

DIDACTIC PROGRAM IN DIETETICS (DPD)



STUDENT HANDBOOK

2011-2012

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Dear Student:

Welcome to Andrews University and the Department of Nutrition & Wellness. The time you spend at Andrews will be important for both your professional and personal growth. It will be a time to distinguish yourself as a professional and a leader in the area of nutrition and dietetics. As we look around we see millions lacking the knowledge and/or resources to feed themselves to ensure optimal health. These individuals can be found in every race, economic and age group. Many are ill and no other health professional is better prepared to understand the nutritional needs of these individuals than the Registered Dietitian.

During the next few years you will be challenged by your instructors to achieve your maximum potential. They will expect to see you act and work in a professional manner. At times you will feel overwhelmed by the demands being placed upon you. You will be asked to attempt things that you have never done before and this will create feelings of uncertainty and discomfort. However, it is important to realize that you are not the only one feeling this way and that these feelings are normal. It is also important to know that the faculty, as well as your fellow students, is supporting you. Throughout this time we encourage you to explore the fascinating world of nutrition. Be thorough, ask questions, and don't be afraid to accept any challenge that is placed before you. Most importantly, through it all seek the strength, comfort and will of your best friend, Jesus Christ. In the atmosphere of Christian Education we encourage you to develop a closer relationship with God so you can fulfill the commission of Christ to minister His love to individuals who are in need.

With every good blessing,
The Dietetics Faculty



Calendar of Events 2011-2012

August 22

Fall Semester Classes Begin

August 26

Welcome Vespers @ 6 p.m. at Marsh Hall

August 28

3rd Annual Fitness Expo and 5K Fun
Run/Walk @ 9:00 – 12:00

August 31

Last Day to Add/Drop a Class

September 5

Labor Day – HOLIDAY

September 6

Departmental Assembly – Welcome to Dept.
(NFSA elections, introduction of faculty/staff,
program expectations) Marsh 319

September 9

Freshmen Orientation (Dietetics) @ 2 p.m.

September 19-23

Spiritual Emphasis Week

September 25-27

American Dietetic Association (ADA) –
Annual Meeting
San Diego, California

October 1

Alumni Weekend
International Cuisine Potluck @ 1:30 p.m. at Marsh Hall

October 4

Departmental Assembly – Conference Reports
(FNCE & Empower! – have students report)
-Address 'Portfolios' (15 min.) Marsh 319

October 10-11

Fall Recess – HOLIDAY

November 1

Departmental Assembly – Professionalism
(NFSA & Sponsors) Marsh 319

November 7

Registration for Spring Classes begins

November 23-27

Thanksgiving Break – HOLIDAY

December 1

Last Day of Fall Classes

December 2

Christmas Vespers @ 5 p.m. at PMC Commons

January 9

Spring Semester Classes Begin

January 10

Departmental Assembly – Dietetic Internship Orientation/Health &
Fitness Internship (319 & 318) Marsh 319

January 16

Martin Luther King Jr. Day - HOLIDAY

January 18

Last day to Add/Drop a class

January 23 – 27

Spiritual Emphasis Week

February 7

Departmental Assembly – Professional Speaker (Nutrition) Marsh
319

February 15

- Andrews Dietetic Internship Application
Deadline for Fall Internship
- American Dietetic Association Scholarship
- Application Postmark Date
- Andrews Scholarship Applications (Neva Hall, Marsh, and
Vymeister) due
- Deadline for online submission to D&D Digital for computer
matching - (\$50)

February 20

President's Day – HOLIDAY

March 6

Departmental Assembly – Professional Speaker (Fitness/Wellness)
Marsh 319

March 16-25

Spring Break – HOLIDAY

March 20-30

Portfolio review (make an appointment with your advisor)

March 28

Nutrition Day Seminar – 1:00 - 5:00pm

April 2 - 13

Junior Evaluations

April 3

Departmental Assembly
Senior Recognition and Election of Officers Marsh 319

April 9

DI Appointment Day

April 13

Senior Comprehensive exam

April 19

Senior Send-off Dinner @ 6 p.m.???
Lincoln Room Cafeteria/Catered???

