

**Minutes of the Undergraduate Council  
Andrews University  
February 6, 2006**

Rhonda Root, chair; Ben A. Maguad, recording secretary; David Beckworth, Lee Davidson, Annetta Gibson, Donald May, Boon-Chai Ng, Stephen Payne, William Richardson, Charles Tidwell, Gary Williams, Jeannie Wolfer

Members present

Gordon Atkins, Verlyn Benson, Eunice Dupertuis, John Markovic, Najeeb Nakhle, Lawrence Onsager, Delmus Pinkston, Richard Show, Martin Smith

Members absent

Marsha Beal, Emilio Garcia-Marenko, Sharon Gillespie, Patricia Mutch,

Regrets

Delyse Steyn

Guest

Donald May

Prayer

The Council voted to approve the minutes for November 7, 2005.

Approval of minutes

R. Root announced a future business item which will be the election of the chair, vice-chair and the secretary of the Council for the 2006-2007 academic year.

Election of the chair,  
vice-chair and  
secretary

The Council reviewed and voted a first acceptance of a new BS in Communication Arts degree for the Communication Department as presented by Delyse Steyn. Some minor changes were suggested for the program. This degree was mistakenly never approved. It was suggested that the degree proposal be reviewed again and subsequently be approved or disapproved by members of the Council via e-mail.

BS in Communication  
Arts degree

The Council heard a report from S. Payne regarding the work of the Admissions Committee. He indicated that we admitted 55 more students than last year as of the February 6 Council meeting. S. Payne also announced the following important dates:


Report from the  
Admissions  
Committee

March 12-13, 2006	Junior Preview Weekend
March 24-26, 2006	Spiritual Retreat for High School Students
April 2, 3, 2006	University Preview Weekend

The date for the next meeting of the Council is April 3, 2006.

Next meeting

  
Rhonda Root, chair

  
Ben A. Maguad, recording secretary

## Undergraduate Council (19)

*Term*  
*Voting Expiration*

### Members:

#### Academic Deans

Technology, College of  
Arts & Sciences, College of  
Architecture, Division of  
Academic Administration  
Teaching, Learning, &

Benson, Verlyn  
Mattingly, Keith  
Smith, Martin  
Tidwell, Charles  
Wolfer, Jeannie

#### Faculty

Education, School of  
Business, School of  
Behavioral Sciences  
Management & Marketing  
History & Political Science  
Arts & Sciences, College of  
Technology, College of  
Arts & Sciences, College of  
Architecture, Division of

Bacchiocchi, Michelle  
Beckworth, David  
Gillespie, Sharon  
Maguad, Ben  
→ Markovic, John  
Merga, Getahun  
Ng, Boon-Chai  
Show, Richard  
Von Maur, Kristen

Elected	2009
Elected	2008
Elected	2009
Elected	2007
Elected	2008
Elected	2009
Elected	2007
Elected	2007
Elected	2009

### Invitees:

Distance Education  
International Student Office  
James White Library  
Enrollment Management  
Enrollment Management  
Academic Records

Beal, Marsha  
Nakhle, Najeeb  
Onsager, Lawrence  
Payne, Stephen  
Pinkston, Delmus  
Williams, Gary

### Ex Officio Members:

Academic Administration  
Provost

García-Marenko, Emilio  
Knight, Heather

Honors  
General Education  
Affiliation & Extension Programs

Atkins, Gordon  
May, Donald  
Tidwell, Charles

### Quorum 11

The Council reports to the General Faculty and advises the Vice-President for Academic Administration. The Council has 5 Subcommittees: Academic Policies, Admissions, General Education, Honors, and Program Review & Development. Membership in these subcommittees is not limited to membership of the Council. The Council has the right to appoint other sub-committees as provided for by Working Policy. The Quorum is 10.

*not alive*

The Council meets on the 1st Monday (exception noted) of the month from 3:30 - 5:00 p.m. in AD 306. Dates for 2006-2007 are:

September - No meeting  
October 2  
November 6  
\* December 4  
January - No meeting

February 5  
March 5  
April 2  
May 7  
June 4  
July and August - No meetings

## General Education Committee (14)

*Advisory Committee*  
7:00 AM.

