

STUDENT MEDICAL APPOINTMENT REQUEST FORM

Name: _____ Andrews ID#: _____

Cellphone: _____ Email: _____

Destination: St. Joe (\$30 per trip) _____

Benton Harbor (\$30 per trip) _____

N Bridgman (\$30 per trip) _____

M Niles (\$30 per trip) _____

O Other (T.B.D. by location) _____

B Berrien Springs (\$10 per trip) _____

Date of Appointment: _____ Scheduled Appointment Time: _____

Depart AU Time (Trans office to assign based on location): Office use only _____

Pick up location & address: _____

Payment Method: Cash Charge AU ID

Driver Use Only: Total Passengers _____ Vehicle _____ Cash Paid _____

Trip #1 Mileage IN _____ Trip #2 Mileage IN _____

Trip #1 Mileage OUT _____ Trip #2 Mileage OUT _____

X Passenger Signature _____ Driver Signature _____

When you have completely filled out the form, attach it to an email and send to trans@andrews.edu
Cancellations should be made at least 24 hours before the expected Depart AU time by emailing the Transportation office or by calling the emergency number - 269-471-6492.