and then went to the board. They will be in effect for the 2021-2022 bulletin. The ACE package reflects the outcomes

and the intentionality to build our curriculum around the outcomes. Because UGC, GC, and Fac Sen had already voted a pretty well set of the outcomes, they were in place to be in the new annual report (pending faith outcome), starting Fall 2021.

Anthony: move to accept the minutes from our various committees. **Faculty Senate VOTE: 18 votes yes, zero "Nos".**

Heather: motion is to disband the AU-UFO Steering Committee or Institutional Outcomes Committee; R. Gatton Seconded. **Faculty Senate VOTE: 18 yes, Zero "nos"**

LearningHub Ad Hoc Committee:(none)

Liberal Arts Council: (none)

Race and Justice:(none)

Senate Discussion & Announcements

[1] Worship & Prayer: (H. Ferguson)

[5] Study Tour Ad Hoc Committee and members (K. Bailey)

Members: Vanessa Corredera, Oystein LaBianca, Andrew von Maur, Pedro Navia, Joel Raveloharimisy, Ruben Munoz-Larondo.

The purpose of this ad hoc committee is to look at re-instituting tours; the members are distinctly involved in tours and are interested in that conversation. They will be inviting three more members to join (Fernando Ortiz, Robson Marinho, and Glenn Russell); request the Senate approve the current membership list and the addition of these three more members. They also voted to pass the terms of reference and vocabulary for all future discussions regarding tours, etc. and helping to communicate the different terms of reference to different groups and parties, donors, constituents, etc. Anthony is presenting the terms of reference.

Motion by Anthony to accept the members of the committee, the three new members, and the terms of reference. Seconded: R. Gatton

VOTE: 19 yes, no "Nos"

Discussion: Is this committee going to decide what criteria is necessary for tours and is there a body that is going to "veto" tours (the Tours Committee)? Heather: this committee is here to ensure that as we begin to enter tours again, there was some tours that it wouldn't be seen as important to some, maybe not important to others, and just to make sure things are done consistently because everybody does tours a little differently and they wanted to have some common vocabulary, etc. This body is a faculty-representative body to ensure that tours are still there and they don't disappear after COVID-19. The question as posed: what is the purpose of the tours committee and should the administrative steps for approval include that kind of step.

[6] Conference, Convention, and Continuing Ed funds (H. Ferguson): are faculty attending virtual conferences or have plans to do anything like that that would require the conference, convention, and continuing education funds?

Discussion ensued that included support for the opportunity to attend conferences and conventions even if they are virtual because of the opportunities for learning and professional development, and currently it is cheaper than it usually would be when attending in person.

[7] US News & World Report Ranking (A. Bosman) For several years we were in the mid-high 100s of nationally ranked universities; it seems that now we are being required to report not the number of students who started an application but the number of students who completed an application, which changes our acceptance rate. AU's ranking has fallen significantly. Anthony provided a summary about how our ranking is calculated and Dr. Arthur spoke to factors regarding reputation, how known we are among other university administrators. By the time we have our next senate meeting we will be able to put together a report of our first Bridge to Success group. Some disciplines may pay more attention to the report than others so we will look into what we can do to increase that score. It is just one more indicator of quality, not the only indicator of quality.

[3] ETLC/CTL Updates (A. Navia): Vocalized appreciation for people offering support and the faculty in the midst of all the changes this week. There will be continued consultation times through the week of December 16 and through the helpdesk, just email them, through the holiday break and until January. Anneris is available as a consultant through

December 18 and then by appointment after that. **Debriefing sessions:** Anneris also made a special invitation to the faculty to come together four times after Thanksgiving and created these sessions to share what has gone well in our classrooms, etc. One topic that has come up is managing our load and self-care, so colleagues will be presenting regarding that, including literature that will help us be better teachers. She also presented updates for Spring Semester which she will cover in more detail in our December Faculty Senate meeting. Virtual conference scheduled for March 25.

Special guest: John Turon who works in ITS. Finding ways in reporting good evidence for our portfolios for advancement. FAR is now incorporated into your annual report and all of the evidence from your FAR report automatically feeds into your annual report (we will go over this more in December). You can include your Faculty Senate attendance as a service activity, also includes Research/Creative activities, and professional development activities. Anneris asks the Senators to try the new tool out and report back at the next meeting in December. You can add your committee membership and there should be documentation that a person is participating in that committee. Baseline is 8 hours required by AU for professional development for faculty.

[8] Spring Semester 2021 First Week (H. Ferguson): beneficial activities that we could do during the two days of the first week of classes; prerequisite material that is reviewed during the first two days; growth mindset, watch some TED talks, do some discussion groups, which will help them meet their colleagues; uploading a video introducing themselves so that they are somehow engaged

[9] Days off for Spring Semester 2021 (H. Ferguson) discussed at Gen Fac meeting on Monday;

[10] Academic Integrity Panel (H. Ferguson): regarding an email from a faculty member who was concerned about academic integrity with a student and they started going through the process creating a report (the student had cheated on an exam) and the process was confusing in terms of the forms the faculty had to fill out. Heather will send an email to the chair of that panel and ask for one clarification of that and would like to invite that panel to come to a future meeting of faculty senate (December). The intention here is to ask for the forms, the process, to be streamlined a little better. Problem expressed by G. Gregorutti of a major problem with plagiarism. Honor Code Model: inspired the current iteration that all students agree to and does include an investigation. There is potentially a model available that is in use. It was suggested that the provost remind the faculty of the process for academic integrity and that faculty should review academic integrity policies before every major assignment. There are different models that are used depending on what part of the university it is.

Shared by Anneris: https://www.andrews.edu/academics/academic_integrity.html

[11] Transition to Office 365 (addition by H. Ferguson): emails regarding the transition; part of the concern was that we were told by the CIO was that this was something that would happen over weekends and it did not go that way.

Next Faculty Senate meeting: Wednesday December 16