

**Minutes of the Undergraduate Council
Andrews University
April 2, 2007**

John Markovic, chair; Michelle Bacchiocchi, vice-chair; Ben A. Maguad, secretary; Marsha Beal, David Beckworth, Verlyn Benson, Emilio Garcia-Marenko, Keith Mattingly, Donald May, Duane McBride (for Sharon Gillespie), Getahun Merga, Boon-Chai Ng, Lawrence Onsager, Stephen Payne, Martin Smith, Gary Williams, Jeannie Wolfer

Members Present

Sharon Gillespie

Regrets

John Markovic called the meeting to order and welcomed the members of the Undergraduate Council.

Call to order and welcome

Keith Mattingly offered the opening prayer.

Prayer

The Council reviewed and approved the minutes of its March 12, 2007 meeting.

Approval of minutes

John Markovic shared with the Council members a hand-out entitled "Procedural Policy for Program Development and Review" (the document was extracted from the minutes of a meeting of the Undergraduate Council held on Wednesday, May 3, 1995). There was some discussion about the composition of the Program Review and Development Committee – that it should not be too large; that it should represent a fair cross-section of the university; that members should represent the interest of the university as a whole. The Program Review and Development Committee (PRDC) functions as a quality control kind of committee. It does not make arbitrary decisions but follows certain guidelines to determine what to look for in a review process.

Discussion about the composition of the Program Review and Development Committee

The Council voted to create a committee (PRDC) of nine members. Two ex-officio members were: Provost (Heather Knight) and the Chair of the Undergraduate Council (John Markovic). The other seven members will be selected from the following list of suggested names (order of preference is from top to bottom):

Selection of members of the Program Review and Development Committee

1. Oystein LaBianca
2. Roy Villafane
3. Robert Moore
4. Sallie Alger
5. Ray Ostrander
6. Ranko Stefanovic
7. Mark Moreno
8. Betty Gibson

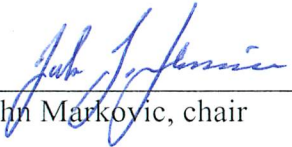
There was some discussion about the composition of the Academic Policies Committee. It was suggested that the number of faculty members in the committee be increased.

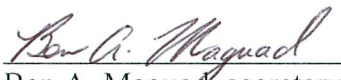
Discussion about the composition of the Academic Policies Committee

The Council voted to accept the following names as additional members of the Academic Policies Committee:

Selection of additional members of the Academic Policies Committee

1. Lynelle Weldon
2. Thomas Chittick
3. Director of Retention (Donald May)
4. Douglas Jones


John Markovic, chair


Ben A. Maguad, secretary