

Minutes of the Undergraduate Council Meeting
Wednesday, May 10, 2000
#6

Robert Wilkins, chair; Delmer Davis, secretary; Thomas Chittick, Samuel Chuah, Gerry Coy (for Wes Shultz), Paula Dronen, Ann Gibson, Meredith Jones-Gray, Patricia Mutch, William Richardson, Bradley Sheppard, April Summitt, Patrick Williams

**VOTING MEMBERS
PRESENT**

Emilio Garcia-Marenko, Dave Penner

**NON-VOTING
MEMBERS PRESENT**

Don May

GUEST

Patrick Williams

PRAYER

The committee voted to approve the minutes of April 12, 2000, with the suggested revision that the first reference to "AP" on p. 1 should be spelled out to indicate "academic probation."

**APPROVAL OF
MINUTES**

The chair led the committee through a discussion of a series of issues related to the revisions of the Undergraduate Programs Manual. He indicated that he had noticed these items as he had reviewed recent decisions and discussions of the Undergraduate Council over the past few months.

**CONTINUATION OF
DISCUSSION OF
REVISIONS FOR THE
UNDERGRADUATE
PROGRAMS MANUAL**

The first discussion item centered on "Part I: Admissions," the section on "Gifted Scholars" (1-3:1.6.) (C.1.f). The committee voted to delete "in person" from the section on interviewing (C.1.f.iii.d), so that such interviews might be conducted by phone, if necessary. The committee also voted to delete C.1.f.iv (the sentence referring to eligibility for "external student aid").

**VOTED: REVISIONS
REGARDING GIFTED
SCHOLARS**

The chair asked Dr. Mutch to provide some insights regarding the purposes and function of the Undergraduate Council and its subcommittees. She emphasized how she had been reviewing all university committee purposes and functions in an attempt to restrict the number of committees and the numbers of members on committees. She noted how the Undergraduate Council is a committee that formulates policies and has always included broad

**DR. MUTCH SPEAKS TO
PURPOSES AND
FUNCTION OF THE
UNDERGRADUATE
COUNCIL**

representation from the various undergraduate entities on campus. She noted that her review of the subcommittees of the Undergraduate Council had resulted in her noting that many on these subcommittees are not themselves members of the Undergraduate Council. This can become awkward in that such subcommittee members do not have the benefit of hearing the Council deliberations. Similarly, the Undergraduate Council members are not themselves as well informed about possible policy actions since they do not serve on the subcommittees. She is hoping to improve this situation as committees are formed for next year.

The chair then led the group back to the review of items from the proposed revisions of the Undergraduate Programs' Manual. He noted his concern about the probationary admission category in relationship to English language proficiency (C.3.a.ii). Discussion indicated that committee members were not clear on how English language students are presently admitted to the English Language Institute as full-time students and when they can exit into another type of admission status. The committee voted to refer this section back to the Academic Policies Subcommittee for further review, including consultation with the Director of the Center for Intensive English Programs.

After some discussion regarding possible confusion between FTIAC students admitted on probation and transfer students admitted on probation, the committee agreed that the chair should provide adequate clarification editorially between these two groups in the relevant parts of the section dealing with Probationary Admission (C.3).

After considerable discussion about how to calculate the ten percent limit on probationary admissions (this year's enrollment? total probationary acceptances or actual enrollment of probationary students?), the committee voted to refer those sections specifying the ten percent limit on such enrollment (C.3.c and C.6.a) back to the Academic Policies Subcommittee for further consideration and clarification.

