

**Minutes of a Meeting of the Undergraduate Council**  
**10:30, Wednesday, November 12, 1997**  
**#2**

Harold Lang, Chair, William Wolfer, Secretary, David Alonso, Gordon Atkins, Thomas, Chittick, Delmer Davis, Paul Denton, Annetta Gibson, Karen Graham. Gunnar Lovhoiden, Patricia Mutch, Richard Orrison, Curt VanderWaal

**VOTING  
MEMBERS  
PRESENT**

Charlotte Coy, Linda Closser, Keith Clouten, Dean Hunt, Robert Moon, Llewellyn Seibold, Susan Zork

**NON-VOTING  
MEMBERS  
PRESENT**

David Alonso

**PRAYER**

**Voted** to approve the minutes of the October 8, 1997 meeting.

**APPROVAL OF  
MINUTES**

Harold Lang reviewed past action taken by the Undergraduate Council (copy attached)

**REVIEW OF PAST  
UNDERGRADUATE  
COUNCIL  
ACTION S**

Harold Lang presented a survey that showed how other universities dealt with the issue of students taking second majors or second degrees. (copy attached). This survey was requested by the Undergraduate Council during the October 8, 1997 meeting. The information will be used by the Academic Policies Subcommittee.

**SURVEY OF  
DOUBLE DEGREES  
AND DOUBLE  
MAJORS**

**Voted** that Lynelle Weldon replace James Hayward as a members of the Program Development and Review Subcommittee.

**PROGRAM  
DEVELOPMENT  
AND REVIEW  
SUBCOMMITTEE  
MEMBER  
97-98, #2**

On behalf of the Program Development and Review Subcommittee, Malcolm Russell presented interim guidelines for evaluating new programs. The guidelines are to serve an immediate need to evaluate proposed new programs. Eventually the committee will bring in recommendations for a new "permanent" guidelines.

**PROGRAM  
DEVELOPMENT  
AND REVIEW  
SUBCOMMITTEE  
REPORT**

**Voted** to approve the guidelines with the following amendments

1. The guidelines are to be reviewed and adjusted when appropriate.
2. The new guidelines are applicable to new programs only.
3. To allow the Program Development and Review Subcommittee discretion when applying the new guidelines for evaluating proposed new programs.

**INTERIM  
GUIDELINES FOR  
EVALUATING  
NEW PROGRAMS  
97-98, #3**

  
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Harold Lang, Chair

(Signed draft)  
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William Wolfer, Secretary