April??

Empower! Chicago

May 5

Nutrition and Wellness Dedication Ceremony @ 5:30 p.m. at PMC
Commons

May 6

Graduation

May 10 – 13, 2012

Health & Fitness Symposium @ Andrews University

Standards of Conduct of Dietetic Students

Webster defines professional as "of, relating to, or characteristic of a profession or calling" and professionalism as "the conduct, aims, or qualities that characterize or mark a profession or professional person".

As a Registered Dietitian you will be expected to perform in a professional manner while interacting with patients, physicians, nurses, faculty and other students. Your success as a dietitian will depend largely upon your ability to communicate and carry yourself in a way that is becoming of a professional. Therefore, it is important you begin immediately to form behaviors and habits that are the hallmarks of a professional such as excellence, promptness, reliability, dependability, courteousness, commitment and self-motivation. Your professional growth and behavior will be monitored and evaluated throughout this program and will impact upon your readiness for an internship program. Below are the standards of conduct that you, as a dietetic student, will be expected to follow.

1. Excellence

Professionals constantly strive for higher levels of performance and achievement. Therefore, they gracefully accept and value criticism from others knowing that it stimulates growth. They keep an open mind and respond non-defensively. They are self-motivated, directed, and positive in their conversations with others avoiding unproductive negative communication.

2. Promptness

Professionals value each individual's time and resources knowing that everyone works under very tight schedules. They are prompt for meetings and exhibit good time management skills and the ability to prioritize their schedule. To best serve everyone they do not over commit themselves. To prevent confusion and save time they are good listeners and strive to express themselves clearly and concisely both orally and in writing.

3. Reliability and Dependability

Professionals are aware that people rely on them for accurate information and therefore continuously strive to remain informed. They know that others are depending on them to perform their responsibilities with completeness and thoroughness.

4. Courteousness

Professionals recognize each individual's self-worth and are courteous and polite to each person regardless of his/her position or profession. They respond to invitations to meetings or other professional and social functions in a timely manner. If they are going to be late for a meeting they call the person in charge of the meeting to apologize and let them know when they expect to arrive. If they are going to be late and can't call ahead they apologize to the person in charge of the meeting at the most appropriate time after arriving at the meeting. If they are unable to attend they call with regrets.

5. Commitment

Professionals are committed to their profession and to the people they serve. They are committed to continuously maintaining the highest standards of conduct and ethics in their professional and private lives.



PART ONE:

DIETETICS PROGRAM

DEVELOPMENTAL ACCREDITATION

The Didactic Program in Dietetics (DPD) at Andrews University is currently accredit by the Commission on Accreditation for Dietetics Education of the American Dietetic Association, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, (312) 899-5400.

PROGRAM PHILOSOPHY

The ideals of the University are portrayed in the seal and embodied in the Latin words - Spiritus, Mens, Corpus.

SPIRITUS - Striving for Spiritual Maturity . . .

1. To direct the attention of the student to the significance of man's relationship to God as it affects man's origin, nature, and destiny through personal contacts and classroom learning.
2. To invite each student to discover in the study of Nutrition a personal and growing relationship with God.
3. To encourage the student to make a commitment to service to God, the church, and humanity through their professional and personal life goals as a Registered Dietitian.

MENS - Striving for mental excellence . . .

1. To promote within the program a fellowship of Christian scholars who are companions in learning.
2. To utilize acknowledge of man's past as it relates to the dietetic profession in order to put in perspective current and future professional practice.
3. To foster the attitude of habitual inquiry leading to a lifetime of learning.

CORPUS - Striving for physical well-being . . .

1. To provide students with the opportunity to live a balanced lifestyle.
2. To encourage students to establish lifetime habits of time management that includes opportunities for meeting physical and social needs.

These ideals are vitally linked to the philosophy of the Didactic Program in Dietetics.

