

Minutes of a Meeting of
The Undergraduate Council
Wednesday, February 8, 1995
#3

Kenneth Thomas, Chair; Coral Brenneise, Secretary; Arthur Coetzee, Charlotte Coy, Margaret Davis, Paul Denton, Mary Ann Hoffmann, Mailen Kootsey, Harold Lang, Ray Paden, Derrick Proctor, Laun Reinholtz, Wesley Shultz, Elizabeth Watson, Gary Williams,

MEMBERS
PRESENT

Harold Lang

PRAYER

Voted to approve minutes from December 7, 1994

APPROVE
MINUTES

Academic Admissions and Standards Sub-Committee brought three items to Council:

VOTED to approve an Academic Alert policy. Students whose quarterly GPA falls below 2.00 shall be designated Academic Alert. The adviser will be notified of this drop in grades by the college or school dean's office as soon as possible following the release of the term's grades and before the start of the new term. The adviser will then initiate a meeting with the student to reassess the course registration for the new term and will assist the student in making whatever changes are deemed necessary to ensure a more successful new term. The adviser will report back to the dean of the college or school following the meeting with the student.

ACADEMIC
ALERT
94-95, #6

Academic Standards Subcommittee, which brought this item, indicated that this policy is not meant to replace the Academic Probation system already in effect, but was to develop a quick supporting response for a student whose cumulative GPA may not have fallen below 2.00 but because of a variety of reasons may need immediate and related discussion with an adviser. This student would possibly not be receiving Academic Probation support because he/she hasn't yet dropped to a 2.00 cumulative GPA, but may nevertheless need special advising.

RETURNED TO SUB-COMMITTEE, a proposal that following graduation DGs cannot be reactivated or remedied. The DG would remain on the transcript thus assuring that a student's graduating GPA cannot be altered at some later date.

DG POLICY
REVISITED

This policy addresses post-graduation changes of DGs to letter grades, but not changes to DG grades (to W) before graduation. Possibly the same policy ought not to apply to both. Possibly either should be changeable (to W before graduation or letter grade after graduation) or neither should be possible to change once the grade of DG is given.

Members questioned the reasoning behind not changing DGs before graduation. Some felt there was value in closure on a project finally completed post

graduation, some felt the same closure (W) was also useful prior to graduation when the student realizes that it will be impossible to complete the course.

Honors students registering for Senior Honors Research and working on it several quarters before graduation may discover that for a legitimate reason they do not wish to complete that research, but currently cannot change the DG to a W, and graduate with the DG sitting on the record. Student missionaries have also run into complications with DG grades received while off campus.

Are we developing policy to help our own record-keeping or to aid the students we are here to serve? Just because the Graduate Council voted to allow students to graduate with DGs on their transcripts doesn't mean that undergraduate students should be dealt with the same way.

VOTED to approve the request from Management and Marketing in the School of Business to drop the Office Systems Management major and minor from the bulletin.

OFFICE SYSTEMS
MANAGEMENT
MAJOR/MINOR
DROPPED
94-95, #7

This approval was voted with the understanding the Undergraduate Council should anticipate a School of Business request to replace this with another more current program to replace this one which they have dropped due to lack of students and faculty.

Admissions has in past had problems recruiting for programs which have been voted out because nobody told them of the votes. Kermit Netteburg is a member of Undergraduate Council and does receive hard copy of these minutes. Hopefully that will be sufficient notification since nobody will otherwise remember to notify Admissions of such changes.


ADMISSIONS
NOTIFICATION

VOTED to follow the suit of the Graduate Council in the matter of sending out hard copy of minutes. Undergraduate Council will only send hard copy to members of Council, and all the rest of the faculty will be able to receive it on internet gopher.

MINUTES
MAILINGS
94-95, #8

The policy paper for the Program Development and Review Sub-Committee was attached to the agenda for this meeting, therefore it will not be sent again. Each member will review this document for discussion at the next meeting March 8.

NEXT MEETING


Kenneth E. Thomas, Chair
Coral Brenneise, Secretary