

Minutes of a Meeting of the Undergraduate Council
Wednesday, November 11, 1998
#3

Harold Lang, Chair; Linda Closser, Secretary; Al Bernet (as Dean for the College of Technology), Tom Chittick, Delmer Davis, Ann Gibson, Gunnar Lovhoiden, Bill Richardson, Robert Wilkins

VOTING MEMBERS
PRESENT

Paula Dronen (for Division of Architecture),
Emilio García-Marenko

NON-VOTING
MEMBERS PRESENT

Emilio García-Marenko

PRAYER

7-15-98 minutes **VOTED** with noted change: "... lower the required number from *128* to 124" in policy vote #1. 10-14-98 minutes **VOTED** with change to meeting #2 from meeting #1.

PREVIOUS
MEETING'S MINUTES

Al Bernet, new chair of the department of Aviation Technology, proposed a name change for the department that will better reflect its function: *Aeronautical Technology*. The committee **VOTED** the change. This vote goes to the Executive Committee of the Board and will be implemented next year.

AVIATION
DEPARTMENT NAME
CHANGE

For Chapter 5 of the Self-Study report, Harold Lang wanted comments on several academic issues. The material was drawn from a variety of sources. The Division of Architecture was not included in the table on page 48, but is included in the text. The issue is to define **programs**. The Bulletin is confusing: BS: CHEM is a BS degree with a major in Chemistry. BSET, Bachelor of Science in Engineering Technology is a degree. Programs are more clearly defined on the undergraduate level than the graduate level. We have decreased the number of programs on the undergraduate level (the BA/BS policy change affected the decrease), but we have increased the number of programs on the graduate level. On the doctoral level it is not clear.

NCA SELF-STUDY
REPORT: PROGRAMS
AND COURSES

The number of courses has risen, especially on the graduate level (see Fig. 5.3). The number of School of Business courses, however, has risen because of a more careful definition of topic courses. Since the number of faculty has not risen, the number of courses cannot. The number of sections taught is the real issue. The NCA report should reflect this concern on behalf of

Business.

Another area of concern is the number of small classes and educational efficiency. Five years ago, the report didn't reflect aviation lessons, but it did distinguish independent study and music lessons. Banner and the semester conversion process will allow us to evaluate all of our courses and look carefully at the more accurate and reliable information Banner provides to label small classes.

In the first paragraph on pg. 52, change *indicating* to *indicates*, and finish the missing part of the sentence. Add *undergraduate* to the title of Table 5.9.

Conclusions: bottom line for Self-Study—we must increase our enrollment to avoid cutting faculty as we increase our instructional efficiency.


Delmer Davis will review the section on General Education.

The above actions will have to be validated at the next meeting because only seven voting members were present.


Wednesday, January 13, 1999
10:30-12:00 a.m., AD 306

VALIDATION

NEXT MEETING



Harold Lang, Chair



Linda Closser, Secretary