The Didactic Program in Dietetics seeks to engender a sensitivity to and willingness to serve all members of society, irrespective of gender, race, economic status, or religion.

The faculty of the Program in Dietetics is committed to providing quality dietetic education in a Seventh-day Adventist Christian environment. It is our sincere desire to enable program graduates to dedicate their lives to Christian service and leadership for humanity as professional dietitians.

GENERAL EDUCATION GOALS STATEMENT

1. To help students understand the spiritual dimensions of experience and God's central role in all human knowledge and fulfillment through
 - a. recognizing God as the source of all truth, goodness, and beauty,
 - b. realizing the Christian assumptions which underlie all knowledge,
 - c. becoming aware of God's concern and plan for each individual.
2. Within a Christian context, to cultivate in students a life-long interest in truth-seeking and problem-solving through
 - a. creating a desire for learning,
 - b. developing competence in gathering information and evaluating sources, and
 - c. emphasizing reasoning and critical-thinking, including practice in the scientific method.
3. To encourage in students self-development and a sense of worth through
 - a. realizing the eternal worth of each individual,
 - b. accepting responsibility to strive to achieve every potential,
 - c. continuing moral growth and character development,
 - d. recognizing that self-fulfillment may come through service to others,
 - e. understanding the importance of health and physical activity to optimum development, and
 - f. desiring to live always to the glory of God.
4. To encourage students to live responsibly in the home and in society through
 - a. respecting the worth of others and the values of cooperative effort,
 - b. understanding the essential elements of successful family living,
 - c. developing Christian philosophy of work and encouraging careful work habits,
 - d. acquiring thoughtful money-management ability and sound use of property, and preparation,
 - e. preparing for involvement in civic concerns and duties.
5. To help students appreciate cultural developments, contributions, and change through
 - a. recognizing the importance of one's cultural and artistic heritage,
 - b. developing an appreciation for the cultures and peoples and their unique characteristics,
 - c. cultivating an ability to adapt to social and cultural changes.
6. To help students understand the central importance of science and technology to modern living by
 - a. fostering scientific and technical literacy,
 - b. showing how science is founded on natural laws which are expressions of God's consistency,
 - c. encouraging the development of mathematical modes of thought that give insights to the structure and problems of a broad spectrum of academic disciplines,
 - d. acquiring a basis for evaluating the impact on society, of the developments of science and technology,
 - e. developing principles of sound stewardship of natural and human resources.
7. To enhance in students the essential skills necessary to successful living in a rapidly changing world through
 - a. continuing growth in reading, writing, speaking and listening skills,
 - b. continuing development of adequate math and computer skills for adult functioning.

ABOUT OUR DPD PROGRAM

OUR MISSION STATEMENT

To prepare dietetic and nutrition professionals for service to their church, society, and the world and to influence the community at large to affirm the Seventh-day Adventist lifestyles, including the vegetarian diet.

- **Goal #1:** The program will prepare graduates to be competent for entry into supervised practice or other post-graduate programs through high quality educational offerings.
- **Goal #2:** The program will prepare graduates who are highly competent to promote a vegetarian diet as a lifestyle option.



PROGRAM STRUCTURE

Andrews University's Didactic Program in Dietetics has been granted Developmental Accreditation by the Commission on Accreditation for Dietetics Education of the American Dietetic Association. This program is designed to meet the minimum academic requirements for registration eligibility. The four-year program consists of two phases:

1. **Pre-dietetics (Phase 1):** Two years of introductory professional requirements (eg. Food Science and Nutrition), science prerequisites (such as Intro to Chemistry, Anatomy & Physiology, and Microbiology) and general education courses which may be obtained at Andrews University or another accredited college or university, or equivalent institution for international students.
2. **Dietetics (Phase 2):** Two years of study in clinical dietetics, food service management, nutritional biochemistry, and community nutrition on the Andrews University campus.

