Minutes of the Undergraduate Council Monday, July 9, 2002

#7

April Summitt, chair; Lynelle Weldon, secretary, Gerald Coy, Paula Dronen, Thomas Lowing, Ben Magaud, Gary Marsh, Don May, Pat Mutch, Bill Richardson, Malcolm Russell, Charles Tidwell VOTING MEMBERS PRESENT

Emilio Garcia-Marenko, Randy Graves, Stephen Payne

NON-VOTING MEMBERS PRESENT

April Summitt

PRAYER

The council <u>voted</u> to approve the minutes from April 1, 2002.

APPROVAL OF MINUTES

Pat Mutch presented the request of the board for a strategic academic plan (see attached). The council <u>voted</u> to have an advisory body composed of all senior faculty examine the strategic plans.

STRATEGIC ACADEMIC PLAN

It was agreed by <u>consensus</u> that Pat Mutch would invite non-senior chairs to represent any departments without senior faculty representation.

This body would replace the "Faculty Representatives on Undergraduate Council and Graduate Council" in the attached flowchart.

While discussing this strategic planning process the council brought up the need for other areas (such as student life, enrollment, and student finance) to carry out a strategic planning process as well.

April Summitt, chair

ynelle Weldon, secretary

CREATING A STRATEGIC ACADEMIC PLAN

WHO? **TIMELINE REVIEW KEY FISCAL INDICATORS** Dean and Chairs/Program Directors July, 2002 **REVIEW MARKET ENVIRONMENT** All Schools **REVIEW QUALITY FACTORS** ₹} August Retreats, **CREATE PROGRAM and** By August 26, 2002 **Chairs and Department Faculty DEPARTMENT PROFILES** $\mathbf{1}$ PROPOSE ALLOCATION **Deans' Council** OF PROGRAMS TO By September 3, 2002 **STRATEGIC CATEGORIES:** Grow * Maintain & Develop * Re-Direct or Phase Out $\mathbf{1}$ Faculty Representatives on **PROVIDE ADVICE ON** By September 10 **Undergraduate Council and PROPOSALS FROM Graduate Council FACULTY REPRESENTATIVES** September 15 and 16, 2002 **PROVIDE STRATEGIC PLAN VPAA** and Deans **TO BOARD OF TRUSTEES**

CREATING A STRATEGIC ACADEMIC PLAN

PREPARE DEPARTMENTAL Faculty, Chairs, & Deans & PROGRAM STRATEGIC October and November, 2002 **PLANS** Ų November & December, 2002 Deans and VPAA **PLAN BUDGET for FY '04** Ŋ Deans, Chairs, VPAA **COMMUNICATE PROGRAM PLANS** October -- March, 2003 Alumni Office, President **TO APPROPRIATE PARTIES** ₹} PREPARE PROGRAM-SPECIFIC PLANS **FOR MARKETING & RECRUITMENT Enrollment Services** November, 2002 thru Faculty, School Curricula Committees **REVISE 2004 BULLETIN COPY** January, 2003 **Chairs and Deans Advisors ASSURE ESSENTIAL COURSES FOR ENROLLED STUDENTS IN RE-DIRECTED OR PHASE-DOWN PROGRAMS** Ų

Chairs and Department Faculty
Deans and VPAA

MONITOR AND REVISE PROGRAM and UNIVERSITY STRATEGIC ACADEMIC PLANS

Annual Department Reports 2003 and Annually Afterwards . . .