

KWL Task, Part 1

The KWL graphic organizer gets us started thinking about the topic of curriculum design. For the first week of class, you are to fill in only the “K” and “W” parts of the graphic organizer. In the “K” portion, list the things you already know about curriculum design. In the “W” section, list question you have, things you wonder about and what you would like to learn about curriculum design. Below you will find explicit instructions for completing the KWL template in Word.

Completing the KWL Template in Word

1. Open the template you downloaded from the course Website and/or email.
2. Fill in the form by entering information in each [form field](#). You can use the TAB and SHIFT+TAB or the arrow keys to move between fields.
3. After you have completed the template, on the **File** menu, click **Save As**.
4. In the **File name** box, type a name for the copy of the form that contains the original file name and your name. For example, “KWL.LarryBurton.”
5. Submit the completed template as directed on the course Website.

Note If you do not know what to enter in a [form field](#), click the form field, and then press F1. The designer of the form has added text to assist you.

(Note: This information adapted from the Microsoft Word Help tool in Office 2000. For more information, press F1 while in Word.)