# Minutes of a Meeting of the Undergraduate Council
## Thursday, February 26, 1998
### #5

Harold Lang, Chair, William Wolfer, Secretary, Ann Gibson, Patricia Mutch, Michel Pichot, Malcolm Russell, M. Wesley Shultz, Jerome Thayer

**VOTING MEMBERS PRESENT**

Linda Closser, Charlotte Coy, Emilio Garcia-Marenko, Dean Hunt, Loretta Johns, Robert Moon, Gary Williams, Laun Reinholtz

**NON VOTING MEMBERS & INVITEES PRESENT**

Michel Pichot

**PRAYER**

VOTED:
Approval of the minutes of January 21, 1998.

**VOTED APPROVAL OF JAN 21, 1998 MINUTES**

VOTED:
Change of degree title. <u>BS in Medical Technology</u> to <u>BS in Clinical Medical Science</u> updating the wording of the professional degree to more closely match the terminology in the medical profession.

**VOTED CHANGE OF DEGREE TITLE BSCMS 97-98, #9**

This is the first review of a BT major in Digital Multimedia program as proposed by the Technology Education Department.

**1ST REVIEW OF THE PROPOSED DIGITAL MULTIMEDIA PROGRAM**

Malcolm Russell, Chair of the Program Development and Review Committee, presented a report from the committee on Digital Multimedia degree proposal.

Laun Reinholtz and M. Wesley Shultz presented what the impact of a Digital Multimedia program would have on the Technology Education Department, the business community, and on the Technology students. Including the current and future opportunities, which a Digital Multimedia major provide.

Issues and Concerns:
1) CMME476 Intro to Video Production: Communications Department does not have a qualified instructor to teach this course. Possible solution is to replace CMME476 with some other communications course and make CMME476 an elective.

2) Will the Digital Multimedia students have the prerequisites to enroll and successfully pass the Internet Authoring course (INSY426) offered by the School of Business and Administration?

   If so, could the students take DGME400 Web Publishing and Graphics?

   Dr. Laun Reinholtz will explore these possibilities and report to the Undergraduate Council.

3) With the increased cost that the proposed Digital Multimedia Program will incur on the Technology Education Department, would it be possible to eliminate traditionally small, low enrollment programs that are currently offered by the Technology Education Department. Reduced administration cost on those small programs will concentrate those savings on the proposed Digital Multimedia degree program.

This concern will be addressed by a formal program review in the future.
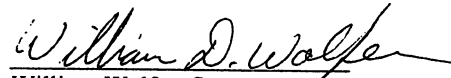
Recommendations from the Academic Policies SubCommittee regarding the Undergraduate Policy Manual were discussed .

VOTED:

1) The Undergraduate Policies Manual shall duplicate relevant policies contained in the Andrews University Working Policy. Some of this can be accomplished by references and appendices

2) The Undergraduate Policies Manual is to serve as an organized record of the policies voted by the Undergraduate Council. It is the responsibility of the Vice President for Academic Administration to select material to go into the Bulletin and verify that the Bulletin conforms to voted policy.

UNDERGRADUATE
POLICIES MANUAL
97-98, #10

Harold Lang, Chair                    William Wolfer, Secretary