

Minutes of the Undergraduate Council Meeting
Wednesday, Feb. 9, 2000
#3

Robert Wilkins, chair; Delmer Davis, secretary; Allen Bernet, Thomas Chittick, Samuel Chuah, Annetta Gibson, Meredith Jones Gray, Karen Graham, David Penner, Michel Pichot, Bradley Sheppard, Patrick Williams, Jan Wrenn

**VOTING MEMBERS
PRESENT**

Linda Closser, Emilio Garcia-Marenko, Gary Williams

**NON-VOTING
MEMBERS PRESENT**

Harold Lang

SPECIAL INVITEE

David Penner

PRAYER

The council voted to approve the minutes of the Nov. 10, 1999, meeting.

MINUTES APPROVED

The council spent the meeting reviewing the suggested revisions for "Part I: Admissions" of the Undergraduate Programs Manual, as recommended by the Subcommittee on Academic Standards. Harold Lang, former chair of the Undergraduate Council, summarized the main categories of change. He noted that in the area of admission of undergraduate students the Provisional category has remained but only for those students lacking complete documentation. The Probationary category reveals some raising of standards for admission. Also, the revisions include the necessary adjustments for the semester system.

**REVISIONS FOR "PART
I: ADMISSION" OF THE
UNDERGRADUATE
PROGRAMS MANUAL**

During the discussion, many editorial changes were recommended. Such changes will be included in the document by the time of the next meeting of the Undergraduate Council.

EDITORIAL CHANGES

Substantive issues discussed relating to the document included the following:

**SUBSTANTIVE ISSUES
DISCUSSED**

1. Should the document include an ideal model for the 13 "solid" units required for admission of first-year students? The group

**AN IDEAL MODEL FOR
THE 13 REQUIRED
"SOLID UNITS"**

agreed that such an ideal model should go into bulletin copy but need not be a part of the policy. (See Section C, 1, a, i)

8.

2. The section regarding TOEFL scores needs updating to reveal the 550-equivalent score (213) from the computer version of the examination. (See Section C, 1, a, iv)
3. The section on students with secondary equivalence from a home school context (Section C, 1, c) is new and related to recent Undergraduate Council actions. (See the "Minutes" from Oct. 13 and Nov. 10, 1999.)
4. Members questioned whether the section on "Gifted Scholars" was any longer applicable. (See Section C, 1, a, f.) The chair will check on this prior to the next meeting.
5. David Penner explained the reasons for narrowing the Provisional category to those lacking documentation. (See Section C, 2.)
6. The present handling of students admitted on probation was reviewed. This year, even those with fewer than 13 solids by the time of matriculation are put on probation with the deans specifying what courses such students should take in their first year to make up such deficiencies. (See Section C, 3.) Members wondered if the 10% ceiling for the admission of such first-year students was being applied. David Penner will bring a report on this.
7. New figures for the handling of SAP have been voted recently. (See Section C, 3, e, iii, b, ii.) These need to be included in the revisions.

**TOEFL SCORES NEED
UPDATING FOR THE
COMPUTER VERSION**

**HOME SCHOOL
STUDENTS**

**"GIFTED SCHOLAR"
SECTION QUESTIONED**

**PROVISIONAL
CATEGORY EXPLAINED**

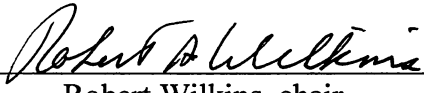
**PROBATIONARY
CATEGORY EXPLAINED**

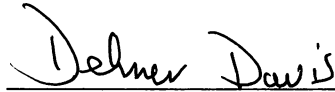
**NEW SATISFACTORY
ACADEMIC PROGRESS
FIGURES NEED TO BE
INCLUDED**

The various suggested revisions, both substantive and editorial, will be included in the revised version of the document for the next meeting. The chair reminded

**REVISIONS TO BE
CONSIDERED AT THE
NEXT MEETING**

the council members of his attempt to change the meeting time for the council so that more members could attend. He believes that such a change will be mandatory in the Spring Quarter.


Robert Wilkins, chair


Delmer Davis, secretary