This program is designed to fulfill all the Foundation Knowledge & Skills for Didactic Component of Entry-Level Dietitians as stated in the Standards of Education of ADA. See Page 12 for the "Suggested Schedule" of the program.

PROGRESS IN THE DPD PROGRAM

- Entrance into the Dietetics program at the junior level requires a student having a cumulative GPA of at least 2.75 and a minimum GPA of 2.25 in the Science and FDNT courses.

COST OF THE DIETETICS PROGRAM (2010-2011)

See the Andrews University General Information Bulletin (pages 58-65) for extensive information on tuition and other expenses.

Lab Fees

Students enrolled in the following courses are charged the following fees:

• FDNT 124	Food Science	\$79.00
• FDNT 230	Nutrition	\$27.00
• FDNT 351	Food Service Management	\$50.00
• FDNT 421	Community Nutrition I	\$50.00
• FDNT 422	Community Nutrition II	\$50.00
• FDNT 431	Medical Nutrition Therapy I	\$68.00
• FDNT 432	Medical Nutrition Therapy II	\$68.00

SCHOLARSHIPS

Students enrolled in the Didactic Program in Dietetics are eligible to apply for various scholarships offered through Andrews University. Scholarships offered through the University must be applied for by **February 15** in the Dean's office of the College of Arts and Sciences.

Listed below are three (3) scholarships offered through the University which are designated for nutrition students. These scholarships are awarded annually to students in the spring for the following fall semester. Typically these scholarships are less than \$1,000. Students should note, however, that the Financial Information Bulletin lists approximately 20 endowed scholarships available to students enrolled in any program at Andrews University.

- The **Neva Hall Endowed Scholarship** was established by Mrs. Neva Hall of Riverside, California, for junior and senior dietetics majors.
- The **Frank L. and Alice G. Marsh Scholarship** was established by these former Andrews University faculties to benefit Dietetic students.
- The **Otto and Irma Vyhmeister Endowed Scholarship Fund** was established to benefit a non-North American SDA student in their junior or senior year of dietetics, or a graduate student in nutrition.

The American Dietetic Association (ADA) also has various scholarships available to eligible students. Information regarding these scholarships may be obtained from ADA by calling 1-800-877-1600. Applications must be postmarked by **February 15**.

Graduation Requirements

To be eligible to graduate, students must complete at least 124 semester credits. Graduation requirements include:

- (a) Satisfactory completion of all curriculum requirements with the maintenance of at least 3.0 cumulative grade-point averages in all dietetics courses with no grade below a C and no grade below a C- in cognate classes. (BSAD 355, 384)
- (b) Recommendation and verification by faculty for graduation. Graduates are provided with a Didactic Program in Dietetics Verification Statement attesting to the fact that they have successfully completed the requirements for a B.S. Degree in Dietetics.
- (c) Students are expected to complete a professional development portfolio during the DPD program outlining their goals and accomplishments, including **200 hours** of professional dietetic experience (**125 hours** for students transferring into Andrews University in the Junior year). A verification form for completion of the DPD program will not be issued until the professional development portfolio has been satisfactorily completed by the student.

DPD Evaluation Policies

Evaluation is an important component of the learning process since it allows the student to maximize growth by realizing areas of both weakness and strength. Evaluation of students in the DPD program involves more than grading. It is a comprehensive survey of each student performance in and outside of the classroom and includes both academic and professional behavior. Details of the grading system are listed below.

Grading

The authority to determine letter grades rests with the teacher of the course. Policies on the Andrews University grading system including deferred grades and incompletes are found in the current University Bulletin and in each course syllabus.

