

Lamson Hall  
**GUEST REGISTRATION FORM FOR STUDENT VISITORS**

Name \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_ Phone No \_\_\_\_\_

Person to contact in case of emergency \_\_\_\_\_

Check-In Date \_\_\_\_\_ Check-Out Date \_\_\_\_\_

Guest of \_\_\_\_\_ Room No \_\_\_\_\_

\_\_\_\_\_  
(Signature of Lamson Resident)

\_\_\_\_\_  
(Signature of Lamson Resident)

**POLICY RE: GUESTS IN YOUR ROOM** Guests of all residents of Lamson are to register at Wesk Desk if they will be staying overnight in your room. (A \$10 charge will be made to each resident who fails to register a guest.) Registered guests are allowed to stay in the room of a friend without charge for a total of three (3) days per quarter, and will be charged the daily resident rate for each additional day of their stay.

**RRA SHOULD PLACE THIS COMPLETED FORM IN THE EVENING  
ACCOUNTABILITY FOLDER FOR THE APPROPRIATE EVENING**

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