

Minutes of a Meeting of the Undergraduate Council
Wednesday, Jan. 8, 1997
#3

Harold Lang, Chair; Gordon Atkins, Secretary; Thomas Chittick, Mary Ann Hofmann, Delmer Davis, Patricia Mutch, Gustavo Ortiz, Patricia Scott, Douglas Singh

**VOTING
MEMBERS
PRESENT**

Loretta Johns, Lew Seibold, Gary Williams

**NON-VOTING
MEMBERS
PRESENT**

Doug Singh

PRAYER

Nov. 13/96 meeting minutes were discussed and approved.

MINUTES

Clark Rowland was voted as member of Academic Policies and Subcommittee.

**SUBCOMMITTEE
MEMBERSHIP
96-97, #2**

Policy changes for graduation in absentia were approved as read.

**GRADUATING IN
ABSENTIA
96-97, #3**

A discussion about the progress of the affiliation between Home Study International and Andrews University was lead by Pat Mutch and Dave Penner.

**PROGRESS
REPORT ON
AFFILIATIONS
WITH HSI**

Stages of acceptance of college courses offered through HSI:

Level 1 are existing courses to be reviewed for suitability.

Level 2 are courses used as is with a priority for revamping in the near future (following our time-line).

Level 3 our courses to be developed.

Suggested equivalents for General Education requirements were presented (see handout). North Central will allow up to 50% of our courses to be distance learning courses.

Approval was requested for the following degrees to be offered through HSI (ie. approval of different delivery system - these degrees are currently offered by Andrews University:

BA Religion (equivalent program to what is offered at AU- Griggs currently offers this)

AA in General Studies: Personal Ministries track

BA in General Studies: Humanities track

Others degrees are being considered but which will need more work to develop and go through the normal channels of curriculum review and approval.

The council voted to recognize the granting of degrees through distance delivery systems if they meet the following criteria:

**ACCEPTANCE
OF HSI DEGREES
96-96, #4**

1. These categories of degrees are already offered at Andrews University.

2. The requirements are equivalent.

3. Degree development is accomplished through the usual committee processes.

The council recognizes that no more than fifty percent of the degree shall be taken

NOV 25 1996



ANDREWS

UNIVERSITY

20 November 1996

Harold Lang, Chair
Undergraduate Council

Dear Harold,

The following action facilitating the processing of graduation applications was taken by Graduate Council on October 16, 1996. The action also has the support of deans who have to sign the petitions under the current policy. To keep the process consistent within the University, we would need to vote a similar motion in Undergraduate Council. We have students already applying for graduation, so we probably should review this at the earliest opportunity.

Graduation in absentia

It was voted to approve the following regarding graduation *in absentia*:

Graduation services are provided on-campus twice a year--in June and in August. Students must indicate at the time of application for graduation whether or not they plan to participate in the ceremony. Any fees associated with graduation will be applied equally to those *graduating in absentia* as they are for those marching.

This replaces the current bulletin **reading**:

Graduating in Absentia. Students wishing to graduate in absentia must submit the Petition for Absentia Graduation to their respective academic dean. All financial obligations to the college must be met prior to the expected date of graduation.

Thanks,

D.S. Penner
University Registrar

DSP

General Education Suggestions

Note	HSI COURSES					ANDREWS UNIVERSITY COURSES	
	CR #	COURSE TITLE	S HR	Q EQ	CR #	COURSE TITLE	Q CR
Religion - 16 Quarter Credits							
#					RELB100	God & Human Life	4
					<i>Pick 3 of the following 5</i>		
	RELB160	Jesus & the Gospels	3	4.5	RELB210	Jesus in His Time & Ours	4
	RELB250	Prin. Of Christian Faith	3	4.5	RELB225	Doctrines of Adventist Faith	4
#2					RELB250	Personal Spirit & Faith	4
	RELB395	Christian Ethics & Modern Society	3	4.5	RELB340	Religion & Ethics Modern Society	4
#2					RELB400	Christian Perspective & Human Know.	4
Arts & Humanities - 12 Quarter Credits							
	HIST125	History Western Civilization I	3	4.5	HIST115	Ideas & Civilization	3
	HIST126	History Western Civilization I	3	4.5	HIST116	Ideas & Civilization	3
#	MULH204	Music Appreciation			OCAS211	Creativity & the Arts	3
		Choose Literature Course			OCAS212	Art Mirrors Life	3
Natural Science - 8 Quarter Credits							
						Natural Science	
#		A Course			OCAS221	Natural Science Core I	4
					OCAS222	Natural Science Core II	4
#2		Natural Science Courses					
		Local Coll/Un Alternatives				Or 2 of 3 BIOL, CHEM, PHYS	
Social Science -- 8 Quarter Credits - Choose 2 of 3							
	PSYC105	Introduction to Psychology -- CR	3	4.5	OCAS217	Family Systems & Group Diversity	4
	SOCI105	General Sociology -- CR	3	4.5			
	GEOS351	Cultural Geography	3	4.5	OCAS227	Culture, Race & Indep.	4
	PLSC250	American Government	3	4.5	OCAS237	Individual, State, & Marketplace	4
Notes: # Review - Revision Priority ## Course Development Priority							

GENERAL EDUCATION--HSI
Suggested Priority List for Course
Development, Review, and Revision
December 4, 1996

The following list of courses have been identified as priority courses for development, review, and/or revision.