Evaluation of the Progress of Dietetic Students

Evaluations are completed at regular intervals during the program as an overall index of student growth. Information from the evaluations is used to strengthen and enrich counseling of the student. Steady growth and progress is expected from the initial levels toward the ideal level. The evaluation is completed by the Director of the Dietetics Program using information from course instructors and the Nutrition Faculty. Evaluations will occur at the following intervals:

1 st evaluation	Spring Semester, Sophomore Year (application)
2 nd evaluation	Spring Semester, Junior Year (interview)
3 rd evaluation	Spring Semester, Senior Year (portfolio)

Forms used in the evaluation process can be found in the appendix of this handbook. The evaluation forms for each student are compiled by the Director of the Dietetics Program and reviewed along with a self-evaluation completed by the student using the same forms. All ratings are recorded on a summary sheet which is maintained in the students' file. The Director of Dietetics Program may summarize the general strengths and limitations of the student in conference with other faculty and the student; however the actual ratings and comments will be kept in confidence.

Dietetics Program Comprehensive Examination

Background

The Didactic Program in Dietetics is an academic curriculum which prepares the graduate for a Dietetic Internship (DI). When this is completed satisfactorily the student is eligible to take the Registration Exam.

Goal of the DPD Comprehensive Exam

To help students review the academic requirements to be eligible to sit for the American Dietetic Association's Commission on Dietetic Registration (CDR) examination by exposing students to the type of knowledge needed to prepare for and successfully pass the knowledge components of the Registration Examination.

Procedure and Details

The DPD examination is structured to be similar to the CDR examination in difficulty, question type and distribution. However, this examination does not integrate the practice component that a Dietetic Internship is designed to provide.

Subject matter :	Course work covered during DPD program
Time :	Late spring semester of the senior year (3 rd week of April) as part of the review course FDNT 490
Passing Level :	70%

Students failing the comprehensive exam may be permitted to re-take the exam at least once. The re-takes will be scheduled no sooner than 30 days and 60 days, respectively, after the initial exam was given. Failure to pass the exam the 3rd effort will jeopardize receipt of a final DPD verification form for the student.

Portfolio

All senior students need to submit the final copy of their portfolio to their advisor. It is the student's responsibility to set up an appointment with his/her advisor to discuss the portfolio.

Completing the portfolio is a requisite to receiving a DPD verification form.

Student Involvement in the Department

Students are represented by elected officers of the Nutrition & Fitness Student Association (NFSA). This association has two faculty co-sponsors who bring the academic issues and other concerns of the students to the departmental faculty meetings for discussion and action. Students will be informed of pertinent decisions occurring in faculty meetings by email and at the monthly departmental assemblies.

DIETETIC INTERNSHIP

Dietetics graduates are eligible to apply for entry into an Accredited Dietetic Internship [DI]. Admission requirements include the following:

1. A Verification Statement indicating successful completion of an approved DPD program or a Declaration of Intent to Complete Degree signed by the DPD director
2. A baccalaureate degree from an accredited institution
3. A completed application form and accompanying documentation as described in the application (see part 2 of this handbook)
4. A **GPA of 3.0 or above**, relevant work experience, and evidence the student has passed each test for MNT with a B or better.
5. A **DPD GPA of at least 3.2.**

Program costs

Dietetic interns may register for 8 hours of graduate credit which can be applied towards a Master of Science in Nutrition degree from Andrews University. However, registering for graduate credit does not constitute admission to the graduate school. Students register for 4 semester credits in fall semester, and then again in spring semester.

Application fee	\$45.00
Credit option for 8 graduate credits	\$8,012.00*
Non-credit option	\$6,620.00*
Professional education & Distant Education fees (applies to both options)	\$454.00 per semester*

**subject to change annually*

The DI program begins the last week of August each year and continues for eight months. Completed application forms are due **February 15** for the following fall. Registration for fall semester takes place during the orientation program. Registration for spring semester takes place in January by mail.

Handbook

Students admitted to the Dietetic Internship program will receive a Student Handbook from the Program Director. The handbook contains important program guidelines, evaluation instruments and reporting forms.

Program Description

The DI program at Andrews is designed to provide professional experiences at various institutions in the United States. The experiences are supervised by Registered Dietitians in leadership positions. Graduates are prepared to assume entry level positions as Dietitians and are eligible to write the registration exam administered by the American Dietetic Association.

