

Minutes of a Meeting of the Undergraduate Council
Wednesday, June 2, 1999
#8

Harold Lang, Chair; Robert Wilkins. Vice Chair; Linda Closser, Secretary; Tom Chittick, Samuel Chuah, Gerald Coy, Delmer Davis, Paul Denton, Ann Gibson, Gunnar Lovhoiden, Pat Mutch, Richard Orrison, Bill Richardson, Malcolm Russell, Douglas Singh, Curtis VanderWaal

VOTING MEMBERS
PRESENT

Charlotte Coy, Emilio García-Marenko, Najeeb Nakhle, Gary Williams, Susan Zork

NON-VOTING
MEMBERS PRESENT

David Penner, Bill Greenley

GUESTS

Najeeb Nakhle

PRAYER

VOTED

MINUTES

Malcolm Russell presented the motion from the Program Development and Review Subcommittee to approve both the revised BS in Computer Science and the proposed BBA in Information Systems. The recommendation, the arguments for approval, the concerns about the split, and the new major were discussed in detail, with opinions for and against, and took up the majority of the meeting (see handout).

PROPOSED MAJORS
IN COMPUTER
SCIENCE AND
INFORMATION
SYSTEMS

VOTED to approve the motion of the Program Development and Review Subcommittee, to accept the BS in Computer Science and the BBA in Information Systems, with the stipulation that both programs receive priority status for departmental review in 2001-2002.

Harold thanked Tom Chittick for his service as Chair of the Academic Policies Subcommittee. Robert Wilkins is filling in as Acting Chair. He also thanked Linda Closser for her service as Secretary. The new officers nominated were elected.

ELECTION OF
OFFICERS

VOTED:

Chair

Robert Wilkins

Vice Chair

Meredith Jones Gray

Secretary

Delmer Davis

Academic Policies Subcommittee Chair (will elect at the next meeting of the subcommittee)

Admissions Committee members are as follows: David Penner, Acting Chair; Kellie Frazier, Acting Secretary; Charlotte Coy, Gerald Coy, Ann Gibson, Paul Denton, Glenda-mae Greene, Don May, Rhonda Root.

ADMISSIONS
COMMITTEE
MEMBERSHIP AND
POLICY

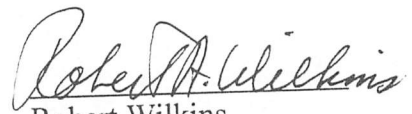
This committee's function is to approve the admission status for every student. A "blanket" approval will be given to all students on regular standing. Students outside of regular status, probation, home school, etc., will be taken individually to the committee (see handout).

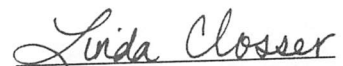
The Academic Policies Subcommittee, which has done some work already on developing guidelines to admit home school students, will finish the guidelines, with input from Undergraduate Admissions, and bring back a recommendation.

VOTED to adopt the Admissions Committee policy (1-4:1) with the correction to replace the Academic Support & Advising Services representative with the University Center for Reading, Learning, and Assessment representative.

On behalf of the administration and committee members, Pat Mutch expressed gratitude and appreciation for Harold Lang's outstanding leadership of the Undergraduate Council. She also said that he has provided a tremendous service to this institution and greatly facilitated the work and support of faculty. Harold will be retiring at the end of this fiscal year.

EXPRESSION OF
THANKS FOR
HAROLD LANG'S
LEADERSHIP


Robert Wilkins,
Incoming Chair


Linda Closser, Secretary

1-4:1

1. Admissions Committee

1-4:1.1

a. Admissions Committee Membership

The Admissions Committee shall consist of one representative from each college/school/division that admits undergraduate students, one representative from Student Services, one representative from Academic Support and Advising Services, and one representative from Enrollment Services. The chair shall be elected by the committee from among its members. The Enrollment Services representative shall serve as secretary.

