

Health & Fitness EXPO

Learn • Play • Interact

BOOTH REGISTRATION FORM

Contact Name _____

Business Name _____

Address _____

City/State/Zip _____

Phone _____

Email _____

Website _____

Products/Service(s)

(please list everything you plan to exhibit at the booth)

Activity *(please come up with an activity to make your booth interactive to participants)*

Special Requests *(electricity, additional tables, or other)*

RETURN COMPLETED FORM TO:

Gretchen Krivak

Department of Public Health, Nutrition & Wellness

Marsh Hall 320, 8475 University Blvd

Berrien Springs MI 49104-0120

Phone: 269-471-3317

Fax: 269-471-3485

Email: krivak@andrews.edu

REGISTRATION FEE:

In lieu of a registration fee we ask each booth to please donate a gift or prize worth a minimum of \$20. These prizes will be raffled off to participants at the end of the expo. Please bring your donation the morning of the expo or send ahead with your registration form.

EXPO Exhibitor Rules:

- The deadline for applications is September 15, 2019.
- All booths **must** be set up Sunday morning by 11:45 a.m.
- Participants with a booth in the expo **must** check in at the YMCA between 11–11:30 a.m. At this time you will receive information about where your booth will be located.
- If additional tables are needed for your booth you may request them on the booth registration form under special request.
- Table skirts will **not** be provided. Tables are standard 6-ft. long rectangular tables.
- All booths **MUST** relate to one of the seven dimensions of wellness (physical, social, occupational, environmental, intellectual, emotional, or spiritual).
- Vendors with items or services that are not (a) health, wellness or fitness related, (b) consistent with the planning committee's vision for wellness, or (c) consistent with the mission and values of Andrews University or the Seventh-day Adventist Church will not be able to participate in the expo or will be asked to remove the non-complying items/ services from their booth. All decisions by the expo's planning committee are final.
- The expo will be open from 12-3pm. Please leave your booth up until 3 p.m.
- Unless prior arrangements are made, no electricity will be provided to exhibitors.
- Please leave your area clean after the expo finishes on Sunday.

_____ I accept the following rules.

Signature _____ Date ___ / ___ / ___