

Minutes of the Undergraduate Council
Monday, February 4, 2002
#4

April Summitt, chair; Lynelle Weldon, secretary,
Judith Barcelo, Gerald Coy, Ann Gibson, Ben
Maguad, Gary Marsh, Don May, Merlene Ogden,
Laun Reinholtz, Bill Richardson, Malcolm Russell,
Brad Sheppard, Patrick Williams,

**VOTING MEMBERS
PRESENT**

Charlotte Coy, Emilio Garcia-Marenko, Randy
Graves, Najeeb Nakhle, Stephen Payne, Gary
Williams

**NON-VOTING
MEMBERS PRESENT**

Karen Tilstra

GUEST

April Summitt

PRAYER

The council voted to approve the minutes from
December 3, 2001.

**APPROVAL OF
MINUTES**

Stephen Payne reported that applications are up 10%
and acceptances are up 25%.

ENROLLMENT REPORT

Response to the Andrews Partnerships Scholarship
Program is positive (this program grants four-year
awards rather than one lump sum for the first year).

Emilio Garcia-Marenko reported that the
subcommittee is drafting wording for policy on A-
level exams. They will be treated as transfer credit
(not credit by exam) and up to 10 credits will be
granted per test—some of those credits may go to a
specific class, the balance of the 10 credits would be
applied to general elective credit. A full proposal will
be presented next month.

**ACADEMIC POLICIES
REPORT**

Karen Tilstra brought to the council some
questions(see attached) the Student Success Team has
for the Admissions Committee. These were prompted
by Pat Mutch's question for them of, "How many
students can we handle with exceptions?"

**STUDENT SUCCESS
REPORT**

Is a provisional status needed?
Will the deans be able to accept students above the
number we determine we can handle?
What is the (original/current) role of the admissions

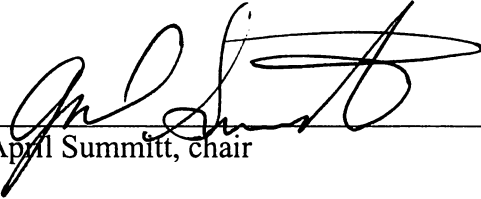
**ADMISSIONS
DISCUSSION**

committee?

Voted to request that Stephen Payne send a letter and strongly encourage students who look good but are lacking complete information to submit the missing information.

Referred the issue of a provisional status to the academic policies subcommittee

Affirmed that the admissions committee is to follow policy regarding the requirement of ACT/SAT scores.



April Summitt, chair



Lynelle Weldon, secretary

QUESTIONS FOR AU ADMISSIONS COMMITTEE

This year as the Student Success Team has met to case manage students a variety of issues relating to admissions, academic, and student life have come to light. As the Student Success Team works to find needed answers to some of these issues, the team is asking the Andrews University Admissions Committee to come together to address the following questions:

1. Who is best suited to chair the Admissions committee? Is there any conflict of interest by having the V.P. of Enrollment chair this committee?
2. Do all applying students need to go through the admissions process? Is there ever a time when it is appropriate for a student to be bypassed from this process?
3. Should the Admissions Committee meet at regular times throughout the year?
4. When a Dean cannot attend an Admission Committee should a substitute be assigned? If so, who would be that Substitute?
5. Should the Provisional Status be reinstated here at Andrews University? This status would pertain to those students who are lacking certain documents and/or tests scores (ACT scores etc.); or, those with significant citizenship concerns (Substance Abuse, Criminal history, etc.).
6. What representation is necessary on this committee? If the proper representation is not in place how soon can it be set in place?
7. If a student is accepted and falls short of admission standards will the Admissions committee work with the Student Success Team to develop a procedure and case management plan for such students? If so, when would be a reasonable time frame for the development of such a procedures?
8. Who has the final say in admitting a student? Do the Deans have veto power over the committee?
9. Will the Admission Committee establish categories of acceptance for the varying status of students; i.e. high GPA and test scores – fast tracked; Students with Average scores and GPA's would go through a regular admission process. Those students falling into the exceptional category would be admitted only after special consideration.
10. In collaboration with the Student Success Team the Admissions committee would agree on a preset number of high-risk student that can be successfully case managed here at Andrew University. These high-risk students would fall into the categories of: L.D., A.P., Behavioral, Underachievers.

These are the issues we feel on the Student Success Team need to be addressed in order to better serve our students.

Thank you for your time, considerations and prayerful action.

Student Success Team