

Minutes of a Meeting of the Undergraduate Council  
Wednesday, May 12, 1999  
#7

Harold Lang, Chair; Bob Wilkins, Vice Chair; Linda Closser, Secretary; Paul Denton, Gerald Coy, Delmer Davis, Ann Gibson, Gunnar Lovhoiden, Pat Mutch, Richard Orrison, Michel Pichot, Malcolm Russell

VOTING MEMBERS  
PRESENT

Rhonda Root (for Llewellyn Seibold), Gary Williams, Susan Zork

NON-VOTING  
MEMBERS PRESENT

David Heise, Ron L. Johnson, David Penner

GUESTS

Emilio Garcia-Marenko

REGRETS

David Heise

PRAYER

Revisions of Undergraduate Academic Policies Manual completed except for the Admission Standards. David Penner discussed the need for an Admissions Committee to handle the special cases that come to the Undergraduate Admissions office. While 90% of students who apply fall into accepted/not accepted categories, Charlotte Coy needs help deciding the exceptions which include groups like home-schooled, learning disabled, and transfer students from non-accredited schools.

ADMISSIONS  
COMMITTEE

The Council **VOTED:**

**VOTE TO APPROVE**

*The Committee would be composed of a representative of each school and the Division of Architecture, a representative from Student Services, for students with special physical needs, and someone from the University Center for Assessment and Learning, for students with special learning needs. The Chair would be selected from among that group at the first meeting, and on an annual basis from then on. The Committee would report to the Undergraduate Council. The Undergraduate Admissions Supervisor would be the secretary. The Committee would meet on an as needed basis.*

*The Committee will be constituted within two weeks. The members will be acting members until elections can be held in the fall to speed the process. David Penner should call the first meeting. The names of Committee members should be directed to him.*

The Council gave the first reading to proposed changes in the Computer Science and Information Systems Department. Pat Mutch briefed the Council on the extensive negotiations, with David Heise mediating. The proposal reorganizes the department and strengthens Management Information Systems to compensate for persistent difficulty attracting qualified faculty and accreditation for MIS. As a

SPLIT AND  
REORGANIZATION OF  
COMPUTER SCIENCE  
AND INFORMATION  
SYSTEMS  
DEPARTMENT

result, the involved parties recommend that Computer Science and Software Engineering move to the Department of Engineering Technology in the College of Technology. MIS will remain in the School of Business and join the Management and Marketing Department, now to be renamed Management, Marketing, and Information Systems. This change will provide the opportunity to move forward and strengthen the alliance between the two departments for accreditation purposes. The change brings the School of Business in line with the majority of institutions who normally split the two areas.

Richard Orrison raised a concern that the change meet the approved certification standards and be submitted to the State Board of Education for approval.

The degrees offered will be a BS in Computing with two emphases: computer science and software systems; a new major in the BBA degree: Information Systems; and a graduate degree in Software Engineering. The bulletin copy will be a supplement to the current Bulletin.

The proposal needs to have a hearing in the Program Review Subcommittee.

The Division of Architecture has made a request to allow its graduating students to wear the stole of their honor society, *Tau Sigma Delta* in lieu of a cord of the institution. The Deans Council voted to recommend the request to this body.

**VOTED** to accept recommendation to allow Architecture students the stole of their honor society.

Harold Lang presented the final reading of the Satisfactory Academic Progress section of the Undergraduate Academic Policies Manual, 2-2:0 B.

**VOTED** to accept with editorial changes.

ACADEMIC GARB

**VOTE TO APPROVE**

UNDERGRADUATE  
ACADEMIC POLICIES  
MANUAL REVISIONS

**VOTE TO APPROVE**



Harold Lang, Chair



Linda Closser, Secretary

## **2-2:0 B. SATISFACTORY ACADEMIC PROGRESS - ACADEMIC PROBATION**

### **2-2:1 1. Satisfactory Academic Progress** **UGC 5-12-1999**

Students are expected to maintain an cumulative GPA of 2.00 (average grade of c) for courses taken at Andrews University. A student who fails to maintain a GPA of 2.00 for courses taken at Andrews University, or earns less than a GPA of 1.50 in any term will have his/her enrollment category is changed to probationary.

Some programs have additional requirements and/or higher standards of academic progress published in the bulletin. Students who do not meet these requirements and/or standards will be dropped from that program but may continue in another program at Andrews University

### **2-2:2 2. Academic Probation**

Students whose cumulative grade-point average (GPA) for courses taken at Andrews is below 2.00 or who earn a GPA of 1.50 or less in any term are placed on academic probation the following term. Students on academic probation are removed from probation when they have earned a minimum of 12 credits at Andrews and achieved a cumulative grade-point average of at least 2.00 in Andrews courses. Students on probation who have not successfully completed 6 credits of general education or degree core courses at Andrews must completed at least two Andrews general education or degree core courses with a with a grade of C or better to be removed from probation. Students who are on academic probation (1) are expected to limit extracurricular activities and part-time employment, (2) may be required to take special courses and enroll in the Pass or Study Skills program and (3) are restricted to taking no more than 16 credits per semester including special courses. This is done to ensure students have ample time to work on courses and to develop personal habits which should ensure greater success in future terms. Students who remain on academic probation for two semesters will not be permitted to re-register.

Many students on academic probation have excellent potential, but for one reason or another have never learned to make use of the potential they have. Therefore, any student admitted on academic probation may be required to take special courses:

### **2-2:3 3. Academic Suspension/Dismissal**

Students become subject to academic dismissal in three ways:

- a. By earning during a given semester a grade-point average of 1.0 (D) or less.
- b. By remaining on academic probation for two semesters.
- c. By failure for two successive semesters to reach the standards of "satisfactory academic progress for financial-aid purposes."
- d. By displaying a high degree of academic irresponsibility in matters such as class attendance and homework assignments. Failure to honor the Scholastic Study Lab

Contract is sufficient grounds for academic dismissal.

- Academically suspended students may appeal to the dean for semester-by-semester admission. However, such permission may be granted only with the understanding that the student must successfully complete a minimum of 12 credits per semester with a GPA for the semester of at least 2.00. Failure to achieve this minimum GPA results in academic dismissal. Students suspended for poor academic performance normally are not considered for readmission for at least two semesters and then only after indicating how their chances of success are improved.