In eight months the students complete **1312 supervised hours**. The program consists of:

1. A three to four day orientation at Andrews University
2. 4 weeks of community nutrition in South-west Michigan, or within 50 miles of their assigned location.
3. 7 weeks of food service administration
4. 21 weeks of clinical dietetics in an affiliated hospital

Interns will be located at only one hospital for the entire period that they are doing the food service and clinical rotations. Hospital locations include:

- Dayton, OH
- Fort Worth, TX
- Grand Rapids, MI
- Hinsdale, IL
- Kettering, OH
- Orlando, FL
- Rome, GA
- South Bend, IN
- St Joseph, MI
- Tavares, FL

An option to complete a Master of Science degree (M.S.) in Nutrition & Wellness exists, but requires separate admission to the Graduate School at Andrews.

DI students are selected by a computer matching process. All applicants need to register online with D & D Digital Systems in Ames, Iowa by **February 15th** for the following fall.



STUDENT RIGHTS AND PROCEDURES

University policies and procedures addressing student records, freedom of association, discrimination and harassment, right of entry, classroom rights and other student rights can be found in the Andrews University General Information Bulletin and in the Student Handbook.

GRIEVANCE PROCEDURES

Every effort should be made by the student and the Program Director to provide an experience that is conducive to the development of professional competencies. However, as in any professional environment, behavior or circumstances may arise causing grievance to one or both parties.

The student should realize that for all concerns that cannot be resolved with the party causing the injury the following chain of command should be contacted. For efficient resolution of the concern, it is important that the sequential order of the chain be observed (please see below). You may be requested to state your grievance in writing.