1-4:1.2

b. Admissions Committee Responsibilities

- i. The Admissions Committee shall oversee the admission of students and shall specifically make admission decisions for
 - a.) all students admitted on probation
 - b.) special cases referred to it by Enrollment Services
- ii. A minimum of four members of the committee are required for an admission decision.
- iii. The Admissions Committee reports to the Undergraduate Council.
- iv. The admissions Committee shall recommend changes in admission standards/policies to the Academic Policies Subcommittee for approval by the Undergraduate Council.

1-4:2

2. Operational Procedures

The Admissions Committee shall delegate to an admissions officer in Enrollment Services the authority to make decisions admitting applicants who meet regular admission standards. However, the Admissions Committee can specify certain situations in which it wants applications referred to the committee for decision. The admissions officer shall refer to the committee any application he/she has questions about.

1-4:1

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*Noted with
noted changes
also from
UCAL*

1-4:1.2

b. Admissions Committee Responsibilities

i. The Admissions Committee shall oversee the admission of students and shall make admission decisions for:

Specifically they shall make admission decisions for

a.) all students admitted on probation

b.) special cases referred to it by Enrollment Management

ii. A minimum of four member of the committee are required for an admission decision.

iii. The Admissions Committee reports to the Undergraduate Council

iv. The Admissions Committee shall recommend changes in admission standards/policies for approval by the Undergraduate Council.

*to the Academic Policies
Subcommittee*

1-4:2

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Admissions Committee

Penner, Chair

Char Coy - Secretary

Gibson

Coy

Denton

Glenda Mae

Don May

Rhonda Root

UCAL rep-

**Recommendations to the Undergraduate Council from the
Program Development and Review Subcommittee Concerning
The Proposed Majors in Computer Science and Information Systems**

June 2, 1999

I. Recommendation:

After four meetings within two weeks, the subcommittee voted electronically (3-2; 1 abstention) in favor of the following motion regarding both the revised BS in Computer Science and the proposed BBA in Information Systems:

To approve both proposed majors (and by implication, the breakup of the Department of Computer Science and Information Systems) with the following stipulations:

1. That during Fall Quarter 1999 the School of Business submit to the Undergraduate Council financial projections for the proposed BBA in Information Systems as called for in the Interim Guidelines and used to evaluate other proposals, and
2. That both programs submit strategic plans to the Council during 1999-2000, and
3. That a comprehensive marketing plan encompassing both programs be developed by the university within the next academic year and given to the Council, and
4. Furthermore, both programs should receive priority status in the next round of departmental reviews (tentatively scheduled for 2001-2002).

II. Arguments for Approving the New Majors/Split of the Department:

1. It facilitates accreditation by the School of Business by removing one difficult issue.
2. It enhances the business-related IS offerings.
3. It should reduce disputes over curricula and personnel, for a variety of reasons.
4. It removes the need to appoint a CSIS department chair.
5. Closer contact between software engineering and engineering seems appropriate, given the likely trend in accreditation of software engineering programs.
6. To non-specialists, at least, there seems fairly little course duplication.

III. Concerns about the Departmental Split and New Majors:

1. It divides the CS-related faculty into two small programs, possibly without a critical mass.
2. The proposals increase the total load of budgeted courses by about 1 FTE.
3. Budgetary allocations seem adequate in the School of Business (2.25 FTE for 11 courses) but very marginal in the College of Technology (3.75 FTE for 30(?) courses, some graduate). Prospective students contrasting Andrews with Southern Adventist University will likely make unfavorable comparisons. Similarly, the loss of a stand-alone CS department may not be desired from marketing and strategic perspectives.
4. Financial projections are lacking for the BBA in IS, and only anecdotal evidence supports the market for the degree. Reason: initial perception that it was not a new program.
5. Two professors, neither with a PhD, will comprise the faculty of a new business major. Without at least one ABD professor, the program fails minimum AACSB standards, and faculty without doctorates are unlikely to become heavy contributors of publications.
6. There seems little interaction between the two programs. It is unlikely that students in one program will take more than the required cognate(s) from the other program.

*Approve
of program*

*How will
the revised about
programs get
out?
Could be part
of strategic plan*