EXPO Exhibitor Rules:

- The deadline for applications is September 15, 2018.
- All booths must be set up Sunday morning by 11:45 a.m.
- Participants with a booth in the expo must check in at the YMCA between 11–11:30 a.m. At this time you will receive information about where your booth will be located.
- If additional tables are needed for your booth you may request them on the booth registration form under special request.
- Table skirts will not be provided. Tables are standard 6-ft. long rectangular tables.
- All booths MUST relate to one of the seven dimensions of wellness (physical, social, occupational, environmental, intellectual, emotional, or spiritual).
- Vendors with items or services that are not (a) health, wellness or fitness related, (b) consistent with the planning committee’s vision for wellness, or (c) consistent with the mission and values of Andrews University or the Seventh-day Adventist Church will not be able to participate in the expo or will be asked to remove the non-complying items/services from their booth. All decisions by the expo’s planning committee are final.
- The expo will be open from 12-3pm. Please leave your booth up until 3 p.m.
- Unless prior arrangements are made, no electricity will be provided to exhibitors.
- Please leave your area clean after the expo finishes on Sunday.

I accept the following rules.

Signature ____________________ Date ___ / ___ / ___

RETURN COMPLETED FORM TO:
Gretchen Krivak
Department of Public Health, Nutrition & Wellness
Marsh Hall 320, 8475 University Blvd
Berrien Springs MI 49104-0120
Phone: 269-471-3317
Fax: 269-471-3485
Email: krivak@andrews.edu

REGISTRATION FEE:
In lieu of a registration fee we ask each booth to please donate a gift or prize worth a minimum of $20. These prizes will be raffled off to participants at the end of the expo. Please bring your donation the morning of the expo or send ahead with your registration form.