New Course Development

Phase I: 1997-98

- RELB100 — God and Human Life
- INSY107 & 108 — Computer Tools I, II
- BHSC100 — Philosophy of Service
- Portfolio criteria for service fieldwork (credit for distance education ?)
- Criteria for fitness component of Wellness
- Natural science course

Phase II: 1998-99

- RELT250 Personal Spirituality and Faith
- RELP400 Christian Perspect. & Human Knowledge
- Natural science course(s)

Course Review - Revision

- CMME105 Intro to Oral Communication
- ENGL101 Composition
- ENGL102 Research and Literature
- ENGL330 Adv. Expository Writing

HSI COURSES				ANDREWS UNIVERSITY COURSES			
CR #	COURSE TITLE	S NR	Q EQ	CR #	COURSE TITLE	Q CR	
	English						
ENGL101	Composition	3	4.5	ENGL111 ENGL112	English Composition English Composition	3 3	
ENGL102	Research & Literature	3	4.5	ENGL255	Studies in Literature	4	Part
ENGL221	American Lit: Beginnings to 1860	3	4.5	ENGL275	American Literature I (to 1865)	4	
ENGL222	American Literature: 1860 to Present	3	4.5	ENGL276	American Literature II (1865 to Present)	4	
ENGL241	Eng. Lit: Beginnings to Renaissance	3	4.5	ENGL385 ENGL386 ENGL387	English Literature I (to 1660) English Literature II (1660-1832) English Literature III (1832-present)	4 3 3	
ENGL242	Eng. Lit: Renaissance to Present	3	4.5				
ENGL330	Advanced Expository Writing	3	4.5	ENGL306	Writing Seminar	3	
ENGL455	Charles Dickens & Mark Twain	3	4.5	ENGL464	Major Author	4	
	Fine Arts						
MUSL204	Music Appreciation	3	4.5	MUSL214	Enjoyment of Music	3	
	Geography						
GEOG351	Cultural Geography	2	3	GEOG260	Cultural Geography	4	
GEOG352	Cultural Geography	2	3				
	Health & Nutrition						
HLSC140	The Human Body in Health & Disease	4	6	BIOL264 FDNT110	Human Physiology Survey of Nutrition	5 2	Part
HLTH200	Health Principles	3	4.5	HEED115 HEED124	Concepts of Health & Physical Activity Essentials of Wellness (124, 125, 126)	2 1,1,1	
HNTR300	Nutrition	3	4.5	FDNT230	Nutrition	4	
	History & Political Science						
HIST125	History of World Civilization I	3	9	HIST115 HIST116 HIST310	Civilization and Ideas I Civilization and Ideas II Seminar in Western Civilization	3 3 4	Add 1Cr of Read
HIST126	History of World Civilization II	3					
HIST275	American Civilization I	3	4.5	HIST204	History of the United States I	4	
HIST276	American Civilization II	3	4.5	HIST205	History of the United States II	4	
HIST304	Adventist Heritage*	3	4.5	HIST404	History of the Seventh-day Adv. Church	4	
HIST325	Early Christian Church	3	4.5	HIST314	History of the Christian Church I	4	
HIST326	Modern Christian Church	3	4.5	HIST315	History of the Christian Church II	4	
PLSC250	American Government	3	4.5	PLSC104	American Government	4	

A.A. DEGREE: Associate Arts
A.S. DEGREE: Associate Science

A. Degree Requirements:

This degree is available through an application process only. Application must be made prior to the last 30 credits of an associate degree. Within the process an overall program plan is defined and determination is made as to the appropriateness of the degree with consideration of the career and personal goals of the applicant.

1. A minimum of 96 quarter credits including an area of emphasis drawn up in consultation with the Continuing Education office and appropriate departments.
2. A minimum cumulative G.P.A. of C (2.00) in both Andrews University credits and in transfer credits.
3. A minimum of 30 quarter credits in residence of which 16 must be taken on campus.
4. A formal request for graduation, approved by the student's Program Committee and a delegated Records Officer.
5. Students may earn only ONE General Studies associate degree.