Chain of Command for Grievances

Director of Dietetics Program



Chair, Department of Nutrition



Dean, College of Arts and Sciences



Vice President for Academic Administration



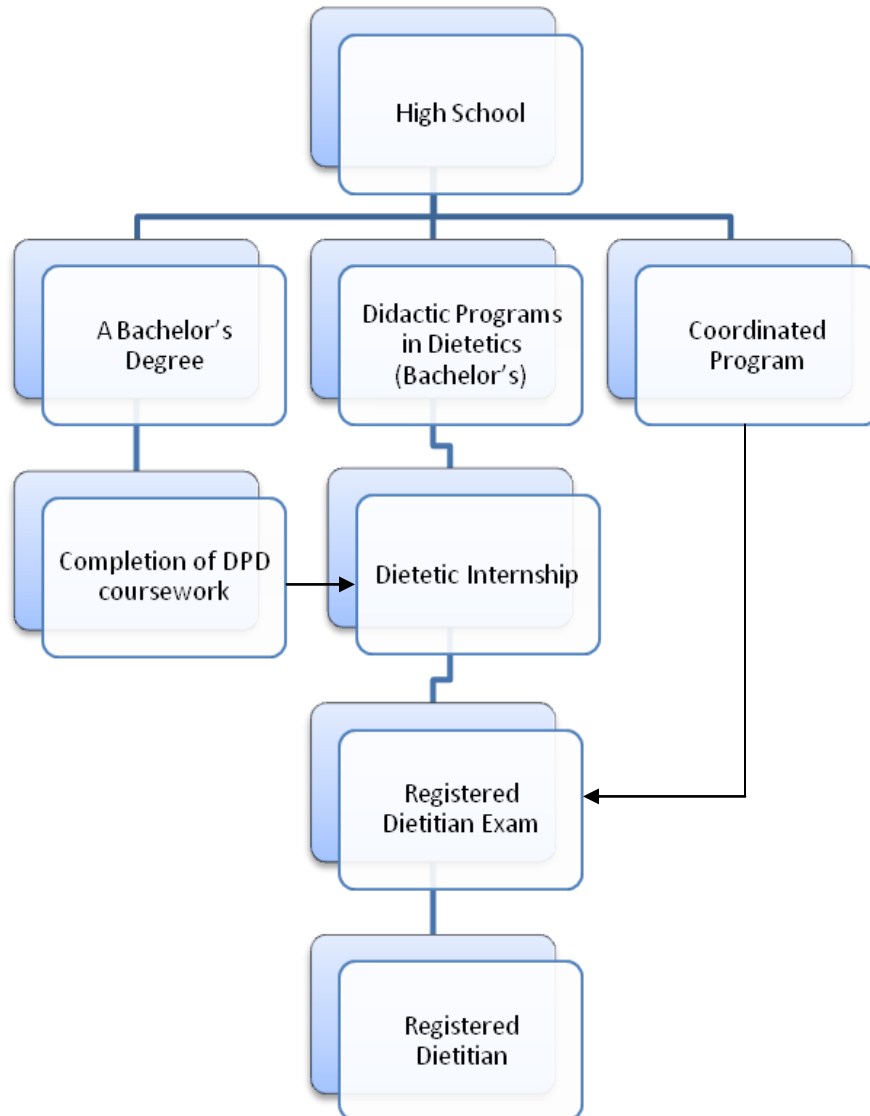
President, Andrews University

A university ombudsperson may be helpful in this process. See the Student Handbook for more information.



PART TWO:
EVALUATION, SCHOLARSHIP,
&
INFORMATION

THE AMERICAN DIETETIC ASSOCIATION **EDUCATIONAL PATHWAYS TO REGISTRATION**



Definitions:

1. **Didactic Program in Dietetics**: An academic program in a regionally accredited college or university culminating in at least a bachelor's degree. The program is approved by the Commission on Accreditation for Dietetics Education (CADE) to meet the minimum academic requirements for registration eligibility and ADA membership.
2. **Dietetic Internship**: A formalized post bachelor's degree educational program accredited by the Commission on Accreditation of Dietetics Education (CADE). The curriculum of the program is designed to meet the supervised practice experience requirements for registration eligibility and ADA membership. Some programs include the opportunity to complete graduate course work while enrolled in the program.
3. **Coordinated Program**: A formalized bachelor's or master's degree program in dietetics accredited by the Commission on Accreditation for Dietetics Education (CADE). The curriculum is designed to coordinate academic and supervised practice experiences to meet the requirements for registration eligibility and ADA membership.
4. **RD - Registered Dietitian**: A dietitian who has completed the registration eligibility requirements established by the Commission on Dietetic Registration, successfully passed the Registration Examination for Dietitians, and meets continuing education requirements.

BECOMING A REGISTERED DIETITIAN

The four-year Dietetics program at Andrews University is accredited by the Commission on Accreditation for Dietetic Education of the American Dietetic Association. Upon successful completion of the Bachelor of Science in Dietetics, a student may apply for a Dietetic Internship. After successfully completing a Dietetic Internship, the intern will be eligible to take the computerized national registry exam set by the Commission on Dietetic Registration and become a registered dietitian.

- 1- Completion of the Bachelor of Science in Dietetics (GPA 3.0 or more)
- 2- Do the dietetic internship program (1-2 years depending upon location)
- 3- Take the review courses (listed below)
- 4- Pass the RD exam

* Alternatively a student may complete any BA or BS degree and then complete the DPD requirements at Andrews necessary for entry into a Dietetic Internship Program.

RD Exam Review Resources

Courses

Breeding and Associates

(859) 623-5895

www.dietitianworkshops.com

\$430.00 for 3 days (2011)

Inman's Review Course for the ADA Registration Examination

The New England Center for Nutrition Education, Inc

3-day course offered throughout the U.S. Fee=\$325 (2008)

3-day class on CD Fee=\$365.00 (2011)

www.inmanassoc.com

Dietitian Exam.com

Nutrition Click Inc.