### Officers:

Chair May, Donald

### Members:

		Voting	Term Expiration
Provost	Knight, Heather		
Arts & Sciences, College of	Stefanovich, Ranko		
Affiliations and Extensions	Tidwell, Charles		
Honors	Atkins, Gordon		
Faculty	Helm, Herbert	Elected	2009
Academic Deans			
Arts & Sciences, College of	Mattingly, Keith		
Academic Administration	Tidwell, Charles		
Faculty			
James White Library	Helms, Cynthia	Elected	2008
Arts & Sciences, College of	Jones, Douglas	Elected	2008
Arts & Sciences, College of	Murray, Marlene	Elected	2007
Management & Marketing	Poblete, Armand	Elected	2009
Technology, College of	Skeete, Renee	Elected	2007
Arts & Sciences, College of	Warren, Joseph	Elected	2008

### Invitees:

Academic Assessment	Williams, Alice
Academic Records	Williams, Gary
School of Education	Wolfer, Jeannie

### Quorum 8

The General Education Committee develops the curriculum for the general education program of the undergraduate curriculum and formulates general education policies. It reports to the Undergraduate Council of the University. General education courses provide broad liberal education in the context of the Seventh-day Adventist world view.

This committee is responsible for reviewing assessment data and syllabi of courses offered in the general education program to assure that these courses reflect the broad objectives adopted by the University faculty. During its review, the committee may invite teachers to discuss the presentation of the courses offered in the general education program, to show how they fit the general education objectives, and to demonstrate their relevance to current curriculum thought and understanding as evidenced in contemporary educational literature.

The Quorum for this committee is 8.

This committee meets on the 2nd Monday (exception noted) of the month from 3:30 - 5:00 p.m. in AD 306. Dates for 2006-2007 are:

September 11	February 12
October 16 (3rd Monday)	March 12
November 13	April 9
December 11	May - No meeting
January - No meeting	June 11

*Le Bizee*  
*Amund*  
*Alvin*  
*Craig*  
*Le D*  
*Pearl*  
*William*

## Honors Council (21)

*Term*  
*Voting Expiration*

### Officers:

Chair

Atkins, Gordon (, Biology)

### Members:

Arts & Sciences, College of  
Religion  
Music  
Arts & Sciences, College of  
Management & Marketing  
Biology  
Arts & Sciences, College of  
Arts & Sciences, College of  
Technology, College of  
History & Political Science  
History & Political Science  
English  
Behavioral Sciences  
International Language Studies  
Arts & Sciences, College of  
Arts & Sciences, College of  
Management & Marketing  
Arts & Sciences, College of

Burdick, Gary	2008
Caesar, Lael	2008
<del>Florez, Carlos</del>	2009
Fuste, Sarah	2008
Goris, Jose	2010
Hayward, James	2007
Helm, Herbert	2010
Henson, Shandelle	2007
Koudele, Katherine	2009
Land, Gary	2009
Markovic, John	2009
Matiko, Beverly	2010
Matthews, Lionel	2007
Navia, Pedro	2008
Nowack, D David	2007
Pittman, Monique	2009
Warwick, Jacquelyn	2010
Zdor, Robert	2008

Faculty

Legal Counsel

~~Geraty, Brent~~

### Ex Officio Members:

General Education

May, Donald

*Billy, Karl*  
*+ one from music*

2007

### Quorum 12

Meets biweekly from 2:00 - 3:00 p.m.

## Undergraduate Council - Academic Policies Sub-committee (6)

*Term*  
*Voting Expiration*

### Officers:

Chair  
Recording Secretary

García-Marenko, Emilio  
Bell, Alaina (Articulation Coordinator, Academic  
Records)

### Members:

Technology, College of

Shillingford, Nadine

2007

### Invitees:

Academic Records

Williams, Gary

### Ex Officio Members:

Provost

Knight, Heather

### Quorum 3

Meets at the call of the chair.

*John Matusovic*

## Undergraduate Council: Admissions Sub-Committee (9)

*Term*  
*Voting Expiration*

### Officers:

Chair	Payne, Stephen
Recording Secretary	Pinkston, Delmus (UG Admissions Coordinator, Enrollment Management)

### Members:

Student Services	Stewart, Patricia	
Retention	May, Donald	
Academic Deans		
Academic Administration	Tidwell, Charles	
Faculty		
Arts & Sciences, College of	Bryson, Jeanette	2007
Management & Marketing	Maguad, Ben	2007
Mathematics	Weldon, Lynelle	2009

### Invitees:

Academic Administration	García-Marenko, Emilio
Academic Student Success	Witzel, Carletta
Student Success	Knutson, Kristine

### Ex Officio Members:

To be announced, UG Council, Chair

### Quorum 5

Meets 1st and 3rd Wednesdays in certain months or at the call of the chair.

Quorum is 5.