**VOTED: ACADEMIC
POLICIES
SUBCOMMITTEE TO
RECONSIDER
PROBATIONARY
ADMISSION OF ELI
STUDENTS**

**DIFFERENCES
BETWEEN FTIAC AND
TRANSFER STUDENTS
TO BE MADE MORE
CLEAR BY EDITING**

**ACADEMIC POLICIES
SUBCOMMITTEE TO
RECONSIDER THE TEN
PERCENT LIMIT ON
THE ADMISSION OF
ACADEMIC PROBATION
STUDENTS**

The committee voted the following substitute wording for the section on "International Students" (1-4:3) (D.3):

On the recommendation of the admissions and student finance offices, the international student services office with approval of the vice president of student services shall issue an I-20 (a certificate of eligibility) or the IAP-66 (a document issued by the General Conference of SDA) and any of other information that may be necessary for an international student to enter the United States of America. Should the director for the international student services have a question about the issuance of the I-20 or other information, the matter shall be brought to the admissions office and/or student finance office for further clarification.

The chair presented the members with two versions of suggested content for the sections dealing with SAP (Satisfactory Academic Progress (3-2:0) (B.) He explained that Don May and Gerry Coy (as voted by in the April meeting) had drafted a number of revisions for the Academic Policies Subcommittee to consider. However, the subcommittee had not accepted most of the suggested revisions. Sam Chuah, chair of the subcommittee, explained that the subcommittee had been concerned that all the undergraduate entities act consistently in their handling of probationary students. The suggested revisions by Don May and Gerry Coy had left considerable power in the hands of individual deans who might not act consistently from school to school. It became clear in the discussion that the subcommittee had not had the benefit of the Undergraduate Council presentations by Don May and Gerry Coy on how the present academic probation students are being handled. The committee voted that the Academic Policies Subcommittee reconsider the submitted revisions as suggested by Don May and Gerry Coy with both Don May and Gerry Coy as attendees at the subcommittee meeting so that the revisions could be adequately explained.

**VOTED: NEW WORDING
FOR SECTION ON
INTERNATIONAL
STUDENTS**

**VOTED: ACADEMIC
POLICIES COMMITTEE
TO RECONSIDER
SUGGESTED REVISIONS
TO THE SATISFACTORY
ACADEMIC PROGRESS
SECTIONS RELATED TO
ACADEMIC PROBATION
STUDENTS WITH DON
MAY AND GERRY COY
TO ATTEND THE
SUBCOMMITTEE
MEETING**

Paula Dronen brought up an urgent situation in the Division of Architecture. She indicated that the Division has been considering revising the B.S. in Architectural Studies program to make it a preliminary program to the B.Arch. program—that is, a student could complete the B.S. degree and move on through the B.Arch. degree in the following year (somewhat similar to the approach used in Physical Therapy in which students receive a B.S.:Anatomy and Physiology, followed by completing the M.S.P.T.). There are a few students who are presently nearly done with the B.Arch. degree who would like to be awarded the B.S. in Architectural Studies this June. She requested that the Undergraduate Council grant an exception to the usual rules regarding the number of credits (45 qt. credits) that must be earned beyond the first bachelor's degree in order to earn a second bachelor's degree. The committee voted to grant this exception in relationship to numbers of credits for these students with the understanding that the two programs in architecture will be moving to a "stepped" program that will plan the process of movement through two bachelors' degrees in a different way than the policy presently allows.

Bob Wilkins informed the committee that he cannot continue as chair next year. He noted that his present work load for advising, teaching, and committee participation is too time-consuming for him to provide the kind of time necessary to handle the chair's duties. The committee agreed to meet again in June to consider options for the officers for next year. The committee voted its appreciation of the leadership Bob has provided this year as chair.



Robert Wilkins, chair



Delmer Davis, secretary

**VOTED: EXCEPTION
FOR ARCHITECTURE
STUDENTS REGARDING
NUMBER OF CREDITS
NEEDED TO EARN A
SECOND
BACCALAUREATE
DEGREE BEYOND THE
FIRST
BACCALAUREATE
DEGREE**

**BOB WILKINS TO
RESIGN AS CHAIR; THE
COMMITTEE VOTES ITS
APPRECIATION FOR
HIS LEADERSHIP; THE
COMMITTEE WILL
CONSIDER OPTIONS
FOR OFFICERS FOR
NEXT YEAR IN A JUNE
MEETING**