**FE 20 50 Affiliation Procedures—**When an affiliation between two

Seventh-day Adventist tertiary institutions is being established, the

following procedure shall be implemented:

1. Upon authorization of their respective boards of trustees, two

tertiary institutions establishing an affiliation should request their

respective division boards of education and/or commissions on

accreditation (in the case of General Conference institutions, the General

Conference International Board of Education) to approve the affiliation.

2. If the division boards of education and/or commissions on

accreditation recommend the affiliation, the affiliating institution will

forward one signed affiliation document to the General Conference

International Board of Education for approval.

3. The General Conference International Board of Education will

review:

a. The substantiated needs of the affiliated institution,

b. The impact of the agreement on the affiliating institution,

c. The impact of the affiliation in relation to the current world

needs in tertiary education.

4. In preparing the affiliation document, the two institutions

concerned should consider the following and incorporate them into an

affiliation contract:

a. The needs of the affiliated institution,

b. An outline of the program(s) to be established,

c. Service to be received/rendered by both institutions,

d. Responsibilities of each institution and other parties concerned,

e. Financial commitments of all the parties involved in the

affiliation. **(GC Working Policy 2011-12, p. 276)**