P.O. Box 30922

17A Grand View Lane

Bellingham, WA 98228-2922

Email: info@DietitianExam.com

Toll free: 1-877-990-EXAM

Web-based Registered Dietitian Exam Review

www.DietitianExam.com Fee = \$300.00



Appendix

Insert
DPD Professional
Development
Portfolio Here (pages
24-36)

SOPHOMORE EVALUATION OF PROFESSIONAL PERFORMANCE

Name:

	Excellent (3)	Good (2)	Fair (1)	Needs improvement (0)	Not applicable
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KNOWLEDGE OF NUTRITION

Knowledge of nutrition (mostly grade of B or higher in dietetic courses)					
Teacher's Comment					

ACCURACY

Follows teachers instructions					
Follows professional ethics based in the Code of Ethics					
Assignments are done in detail					
Teacher's Comment					

ATTITUDE

Works well with groups					
Keeps appointments/Punctual					
Dresses appropriately for the task at hand					
Gets work assignments turned in on time					
Teacher's Comment					

COOPERATION

Willingness to complete job tasks					
Participates in the department activities and assemblies					
Teacher's Comment					

COMMUNICATION

Communicates appropriately with teachers & seeks information					
Uses electronic tools effectively for professional communication and research					
Communicates effectively in written forms					
Communicates effectively in verbal, and non-verbal forms					
Teacher's Comment					

LIFELONG LEARNER

Demonstrates continuing professional growth through the development of the portfolio					
Teacher's Comment					

	Excellent (3)	Good (2)	Fair (1)	Needs improvement (0)	Not applicable
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ACCEPTANCE OF CRITICISM

Willingness to accept criticism					
Utilizes constructive criticism for self-development					
Teacher's Comment					

ORGANIZATION

Ability to organize materials					
Efficient management of time					
Teacher's Comment					

TOTAL SCORE:

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DEFINITIONS OF THE PROFESSIONAL PERFORMANCE EVALUATION

Excellent: Meet all the standards

Good: Meet most of the standards

Fair: Generally meets standards but shows need for improvement

Needs improvement: Fails to meets various standards

Students that scores less than **45 points** out of **60** will be considered on **DPD probation**, and those having an **overall GPA below 3.00** will be **uncompetitive when applying for a Dietetic Internship**.

ADVISOR'S OVERALL COMMENTS:

Signature of the Advisor:	Date:
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STUDENT'S COMMENTS:

Signature of Student:	Date:
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JUNIOR EVALUATION OF PROFESSIONAL PERFORMANCE

Name:

	Excellent (3)	Very Good (2)	Good (1)	Needs improvement (0)
Knowledge of Nutrition				
Knowledge of nutrition (mostly grade of B or higher in dietetic courses)				
Teacher's Comment				
Accuracy				
Follows teachers instructions				
Follows professional dietetic standards according to Payne-Palacio & Canter, 2006				
Assignments are done in detail				
Teacher's Comment				
Attitude				
Works well with groups				
Keeps appointments				
Dresses appropriately				
Punctuality				
Gets work assignments turn in on time				
Teacher's Comment				
Cooperation				
Willingness to complete job tasks				
Participates in the department activities and assemblies				
Teacher's Comment				
Communication				
Communicates appropriately with teachers & seeks information				
Uses electronic tools effectively for professional communication and research				
Communicates effectively in written forms				
Communicates effectively in verbal, and non-verbal forms				
Teacher's Comment				
Lifelong learner				
Demonstrates continuing professional growth through the development of the portfolio				
Teacher's Comment				

	Excellent (3)	Very Good (2)	Good (1)	Needs improvement (0)
Acceptance of Criticism				
Willingness to accept criticism				
Utilizes constructive criticism for self-development				
Teacher's Comment				
Organization				
Ability to organize materials				
Efficient management of time				
Teacher's Comment				
Total score				

Definitions of the Professional Performance Evaluation

Excellent: Meet all the standards

Very good: Meet most of the standards

Good: Generally meets standards but shows need for improvement

Needs improvement: Fails to meets various standards

Students that scores less than 45 points out of 60 will be considered on DPD probation and having an overall GPA below 3.00 will be uncompetitive when applying for a Dietetic Internship

Advisor's overall comments:

Signature of the Advisor:

Date:

Student's comments:

Signature of Student:

Date: